



Welcome to the City of Oxford's 2022 Online Budget Document

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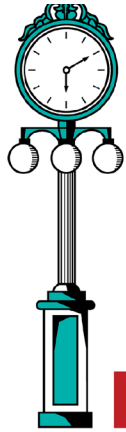
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City of **Oxford** OHIO

HOME OF MIAMI UNIVERSITY

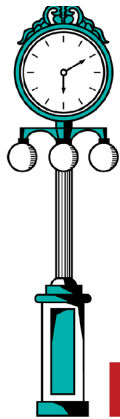
Located in Butler County, Ohio



2022 Operating Budget

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City of Oxford
Oxford, Ohio



City of
Oxford OHIO

HOME OF MIAMI UNIVERSITY

Annual Budget

Fiscal Year Ending December 31, 2022

Prepared by:
Finance Department

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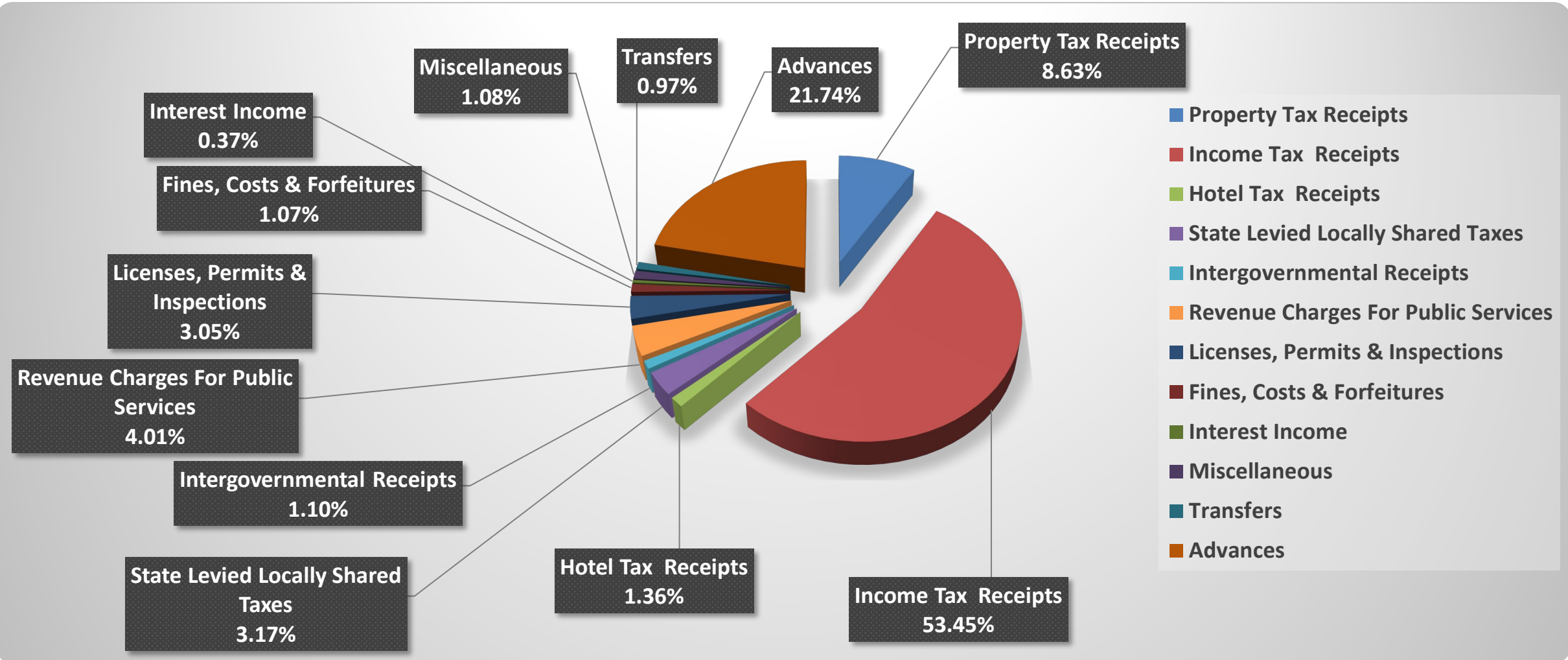
**Summary Of Revenues, Expenditures, And Fund Balances
General Fund**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Property Taxes	1,171,892	1,203,549	1,194,207	1,200,000	1,400,000
Income Taxes	9,058,621	9,351,198	8,612,160	8,630,000	8,673,150
Hotel Taxes	271,952	268,954	121,811	135,400	220,000
Locally Shared Taxes	376,233	428,201	445,343	448,800	513,800
Intergovernmental Receipts	128,686	117,957	104,857	159,537	178,008
Charges for Services	458,705	677,965	385,228	621,450	650,850
Permits and Fees	557,884	493,266	438,726	504,000	495,000
Fines, Costs & Forfeitures	181,858	200,666	162,546	179,000	174,400
Interest Income	170,001	264,731	173,793	94,363	60,273
Miscellaneous	247,250	245,656	528,319	175,500	175,500
Total Revenue	12,623,082	13,252,143	12,166,990	12,148,050	12,540,981
Expenditures:					
Personnel Services	6,622,527	6,907,523	6,743,327	7,704,526	8,080,584
Operating Expenditures	2,895,936	2,875,793	2,783,614	3,371,142	3,223,824
Capital Outlay	0	6,443	2,822	0	0
Total Expenditures	9,518,463	9,789,759	9,529,763	11,075,668	11,304,408
Transfers-In	137,570	138,149	360,517	136,654	156,904
Transfers-Out	3,544,985	2,873,402	2,689,027	1,209,036	1,393,477
Advance-In	854,380	2,921,431	4,071,764	2,133,250	3,527,837
Advance-Out	854,380	2,921,431	4,071,764	2,133,250	3,527,837
	(3,407,415)	(2,735,253)	(2,328,510)	(1,072,382)	(1,236,573)
Excess Revenue Over Expenditures	(302,796)	727,131	308,717	0	0
Encumbrances Outstanding	61,049	91,478	55,766	0	0
Cash Carry-Over Balance	6,126,734	5,823,938	6,551,069	6,602,586	7,899,185
Total	5,762,889	6,459,591	6,804,020	6,602,586	7,899,185

TOTAL GENERAL FUND

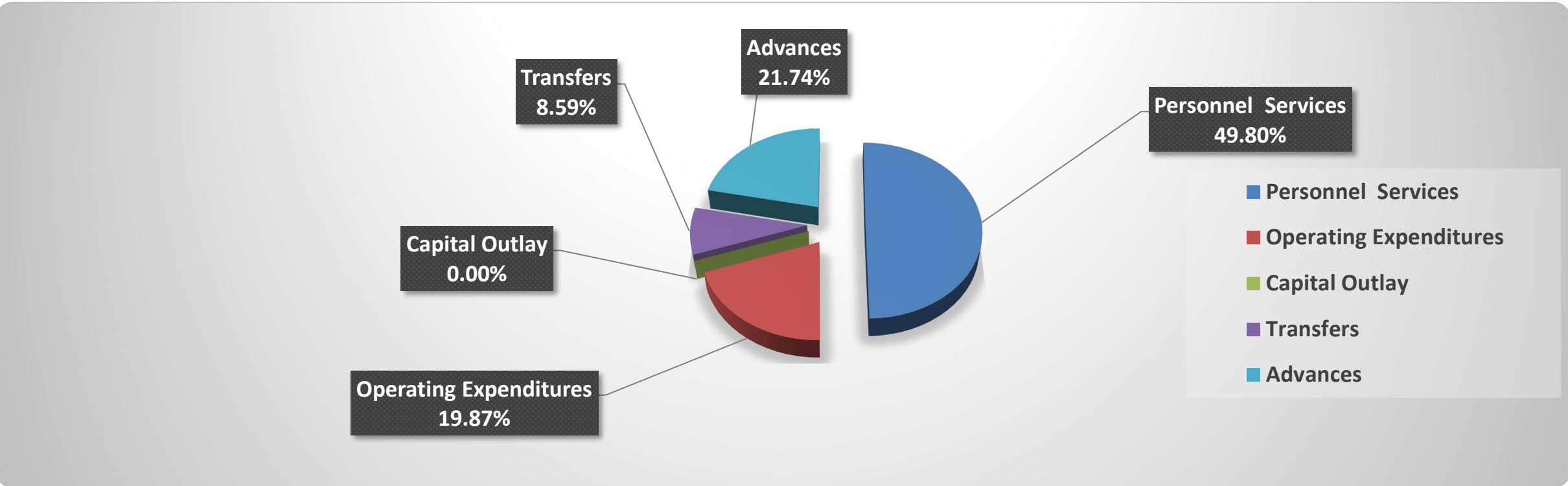
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	1,203,549	1,194,207	1,200,000	794,860	1,253,950	1,400,000	16.7%
Income Tax Receipts	9,351,198	8,612,160	8,630,000	4,399,010	8,600,000	8,673,150	0.5%
Hotel Tax Receipts	268,954	121,811	135,400	84,442	190,000	220,000	62.5%
State Levied Locally Shared Taxes	428,201	445,343	448,800	243,970	524,218	513,800	14.5%
Intergovernmental Receipts	117,957	104,857	159,537	72,896	150,008	178,008	11.6%
Revenue Charges For Public Services	677,965	385,228	621,450	448,161	761,790	650,850	4.7%
Licenses, Permits & Inspections	493,266	438,726	504,000	231,420	421,522	495,000	-1.8%
Fines, Costs & Forfeitures	200,666	162,546	179,000	141,955	191,066	174,400	-2.6%
Interest Income	264,731	173,793	94,363	51,602	94,363	60,273	-36.1%
Miscellaneous	245,656	528,319	175,500	242,490	248,301	175,500	0.0%
Transfers	138,149	360,517	136,654	68,327	136,654	156,904	14.8%
Advances	2,921,431	4,071,764	2,133,250	0	2,133,250	3,527,837	
Total Revenues	16,311,723	16,599,271	14,417,954	6,779,133	14,705,122	16,225,722	12.5%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	6,907,523	6,743,327	7,704,526	3,592,338	7,429,566	8,080,584	4.9%
Operating Expenditures	2,875,793	2,783,614	3,371,142	1,456,514	2,906,278	3,223,824	-4.4%
Capital Outlay	6,443	2,822	0	0	0	0	0.0%
Transfers	2,873,402	2,689,027	1,209,036	544,746	1,196,629	1,393,477	15.3%
Advances	2,921,431	4,071,764	2,133,250	2,133,250	2,133,250	3,527,837	65.4%
Total Expenditures	15,584,592	16,290,554	14,417,954	7,726,848	13,665,723	16,225,722	12.5%
Increase/(Decrease) of Fund Balance	727,131	308,717	0	(947,715)	1,039,399	0	



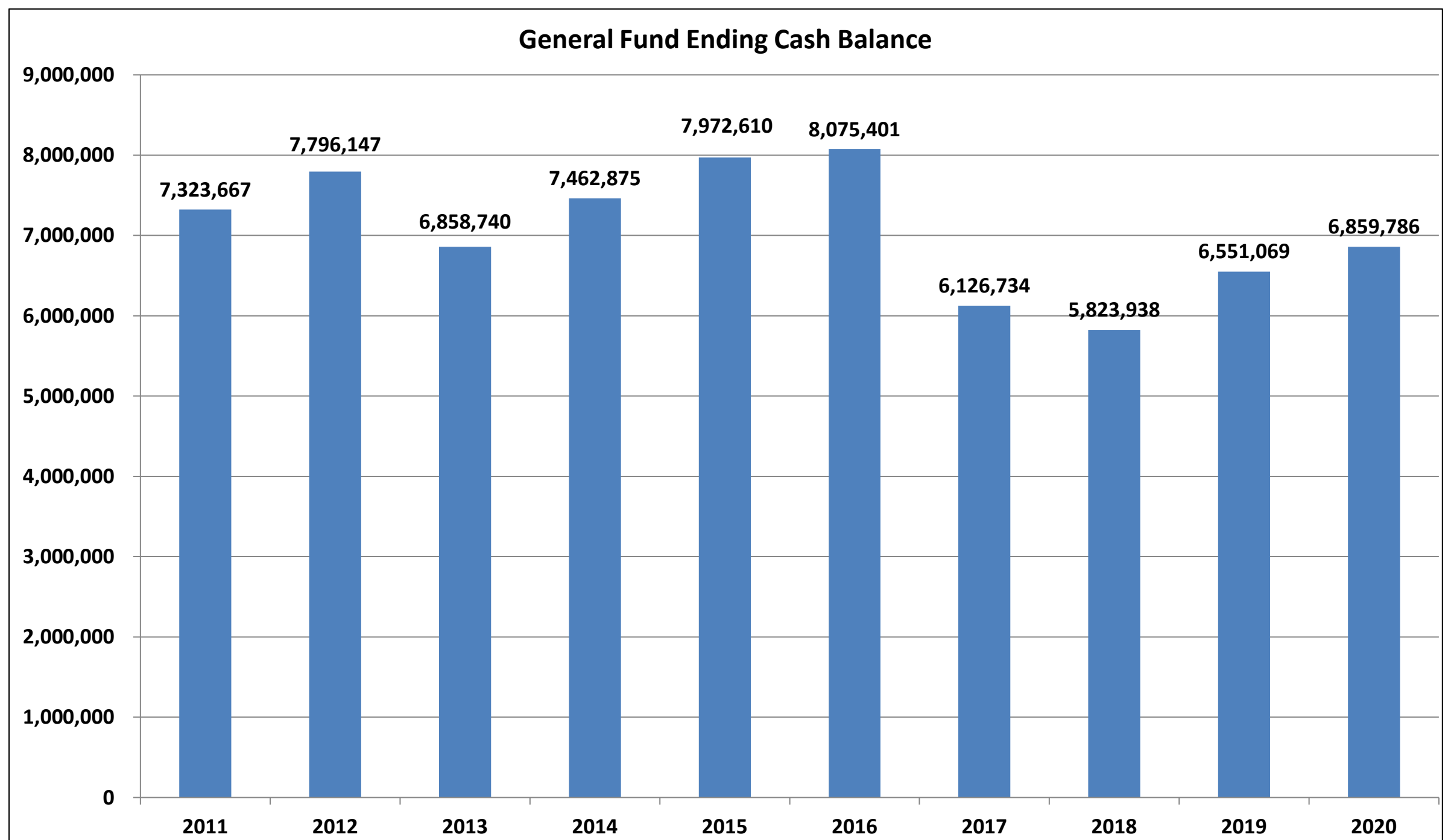
**General Fund
Summary Of Balances**

Fund: 110

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	13,252,143	12,166,990	12,148,050	6,710,806	12,435,218	12,540,981	3.2%
TOTAL EXPENDITURES	9,783,316	9,526,941	11,075,668	5,048,852	10,335,844	11,304,408	2.1%
EXCESS RECEIPTS OVER EXPENDITURES	3,468,827	2,640,049	1,072,382	1,661,954	2,099,374	1,236,573	15.3%
CAPITAL IMPROVEMENTS	(6,443)	(2,822)	0	0	0	0	0.0%
TRANSFERS IN	138,149	360,517	136,654	68,327	136,654	156,904	14.8%
TRANSFERS OUT	(2,873,402)	(2,689,027)	(1,209,036)	(544,746)	(1,196,629)	(1,393,477)	-15.3%
ADVANCES IN	2,921,431	4,071,764	2,133,250	0	2,133,250	3,527,837	65.4%
ADVANCES OUT	(2,921,431)	(4,071,764)	(2,133,250)	(2,133,250)	(2,133,250)	(3,527,837)	-65.4%
NET INCOME (DEFICIT)	727,131	308,717	0	(947,715)	1,039,399	0	0.0%
BALANCE BEGINNING OF YEAR	5,823,938	6,551,069	6,602,586	6,859,786	6,859,786	7,899,185	19.6%
ENCUMBERED	91,478	55,766		1,010,856			
BALANCE END OF YEAR	6,459,591	6,804,020	6,602,586	4,901,215	7,899,185	7,899,185	19.6%

2022 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

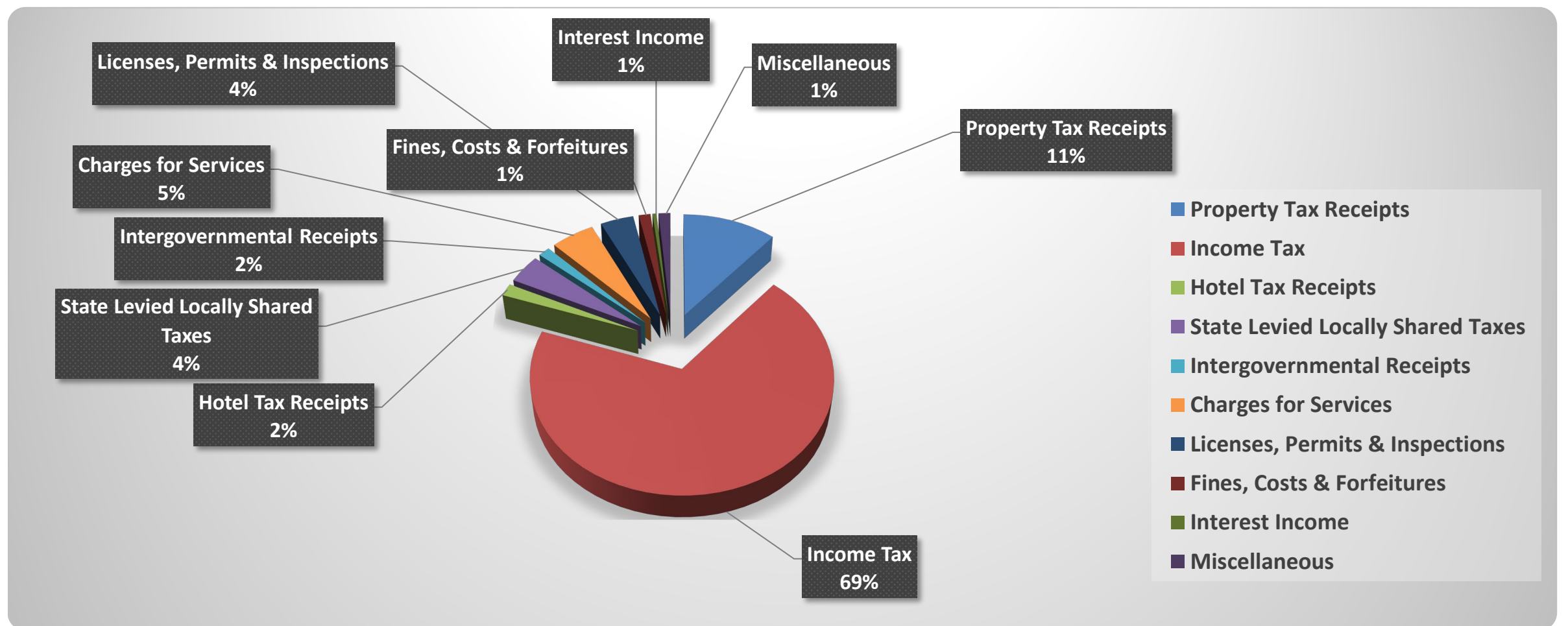
62%



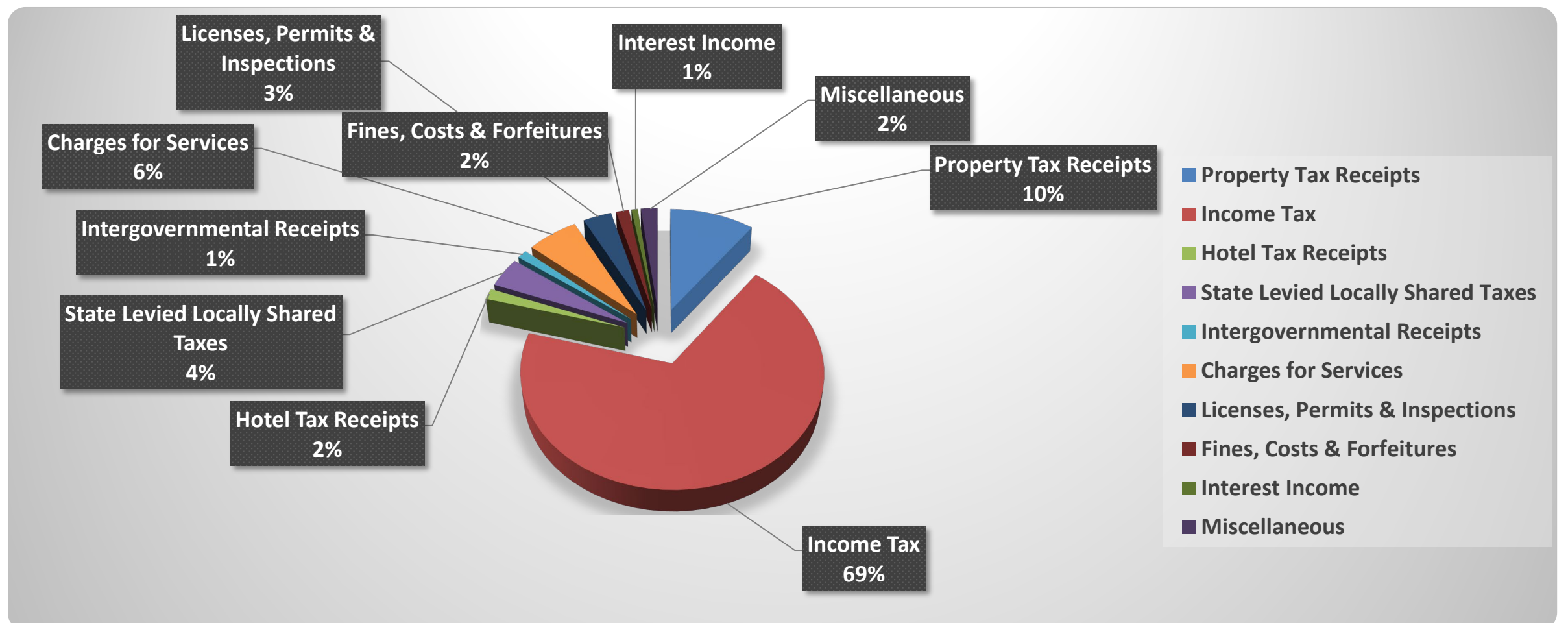
**GENERAL FUND
SUMMARY OF RECEIPTS**

DESCRIPTION	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	1,203,549	1,194,207	1,200,000	794,860	1,253,950	1,400,000	16.7%
Income Tax Receipts	9,351,198	8,612,160	8,630,000	4,399,010	8,600,000	8,673,150	0.5%
Hotel Tax Receipts	268,954	121,811	135,400	84,442	190,000	220,000	62.5%
State Levied Locally Shared Taxes	428,201	445,343	448,800	243,970	524,218	513,800	14.5%
Intergovernmental Receipts	117,957	104,857	159,537	72,896	150,008	178,008	11.6%
Revenue Charges For Public Services	677,965	385,228	621,450	448,161	761,790	650,850	4.7%
Licenses, Permits & Inspections	493,266	438,726	504,000	231,420	421,522	495,000	-1.8%
Fines, Costs & Forfeitures	200,666	162,546	179,000	141,955	191,066	174,400	-2.6%
Interest Income	264,731	173,793	94,363	51,602	94,363	60,273	-36.1%
Miscellaneous	245,656	528,319	175,500	242,490	248,301	175,500	0.0%
Receipts	13,252,143	12,166,990	12,148,050	6,710,806	12,435,218	12,540,981	3.2%
Transfers In	138,149	360,517	136,654	68,327	136,654	156,904	14.8%
Advances In	2,921,431	4,071,764	2,133,250	0	2,133,250	3,527,837	65.4%
	3,059,580	4,432,281	2,269,904	68,327	2,269,904	3,684,741	62.3%
Total Revenue	16,311,723	16,599,271	14,417,954	6,779,133	14,705,122	16,225,722	12.5%

2022 Budgeted General Fund Operating Receipts



2021 Projected General Fund Operating Receipts



Fund: General

RECEIPTS DETAIL

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PROPERTY TAX RECEIPTS

40101	Real Estate Tax	1,114,410	1,105,536	1,110,000	745,669	1,159,950	1,295,159	16.7%
40102	10% Rollback	87,505	87,153	89,000	48,639	93,000	103,841	16.7%
40106	Trailer Tax	1,634	1,518	1,000	552	1,000	1,000	0.0%
	TOTAL	1,203,549	1,194,207	1,200,000	794,860	1,253,950	1,400,000	16.7%

INCOME & HOTEL TAX RECEIPTS

40201	Income Tax Local	9,351,198	8,612,160	8,630,000	4,399,010	8,600,000	8,673,150	0.5%
40221 - 40228	Hotel Tax (a)	268,954	121,811	135,400	84,442	190,000	220,000	62.5%
	TOTAL	9,620,152	8,733,971	8,765,400	4,483,452	8,790,000	8,893,150	1.5%

STATE LEVIED LOCALLY SHARED TAXES

40401	Local Government Revenue- State	37,571	82,514	80,000	48,316	96,632	95,000	18.8%
40402	Local Government Revenue- County	351,642	351,043	330,000	194,393	388,786	380,000	15.2%
40404	Cigarette Tax	688	590	800	147	800	800	0.0%
40405	Liquor & Beer Permits	38,300	11,196	38,000	1,114	38,000	38,000	0.0%
	TOTAL	428,201	445,343	448,800	243,970	524,218	513,800	14.5%

INTERGOVERNMENTAL RECEIPTS

40249	EMAC Reimbursement		9,589					0.0%
40259	Talawanda Reimbursement							0.0%
40263	MU Reimbursement - Traffic	12,510	1,305	12,000		8,000	12,000	0.0%
40264	MU Economic Development	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
40288	Miami Reimbursement		898					0.0%
40293	Talawanda SD SRO Reimbursement	58,460	61,224	104,400	44,549	100,000	125,280	20.0%
40294	Drug Use Prevention Grant	17,137	6,841	13,387	3,347	12,808	12,228	-8.7%
40295	Miami Parking	1,250		1,250				-100.0%
40298	Miami - Miscellaneous Contribution	3,600		3,500		4,200	3,500	0.0%
	TOTAL	117,957	104,857	159,537	72,896	150,008	178,008	11.6%

CHARGES FOR PUBLIC SERVICES

40601	Sale of Plans	440	975	100			100	0.0%
40602	Record's Check	258	90	400	260	400	400	0.0%
40607	Cemetery Revenue	4,550	1,500	1,000	1,500	1,500	1,000	0.0%
40608	Auction Sales	33,643	24,359	12,000		32,000	12,000	0.0%
40609	Impound/Towing Fees	56,346	28,135	45,000	25,370	45,000	45,000	0.0%
40610	Immobilization Fee	27,969	19,720	30,000	11,580	30,000	30,000	0.0%
40611	Zoning Fees	23,828	21,860	20,000	15,791	22,000	20,000	0.0%
40612	Housing Appeals			250		500	250	0.0%
40613	Senior Citizen & Community Center	6,035	1,081	1,000	2	500	1,000	0.0%
40614	Rent Area 1 Court	24,000	24,000	24,000	14,000	24,000	24,000	0.0%
40617	Miscellaneous	1,512	12,714		17,123	17,123		0.0%
40618	Dog License Sales	726	633	600	423	600	600	0.0%
40623	Maps				20	20		0.0%
40626	Concession Stand - Park	14,749	52	14,000	14,804	17,000	15,000	7.1%
40627	Aquatic Center Passes	54,999		53,100	64,026	66,147	58,000	9.2%
40628	Aquatic Center General Admission	132,132	97,181	140,000	62,681	140,000	140,000	0.0%
40629	Aquatic Center Concessions	43,385	17,768	45,000	26,441	65,000	48,500	7.8%
40630	Recreation Program Fees	201,581	126,660	200,000	177,595	265,000	220,000	10.0%
40631	Park and Event Fees	1,000	500					0.0%
40632	Field Rental Fees	50,812	8,000	35,000	16,545	35,000	35,000	0.0%
	TOTAL	677,965	385,228	621,450	448,161	761,790	650,850	4.7%

Hotel Tax above represents the City portion, or the total City hotel and convention minus the Enjoy Oxford portion (see the Hotel Tax Fund).

Fund: General

RECEIPTS DETAIL

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERMITS AND FEES

40701	Video Service Provider Fee	131,292	128,412	132,000	61,511	123,022	123,000	-6.8%
40703	Building Permits	88,593	65,347	125,000	40,357	60,000	125,000	0.0%
40706	Electrical Permits	22,138	15,273	20,000	11,727	15,000	20,000	0.0%
40707	Heating Permits	19,745	20,411	25,000	12,538	20,000	25,000	0.0%
40708	Curb & Gutter Permits	2,350	2,300	2,000	3,000	3,500	2,000	0.0%
40709	Rental Permits	201,073	206,983	200,000	102,287	200,000	200,000	0.0%
40711	Vendor Licenses	75						0.0%
40712	Cash Bond	28,000						0.0%
	TOTAL	493,266	438,726	504,000	231,420	421,522	495,000	-1.8%

FINES, COSTS & FORFEITURES

40801	Parking Violations	128,896	98,610	115,000	84,132	120,000	115,000	0.0%
40803	Area I Court	6,441	4,103	10,000	2,697	5,400	5,400	-46.0%
40805	Area II Court	37						0.0%
40806	Area III Court	107			516	516		0.0%
40807	Civil Offense Citations	258	258	4,000	150	150	4,000	0.0%
40809	Administrative Citations	64,927	59,575	50,000	54,460	65,000	50,000	0.0%
	TOTAL	200,666	162,546	179,000	141,955	191,066	174,400	-2.6%

INTEREST INCOME

41101	Interest on Investments	264,731	173,793	94,363	51,602	94,363	60,273	-36.1%
	TOTAL	264,731	173,793	94,363	51,602	94,363	60,273	-36.1%

MISCELLANEOUS

41201	Contributions	520						0.0%
41212	4th of July Contributions	3,109	1,373	5,000		3,800	5,000	0.0%
41213	Other Special Events Contributions	5,600	5,947	5,000	2,242	3,232	5,000	0.0%
41214	Grants - Other	500	2,300		10,000	10,500		0.0%
41217	Memorial Tree Purchases			500	500	1,000	500	0.0%
41218	Noxious Weeds Special Assessment							0.0%
41219	Testing Fees - Civil Service	855	1,380					0.0%
41220	NSF Fees Collected	98	70		21	42		0.0%
41222	Reimbursements	234,974	517,249	165,000	229,727	229,727	165,000	0.0%
	TOTAL	245,656	528,319	175,500	242,490	248,301	175,500	0.0%

FUND TRANSFERS-IN

42130	From Parking Fund	30,120	33,364	33,302	16,651	33,302	35,351	6.2%
42321	From Water Fund	39,343	46,852	37,784	18,892	37,784	43,851	16.1%
42331	From Sewer Fund	39,343	46,852	37,784	18,892	37,784	43,851	16.1%
42341	From Refuse Fund	29,343	36,852	27,784	13,892	27,784	33,851	21.8%
42427	From Small Business Loan Fund	0	196,597	0	0	0	0	0.0%
	TOTAL	138,149	360,517	136,654	68,327	136,654	156,904	14.8%

FUND ADVANCES-IN

44130	Repay Advance From Parking Fund	0	0	100,000	0	100,000	0	-100.0%
44141	Repay Advance From Capital Improvement	265,650	785,050	103,250	0	103,250	276,500	167.8%
44144	Repay Advance From OAT	2,125,781	1,800,000	550,000	0	550,000	2,871,337	422.1%
44146	Repay Advance from Southpointe TIF Fund	200,000	0	0	0	0	0	0.0%
44147	Repay Advance From High St. Pedestrian Safety MU	0	1,000,000	1,000,000	0	1,000,000	0	-100.0%
44230	Repay Advance From Employee Benefit	5,000	5,000	5,000	0	5,000	5,000	0.0%
44417	Repay Advance From Special Assessment	100,000	150,000	150,000	0	150,000	150,000	0.0%
44419	Repay Advance From OVI Task Force	225,000	225,000	225,000	0	225,000	225,000	0.0%
44428	Repay Advance From Local Coronavirus Relief	0	106,714	0	0	0	0	0.0%
	TOTAL	2,921,431	4,071,764	2,133,250	0	2,133,250	3,527,837	65.4%

TOTAL GENERAL FUND RECEIPTS	16,311,723	16,599,271	14,417,954	6,779,133	14,705,122	16,225,722	12.5%
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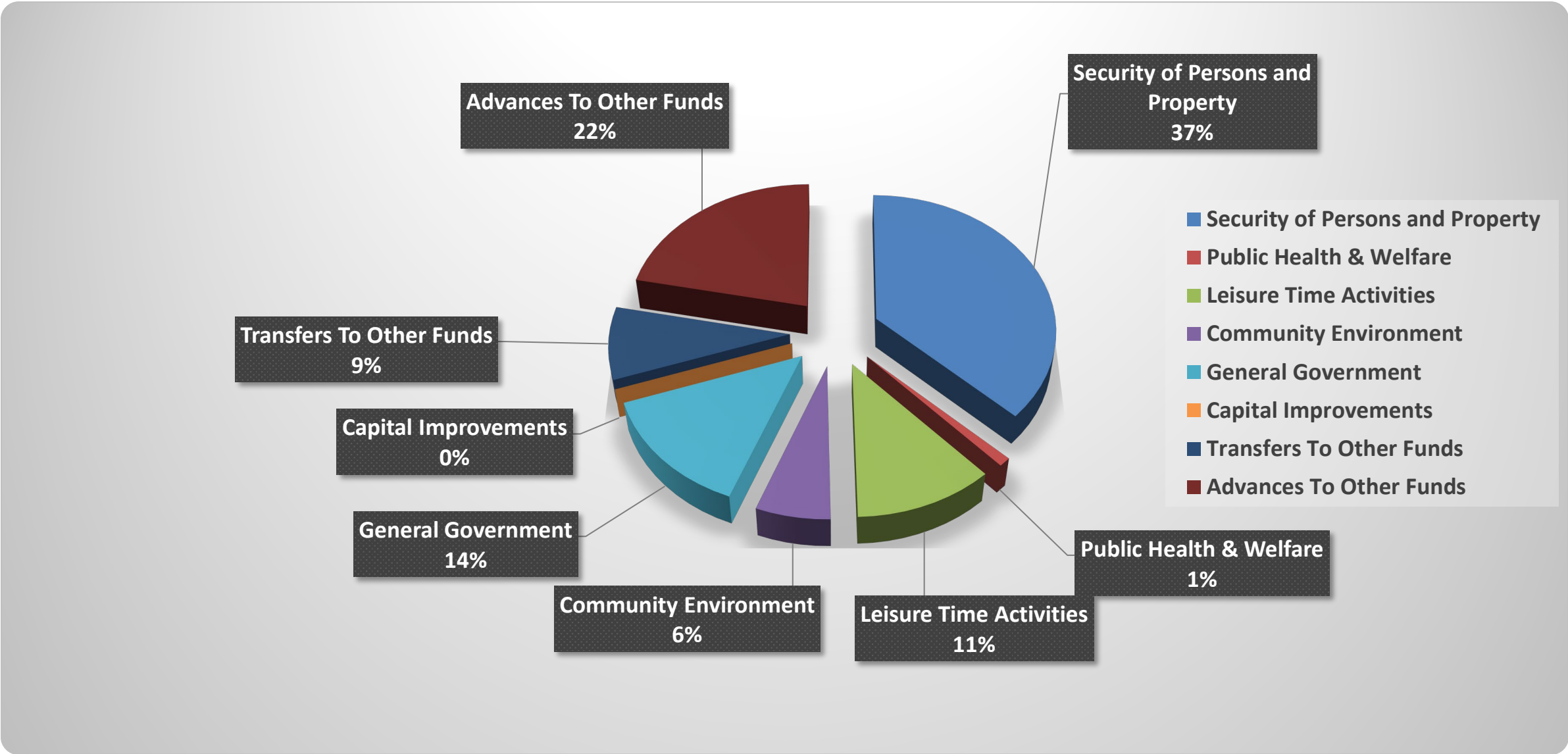
THE MAJOR CHANGES IN GENERAL FUND REVENUE - 2022 BUDGET TO 2021 BUDGET

	2021 Budget	2022 Budget	Variance	Percentage
Real Estate Tax	1,110,000	1,295,159	185,159	16.68%
Income Taxes (Gross)	8,630,000	8,673,150	43,150	0.50%
Interest on Investments	94,363	60,273	(34,090)	-36.13%
Local Government Revenue	410,000	475,000	65,000	15.85%
Building, Electrical, and Heating Permits	170,000	170,000	0	0.00%
Transfers-In	136,654	156,904	20,250	14.82%
Other	3,866,937	5,395,236	1,528,299	39.52%
TOTAL RECEIPTS AND TRANSFERS-IN	14,417,954	16,225,722	1,807,768	12.54%

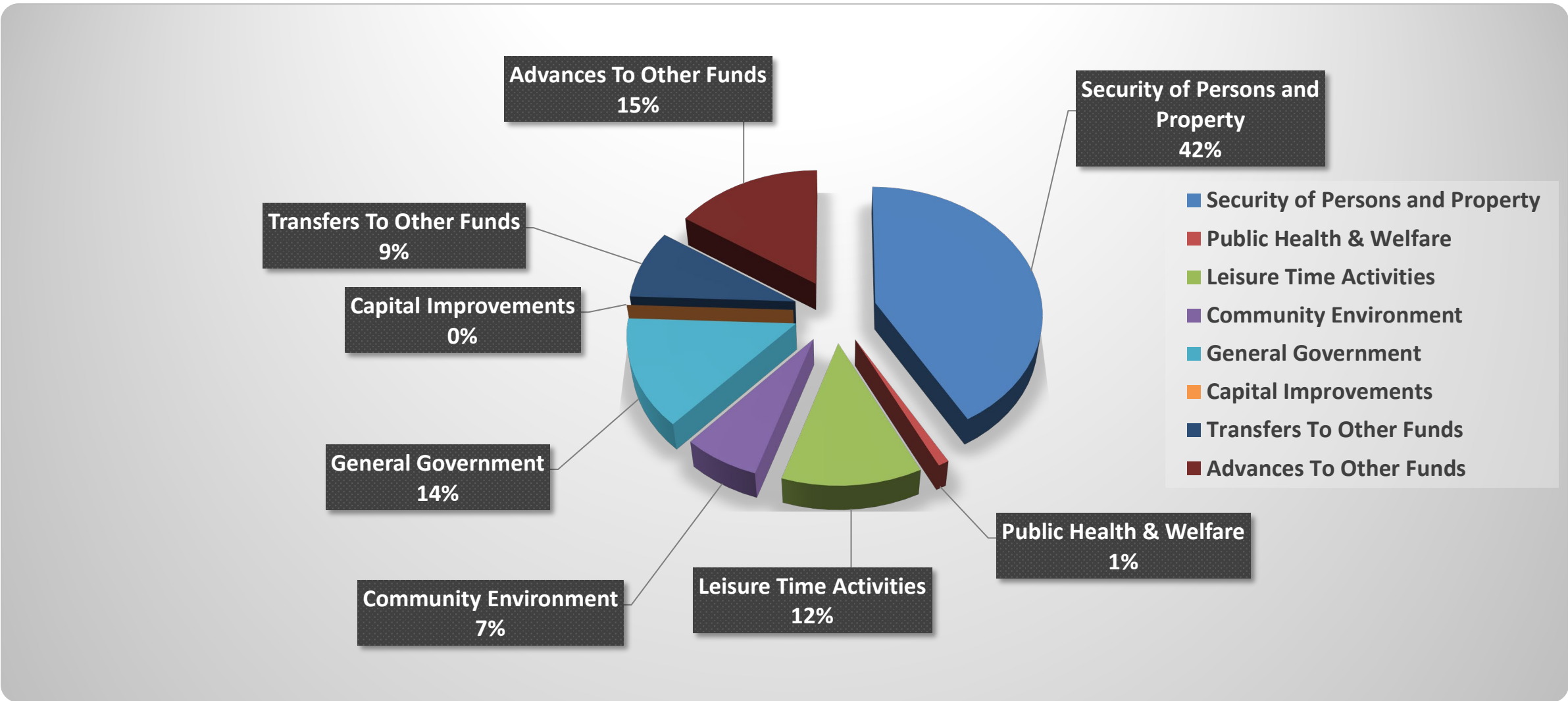
SUMMARY OF EXPENSES
BY DIVISION

DIVISION	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Security Of Persons & Property	5,246,990	5,042,806	5,857,882	2,701,006	5,691,925	6,028,976	2.9%
Public Health & Welfare	128,356	216,233	135,574	91,384	132,574	166,774	23.0%
Leisure Time Activities	1,569,220	1,449,993	1,803,255	805,421	1,690,362	1,862,628	3.3%
Community Environment	955,841	898,430	1,188,680	467,153	926,022	993,260	-16.4%
General Government	1,882,909	1,919,479	2,090,277	983,888	1,894,961	2,252,770	7.8%
Operations	9,783,316	9,526,941	11,075,668	5,048,852	10,335,844	11,304,408	2.1%
Capital Improvements	6,443	2,822	0	0	0	0	
Transfers To Other Funds	2,873,402	2,689,027	1,209,036	544,746	1,196,629	1,393,477	15.3%
Advances To Other Funds	2,921,431	4,071,764	2,133,250	2,133,250	2,133,250	3,527,837	65.4%
	5,801,276	6,763,613	3,342,286	2,677,996	3,329,879	4,921,314	
Total General Fund Expenditures	15,584,592	16,290,554	14,417,954	7,726,848	13,665,723	16,225,722	12.5%

2022 Budgeted General Fund Expenditures



2021 Projected General Fund Expenditures



Fund: General

SUMMARY OF EXPENSES
BY DEPARTMENT (continued)

DIVISION/DEPARTMENT	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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SECURITY OF PERSONS & PROPERTY

110	Law Enforcement	5,086,847	4,888,170	5,675,628	2,608,633	5,524,717	5,845,083	3.0%
120	Traffic Control	72,275	63,538	88,363	46,232	73,317	90,002	1.9%
170	Street Lighting	87,868	91,098	93,891	46,141	93,891	93,891	0.0%
	TOTAL	5,246,990	5,042,806	5,857,882	2,701,006	5,691,925	6,028,976	2.9%

PUBLIC HEALTH & WELFARE

210	Woodside Cemetery	11,420	11,625	15,000	4,100	12,000	15,000	0.0%
220	Public Health	6,472	6,484	6,600	3,310	6,600	6,600	0.0%
221	Community Assistance	110,464	198,124	113,974	83,974	113,974	145,174	27.4%
	TOTAL	128,356	216,233	135,574	91,384	132,574	166,774	23.0%

LEISURE TIME ACTIVITIES

290	Senior Citizens Community Center	24,428	15,287	22,500	5,484	19,712	22,500	0.0%
610	Aquatic Center	195,801	142,970	265,098	67,028	265,089	275,656	4.0%
620	Recreation Programs	937,599	848,984	1,050,565	519,661	1,066,048	1,103,497	5.0%
630	Parks Maintenance	411,392	442,752	465,092	213,248	339,513	460,975	-0.9%
	TOTAL	1,569,220	1,449,993	1,803,255	805,421	1,690,362	1,862,628	3.3%

COMMUNITY ENVIRONMENT

310	Planning	390,353	417,893	509,329	217,153	404,237	399,760	-21.5%
320	Inspections	410,115	329,670	462,569	161,812	305,209	348,144	-24.7%
335	Affordable Housing	8,000	8,000	8,600	2,150	8,600	8,600	0.0%
345	Urban Forestry	19,837	43,021	32,500	7,265	32,500	32,500	0.0%
360	Economic Development	127,536	99,846	175,682	78,773	175,476	204,256	16.3%
	TOTAL	955,841	898,430	1,188,680	467,153	926,022	993,260	-16.4%

GENERAL GOVERNMENT

408	Management Information Systems	113,659	115,633	141,156	70,549	134,869	166,416	17.9%
410	City Manager	237,120	308,428	159,094	81,525	151,237	163,221	2.6%
420	Finance	292,923	284,332	300,101	156,887	291,315	311,283	3.7%
421	Income Tax Collection	390,723	403,226	360,400	216,586	380,300	360,195	-0.1%
430	Law Department	171,667	135,617	181,403	54,054	120,788	168,903	-6.9%
450	Human Resources	106,925	116,789	233,013	113,895	218,792	360,220	54.6%
465	Clerk of Council	93,659	89,242	103,420	52,510	99,821	105,695	2.2%
470	Legislative	32,087	39,205	73,787	33,083	66,822	42,606	-42.3%
480	Municipal Building	134,840	147,056	138,920	57,467	118,700	169,256	21.8%
481	City Garage	124,330	119,890	142,815	64,016	129,621	145,571	1.9%
483	Courthouse	30,198	18,729	41,398	12,690	27,774	41,398	0.0%
490	Engineering	154,778	141,332	174,770	70,626	154,922	178,006	1.9%
994	Contingency	0	0	40,000	0	0	40,000	0.0%
	TOTAL	1,882,909	1,919,479	2,090,277	983,888	1,894,961	2,252,770	7.8%

CAPITAL IMPROVEMENTS

110	Law Enforcement	0	0	0	0	0	0	0.0%
170	Street Lighting	0	0	0	0	0	0	0.0%
210	Woodside Cemetery	0	0	0	0	0	0	0.0%
610	Aquatic Center	50	0	0	0	0	0	0.0%
620	Recreation Programs	0	0	0	0	0	0	0.0%
630	Parks Maintenance	0	0	0	0	0	0	0.0%
310	Planning	0	0	0	0	0	0	0.0%
320	Inspections	0	2,822	0	0	0	0	0.0%
410	City Manager	0	0	0	0	0	0	0.0%
480	Municipal Building	0	0	0	0	0	0	0.0%
483	Courthouse	6,393	0	0	0	0	0	0.0%
	TOTAL	6,443	2,822	0	0	0	0	0.0%

Fund: General

**SUMMARY OF EXPENSES
BY DEPARTMENT (Cont.)**

DIVISION/DEPARTMENT	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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TRANSFERS TO

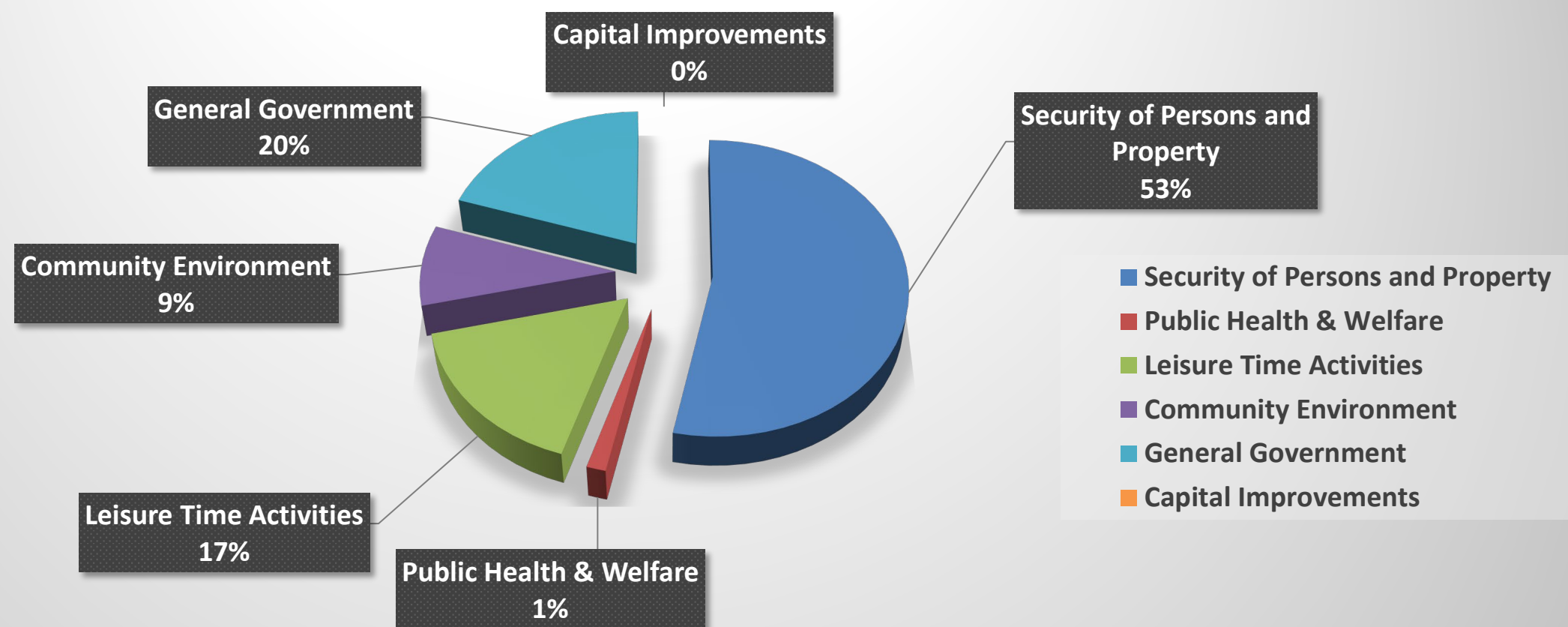
999.53122	Transfer to Street Fund	578,085	452,425	447,665	223,833	447,665	511,960	14.4%
999.53140	Transfer to Capital Equipment Fund	626,308	489,004	187,450	93,725	187,450	294,465	57.1%
999.53141	Transfer to Capital Improvement Fund	1,164,003	1,409,448	199,203	99,601	199,203	211,802	6.3%
999.53150	Transfer to Aquatic Center Debt Service Fund	95,606		304,718	67,587	292,311	305,250	0.2%
999.53152	Transfer to Parks Debt Service Fund	311,250						0.0%
999.53351	Transfer to Storm Water Fund	40,000	30,000					0.0%
999.53417	Transfer to Special Assessment Fund	40,000	90,000	50,000	50,000	50,000	50,000	0.0%
999.53418	Transfer to Fire/EMS Fund	18,150	18,150	20,000	10,000	20,000	20,000	0.0%
999.53427	Transfer to Small Business Loan Fund		200,000					0.0%
	TOTAL	2,873,402	2,689,027	1,209,036	544,746	1,196,629	1,393,477	15.3%

ADVANCES TO

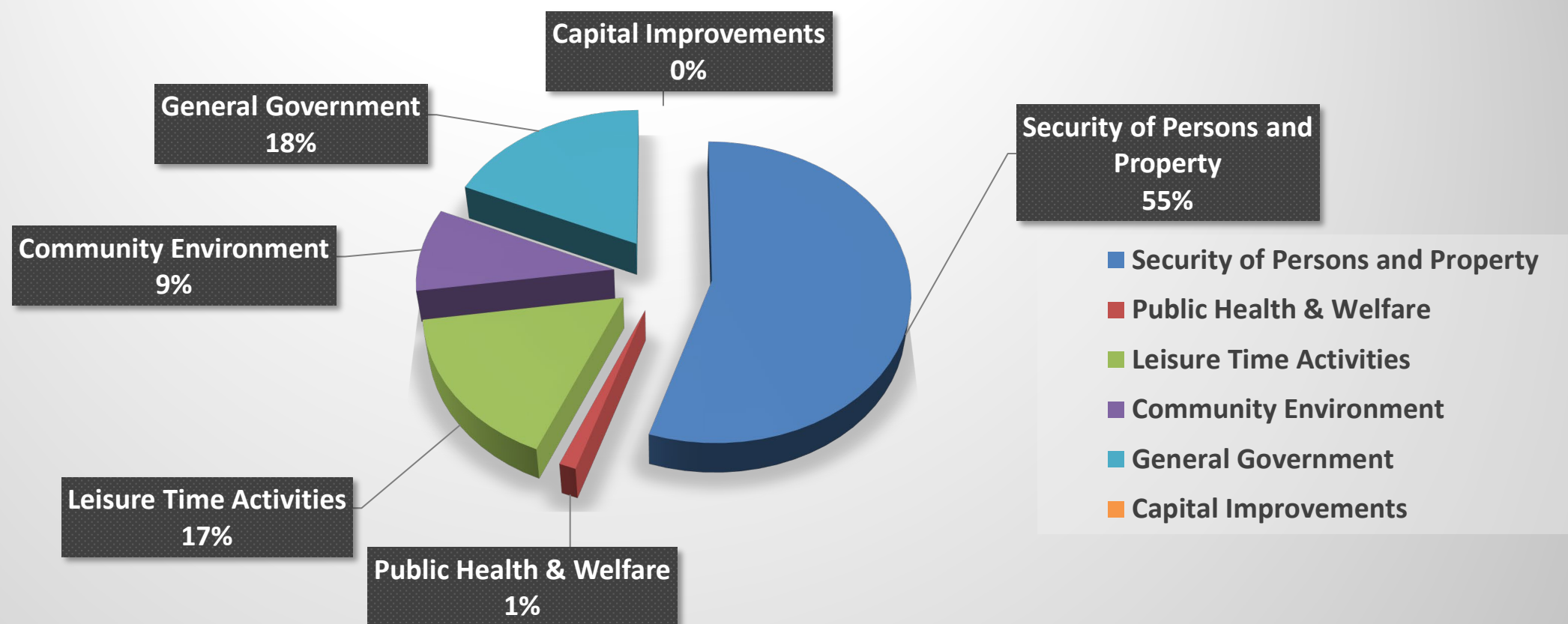
998.54130	Advance to Parking Fund			100,000	100,000	100,000		-100.0%
998.54141	Advance to Capital Improvement Fund	265,650	785,050	103,250	103,250	103,250	276,500	167.8%
998.54144	Advance to OAT Fund	2,125,781	1,800,000	550,000	550,000	550,000	2,871,337	422.1%
998.54146	Advance to Southpointe TIF Fund	200,000						0.0%
998.54147	Advance to High St. Pedestrian Safety MU Fund		1,000,000	1,000,000	1,000,000	1,000,000		-100.0%
998.54230	Advance to Employee Benefit	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
998.54417	Advance to Special Assessment Fund	100,000	150,000	150,000	150,000	150,000	150,000	0.0%
998.54419	Advance to OVI Task Force Fund	225,000	225,000	225,000	225,000	225,000	225,000	0.0%
998.54428	Advance to Local Coronavirus Relief Fund		106,714					0.0%
	TOTAL	2,921,431	4,071,764	2,133,250	2,133,250	2,133,250	3,527,837	65.4%

TOTAL EXPENDITURES & TRANSFERS	15,584,592	16,290,554	14,417,954	7,726,848	13,665,723	16,225,722	12.5%
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2022 Budgeted General Fund Operating Expenditures



2021 Projected General Fund Operating Expenditures

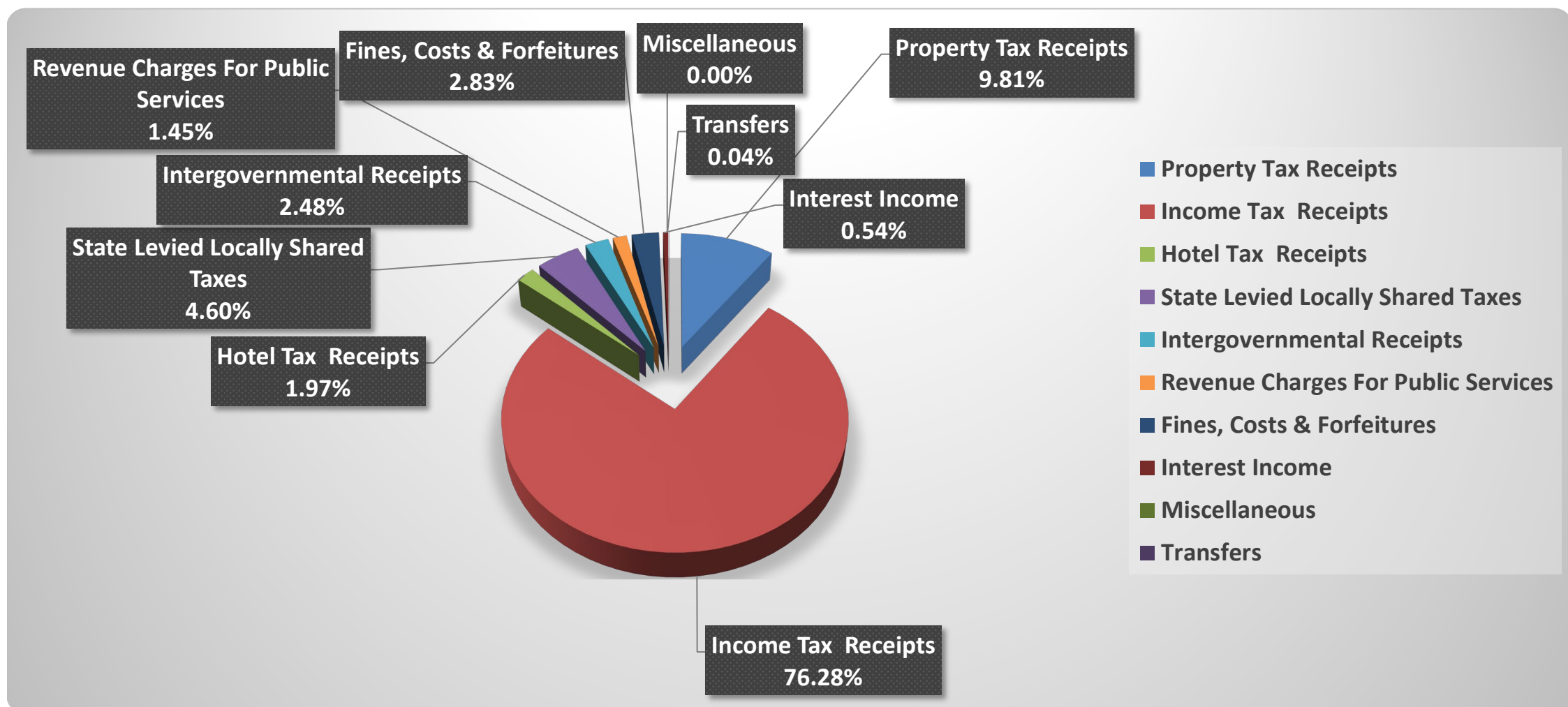


SECURITY OF PERSONS & PROPERTY

Law Enforcement, Traffic Control & Street Lighting

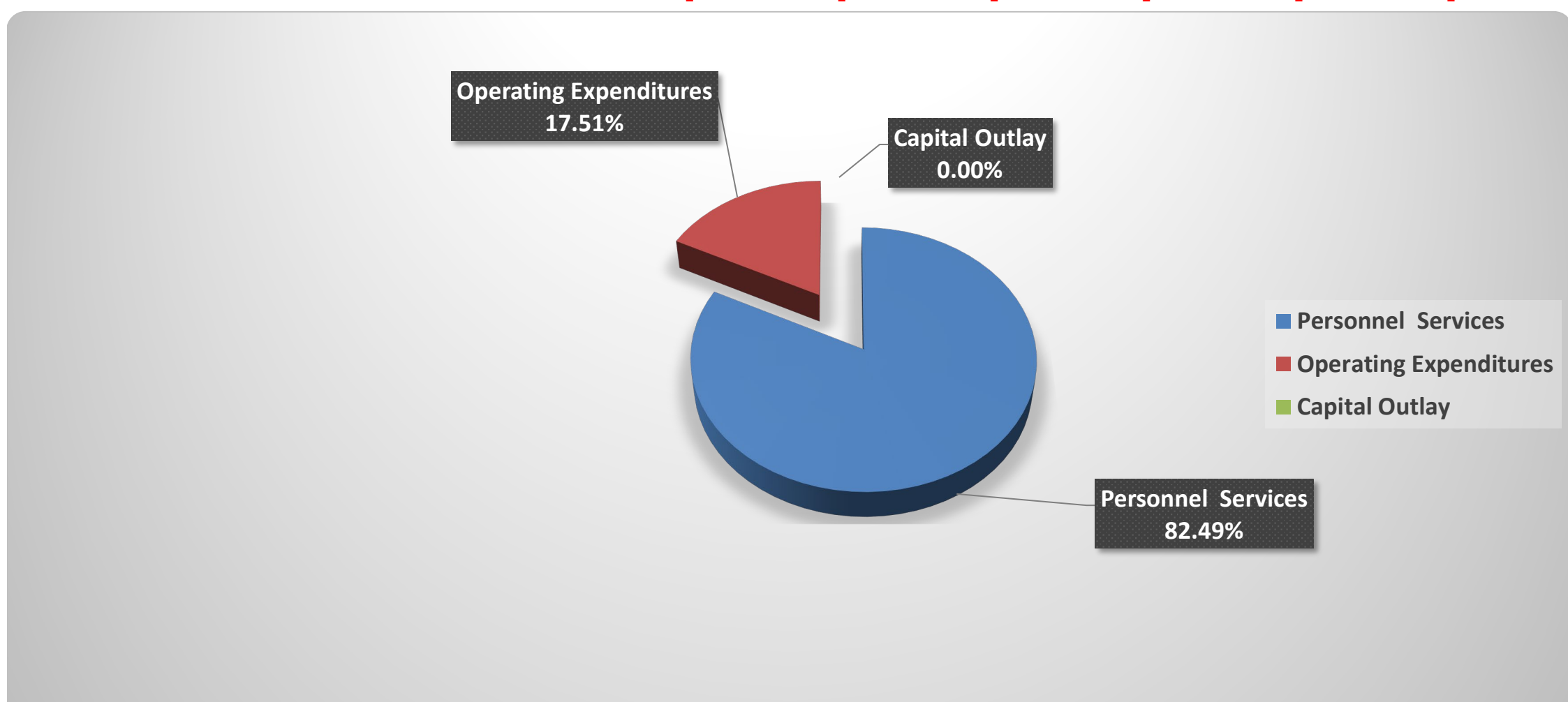
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2,021
Property Tax Receipts	431,874	645,349	478,435	395,654	535,476	591,458	23.6%
Income Tax Receipts	3,859,174	3,497,146	4,622,502	1,827,184	4,261,489	4,599,007	-0.5%
Hotel Tax Receipts	145,795	65,826	72,357	45,939	105,799	118,859	64.3%
State Levied Locally Shared Taxes	232,120	240,664	239,837	132,725	291,905	277,590	15.7%
Intergovernmental Receipts	88,107	78,959	129,787	47,896	120,808	149,508	15.2%
Revenue Charges For Public Services	105,737	72,304	87,400	37,310	87,500	87,400	0.0%
Fines, Costs & Forfeitures	200,408	162,288	175,000	141,805	190,916	170,400	-2.6%
Interest Income	143,507	93,918	50,427	28,073	52,544	32,563	-35.4%
Miscellaneous	38,230	184,267	0	43,351	43,351	0	0.0%
Transfers	2,038	2,085	2,137	1,069	2,137	2,191	2.5%
Total Revenues	5,246,990	5,042,806	5,857,882	2,701,006	5,691,925	6,028,976	2.9%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	4,335,806	4,146,816	4,811,116	2,243,565	4,684,443	4,973,470	3.4%
Operating Expenditures	911,184	895,990	1,046,766	457,441	1,007,482	1,055,506	0.8%
Capital Outlay	0	0	0	0	0	0	0.0%
Total Expenditures	5,246,990	5,042,806	5,857,882	2,701,006	5,691,925	6,028,976	2.9%



Fund: General

Division: Security of Persons & Property

DEPARTMENT:

Law Enforcement

Code: 110 .110

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
PERSONNEL SERVICES								
52110	Salaries & Wages	2,714,014	2,678,303	3,018,680	1,405,951	2,943,213	3,125,819	3.5%
52111	Overtime	37,791	25,099	402,583	161,423	392,518	411,386	2.2%
52120	Personnel Benefits	1,524,775	1,385,667	1,293,294	632,359	1,289,407	1,334,147	3.2%
52130	Personnel Benefits - Other			28,446			32,906	15.7%
52140	Uniform Allowance	23,800	23,650	24,500	24,500	24,500	24,500	0.0%
	TOTAL	4,300,380	4,112,719	4,767,503	2,224,233	4,649,638	4,928,758	3.4%

OPERATING EXPENSES

52310	Uniform	9,782	5,698	10,000	4,324	9,000	10,000	0.0%
52311	Electrical Service	18,540	16,453	18,000	7,652	16,000	18,000	0.0%
52312	Gas Services	620	8,394	12,000	5,426	12,000	12,000	0.0%
52313	Telephone Services	27,098	17,012	25,000	8,910	19,000	25,000	0.0%
52314	Leads	7,200	7,200	7,200	3,600	7,200	7,200	0.0%
52320	Rents & Leases	6,194	5,294	7,000	2,715	6,000	7,000	0.0%
52329	Bank & Investment Fees	9,044	11,118	9,000	7,804	15,608	15,600	73.3%
52330	Training & Travel	37,760	21,407	20,000	14,974	22,000	20,000	0.0%
52331	Professional Services	4,603	3,485	7,500	2,701	8,000	7,500	0.0%
52332	Contract Jail Expenses			500			500	0.0%
52333	Contract Medical Expenses	9,990	16,025	15,000	8,825	15,000	15,000	0.0%
52335	Personnel & Labor						25,000	100.0%
52340	Contracted Services	49,620	72,012	123,793	28,449	118,000	131,121	5.9%
52350	General Liability Insurance	37,880	38,356	40,274	23,968	40,452	40,274	0.0%
52359	Butler County Sheriff Contract	376,447	406,286	384,858	183,159	366,319	355,330	-7.7%
52360	Advertising	812	489	1,000		500	1,000	0.0%
52370	Printing & Reproduction	2,606	2,020	2,000	1,044	2,000	2,000	0.0%
52380	Membership & Subscription	2,120	2,818	2,500	1,014	2,500	2,500	0.0%
52382	Towing	26,180	18,570	26,000	13,770	27,000	26,000	0.0%
52410	Office Supplies	4,332	5,698	7,000	1,235	6,000	7,000	0.0%
52411	Postage	912	995	1,000	304	1,000	1,000	0.0%
52420	Operating Supplies	28,587	25,495	47,000	13,393	45,000	47,000	0.0%
52430	Vehicle Maintenance	56,052	42,915	55,000	16,576	55,000	55,000	0.0%
52433	Communications Equipment	3,357	2,820	3,000	1,580	3,000	3,000	0.0%
52440	Small Tools & Equipment	15,226	12,218	25,000	8,798	20,000	25,000	0.0%
52470	Fuel	41,903	28,039	50,000	22,927	50,000	48,800	-2.4%
52490	Refunds		225	500		500	500	0.0%
52491	COP Programs	9,602	4,409	8,000	1,252	8,000	8,000	0.0%
	TOTAL	786,467	775,451	908,125	384,400	875,079	916,325	0.9%

CAPITAL OUTLAY

52520	Equipment	0	0	0	0	0	0	0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	5,086,847	4,888,170	5,675,628	2,608,633	5,524,717	5,845,083	3.0%
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PERSONNEL**2022 Proposed Allocation**

Law Enforcement	Parking
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(1) FT Chief	90%	10%
(1) FT Police Lieutenant	90%	10%
(1) FT Police Lieutenant	100%	
(6) FT Police Sergeants	100%	
(19) F-T Police Officers	100%	
4680 hours P-T Police Officers	100%	
(1) FT Police Records Specialist	100%	
(1) FT Social Worker	100%	
(1) FT Office Manager	95%	5%
(1) FT Public Safety Assistant (A)	25%	75%
(1) FT Public Safety Assistant (B)	25%	75%
(1) FT Public Safety Assistant (C)	25%	75%
(1) PT Property Custodian	100%	
(4) PT Public Safety Assistant		100%
(6) FT Dispatcher/Clerk	90%	10%
(3) PT Dispatcher/Clerk	90%	10%

OVI REDUCTIONS

Salaries & Wages	24,600
Personnel Benefits	5,100
Fuel	1,200

CONTRACTED SERVICES

Lexis Nexis	1,200
Global Tracking	685
Fire Suppression	1,000
ALPR maintenance	4,900
LEADS online	2,848
TLO	900
Livescan Maintenance	3,200
Radio Equipment Maintenance	5,820
Recorder lease contract	2,300
Wireless equip and service	20,000
Interact maintenance	2,000
Power DMS	5,000
Mobilcomm	1,008
Shredding	420
Nixle	4,300
Body Cameras	40,000
OPD Elevator maintenance	2,500
Spectrum	2,600
Cintas	3,000
Annual Generator Maintenance	440
Fire Alarm testing	1,500
Drone insurance	3,900
Fire Alarm monitoring	700
Custodial services	3,000
Lexipol	13,000
HVAC maintenance	2,500
Animal Friends	2,400
	131,121

Fund: General

Division: Security of Persons & Property

DEPARTMENT:

Traffic Control

Code: 110.120

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	26,497	27,218	28,185	13,902	28,185	29,023	3.0%
52111	Overtime	3,802	1,946	2,550	1,360	2,550	2,627	3.0%
52120	Personnel Benefits	5,127	4,933	12,878	4,070	4,070	13,062	1.4%
	TOTAL	35,426	34,097	43,613	19,332	34,805	44,712	2.5%

OPERATING EXPENSES

52311	Electrical Services	13,443	13,298	13,500	6,507	13,300	14,040	4.0%
52340	Contracted Services	6,350	5,700	8,500	5,105	7,500	8,500	0.0%
52420	Operating Supplies	5,993	9,462	14,000	1,576	4,000	14,000	0.0%
52422	Cross Walk Painting Supplies	11,063	981	8,750	13,712	13,712	8,750	0.0%
	TOTAL	36,849	29,441	44,750	26,900	38,512	45,290	1.2%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	72,275	63,538	88,363	46,232	73,317	90,002	1.9%
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PERSONNEL

(1) Service Worker III, 50%

OPERATING EXPENSES

This department reflects the cost of maintaining the street signs, traffic lights, striping line, crosswalks, and electric for traffic lights.

Additional paint / cross walk supplies based on growing demand on new streets (i.e. Southpointe, Ironwood no parking) and refreshing bike lane markings.

Fund: General
Division: Security of Persons & Property
Code: 110.170

DEPARTMENT: Street Lighting

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52311	Electrical Services	87,868	91,098	93,891	46,141	93,891	93,891	0.0%
52431	Traffic Signal & Street Light Maintenance							0.0%
	TOTAL	87,868	91,098	93,891	46,141	93,891	93,891	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		87,868	91,098	93,891	46,141	93,891	93,891	0.0%
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ELECTRIC SERVICES

Street lighting & traffic control signals

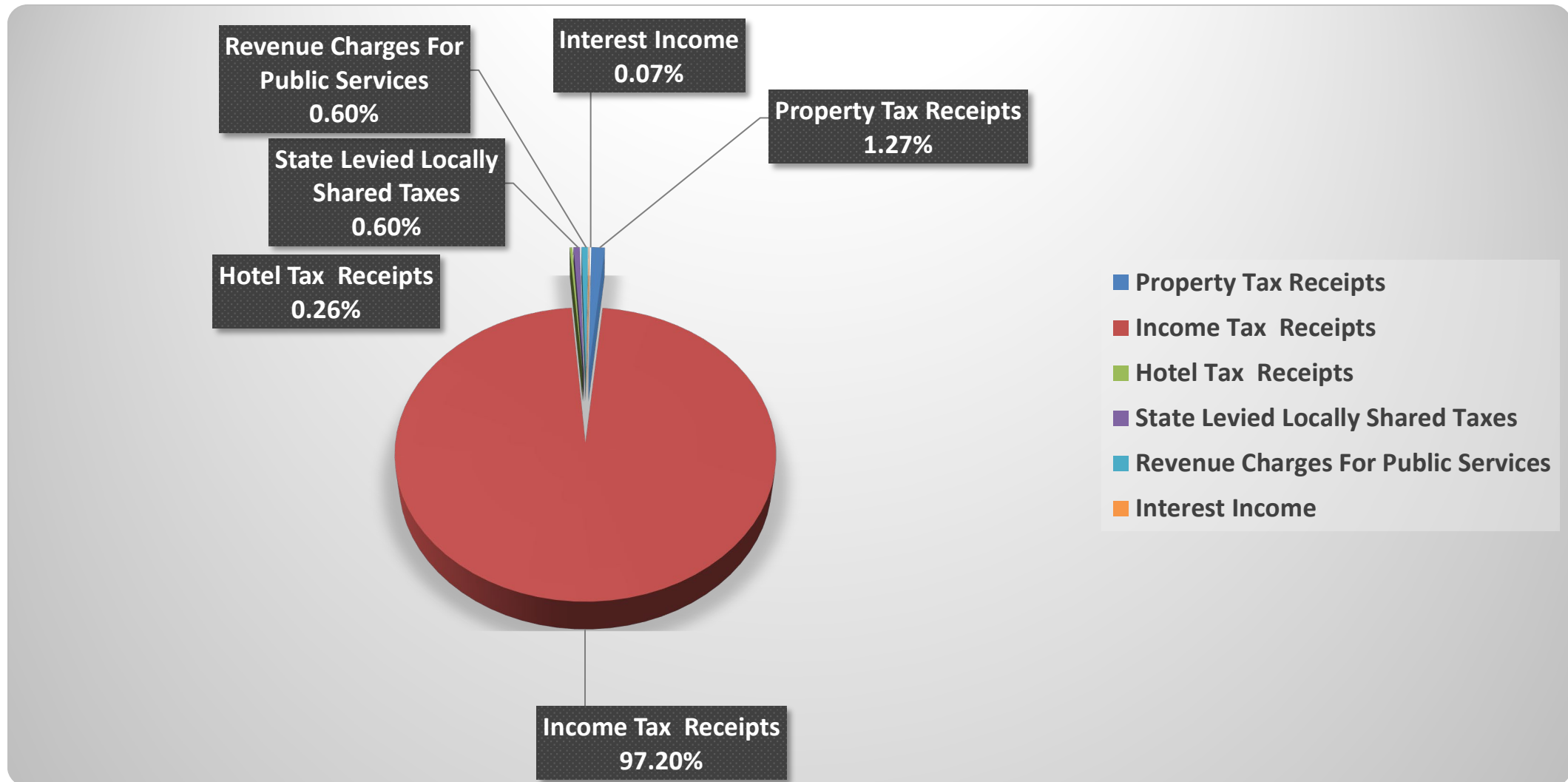
Did not adjust this for 2022 as we will have savings from the LED street lighting project. Effective 4Q 2021.

PUBLIC HEALTH & WELFARE

Woodside Cemetery, Public Health & Community Assistance

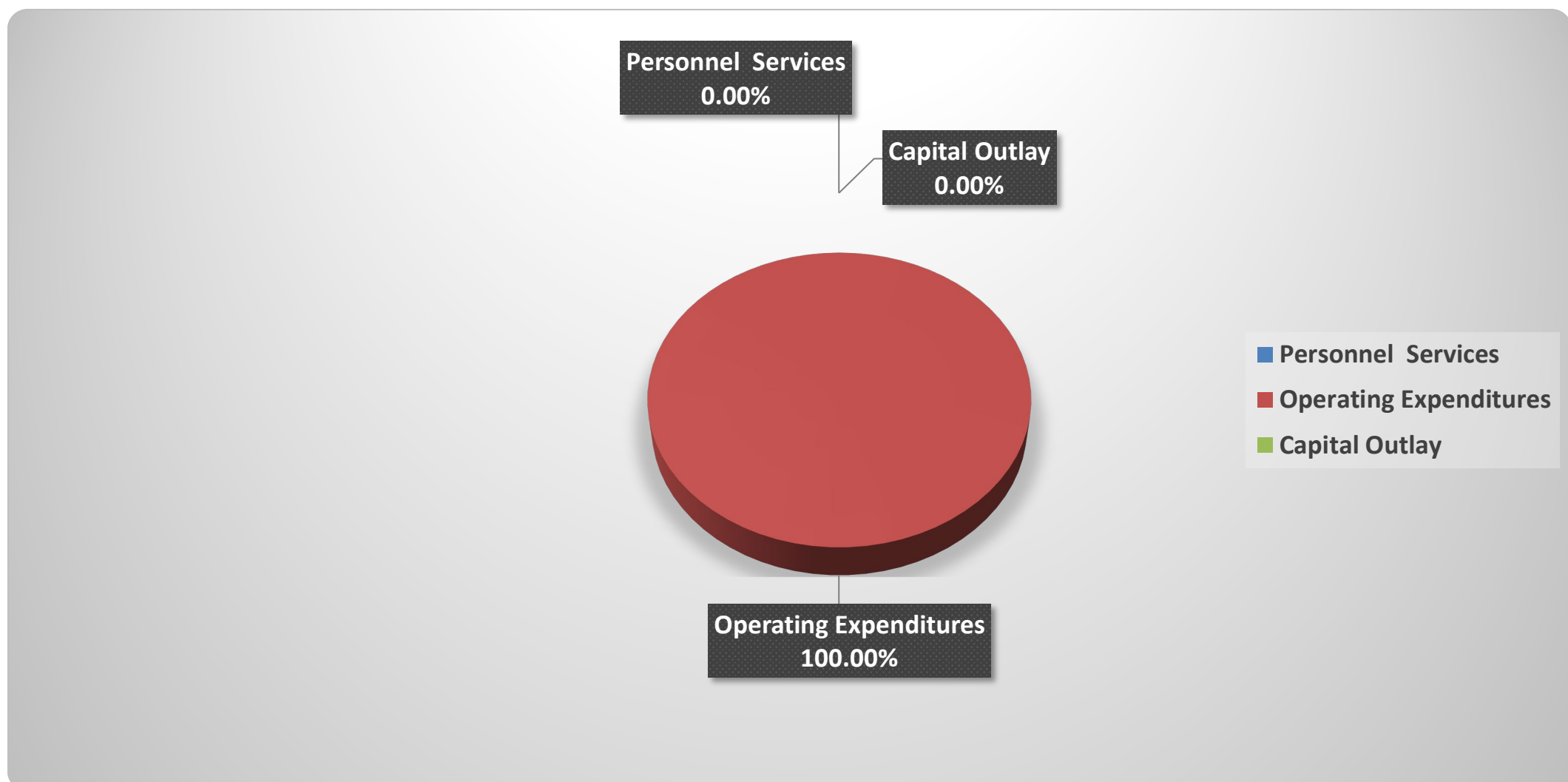
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	1,473	2,317	1,764	1,085	1,750	2,119	20.1%
Income Tax Receipts	120,555	210,979	131,473	88,232	127,852	162,117	23.3%
Hotel Tax Receipts	497	236	267	126	346	426	59.6%
State Levied Locally Shared Taxes	792	864	884	364	954	995	12.6%
Revenue Charges For Public Services	4,550	1,500	1,000	1,500	1,500	1,000	0.0%
Interest Income	489	337	186	77	172	117	-37.1%
Total Revenues	128,356	216,233	135,574	91,384	132,574	166,774	23.0%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	0	0	0	0	0	0	0.0%
Operating Expenditures	128,356	216,233	135,574	91,384	132,574	166,774	23.0%
Capital Outlay	0	0	0	0	0	0	0.0%
Total Expenditures	128,356	216,233	135,574	91,384	132,574	166,774	23.0%



Fund: General
Division: Public Health & Welfare
Code: 110.210

DEPARTMENT: Woodside Cemetery

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52340	Contracted Services	11,420	11,625	15,000	4,100	12,000	15,000	0.0%
	TOTAL	11,420	11,625	15,000	4,100	12,000	15,000	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		11,420	11,625	15,000	4,100	12,000	15,000	0.0%
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CONTRACTED SERVICES

Mowing and other maintenance needs of the property (landscaping, gate repairs, etc.)

Budget contingent upon the existing mowing contractor continuing operations. A new contract will likely cost significantly more.

Fund: General
Division: Public Health & Welfare DEPARTMENT: Public Health
Code: 110.220

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52331	Professional Service	6,472	6,484	6,600	3,310	6,600	6,600	0.0%
	TOTAL	6,472	6,484	6,600	3,310	6,600	6,600	0.0%

TOTAL EXPENDITURES	6,472	6,484	6,600	3,310	6,600	6,600	0.0%
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OPERATING EXPENSES

This fee is charged by Butler County and is netted from the semiannual property tax payment to the City.

Fund: General

Division: Public Health & Welfare

DEPARTMENT:

Community Assistance

Code: 110.221

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52702	Family Resource Center	40,600	114,760	40,000	10,000	40,000	40,000	0.0%
52703	Oxford Community Foundation	31,500	31,500	31,500	31,500	31,500	31,500	0.0%
52706	Senior Citizens Programming/Outreach	3,000	6,500	6,500	6,500	6,500	6,500	0.0%
52707	Help Van	16,364	16,364	16,974	16,974	16,974	16,974	0.0%
52708	Oxford Community Arts Center	9,000	9,000	9,000	9,000	9,000	9,000	0.0%
52710	Oxford College Corner Clinic	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
52713	Oxford Community Choice Pantry	5,000	5,000	5,000	5,000	5,000	5,000	0.0%
52736	BCRTA		10,000					0.0%
52737	Powernet - Cable Access						31,200	100.0%
	TOTAL	110,464	198,124	113,974	83,974	113,974	145,174	27.4%

TOTAL EXPENDITURES	110,464	198,124	113,974	83,974	113,974	145,174	27.4%
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2021
Approved 2022
Requested 2022
Approved

OXFORD COMMUNITY ARTS CENTER

Children's Art Programming 9,000 9,000 9,000

OXFORD COMMUNITY FOUNDATION

General Administration 19,800 19,800 19,800

Charles L Warren Scholarship 2,700 2,700 2,700

Oxford Assistance Fund 9,000 9,000 9,000

Total 31,500 31,500 31,500

OXFORD SENIOR CITIZENS, INC

Programming 3,000 3,000 3,000

Outreach 3,500 3,500 3,500

Adult Day Service 16,974 16,974 16,974

Help van 23,474 23,474 23,474

Total 23,474 23,474 23,474

THE FAMILY RESOURCE CENTER

General Operations paid from Community Assistance 40,000 40,000 40,000

Housing Assistance, paid from Affordable Housing Deptment 8,600 8,600 8,600

Total 48,600 48,600 48,600

OXFORD FREE CLINIC

Fund medications 5,000 5,000 5,000

TOPSS (OXFORD COMMUNITY CHOICE PANTRY)

Fund food purchases 5,000 5,000 5,000

POWERNET - CABLE ACCESS

Cable Access 31,200 31,200

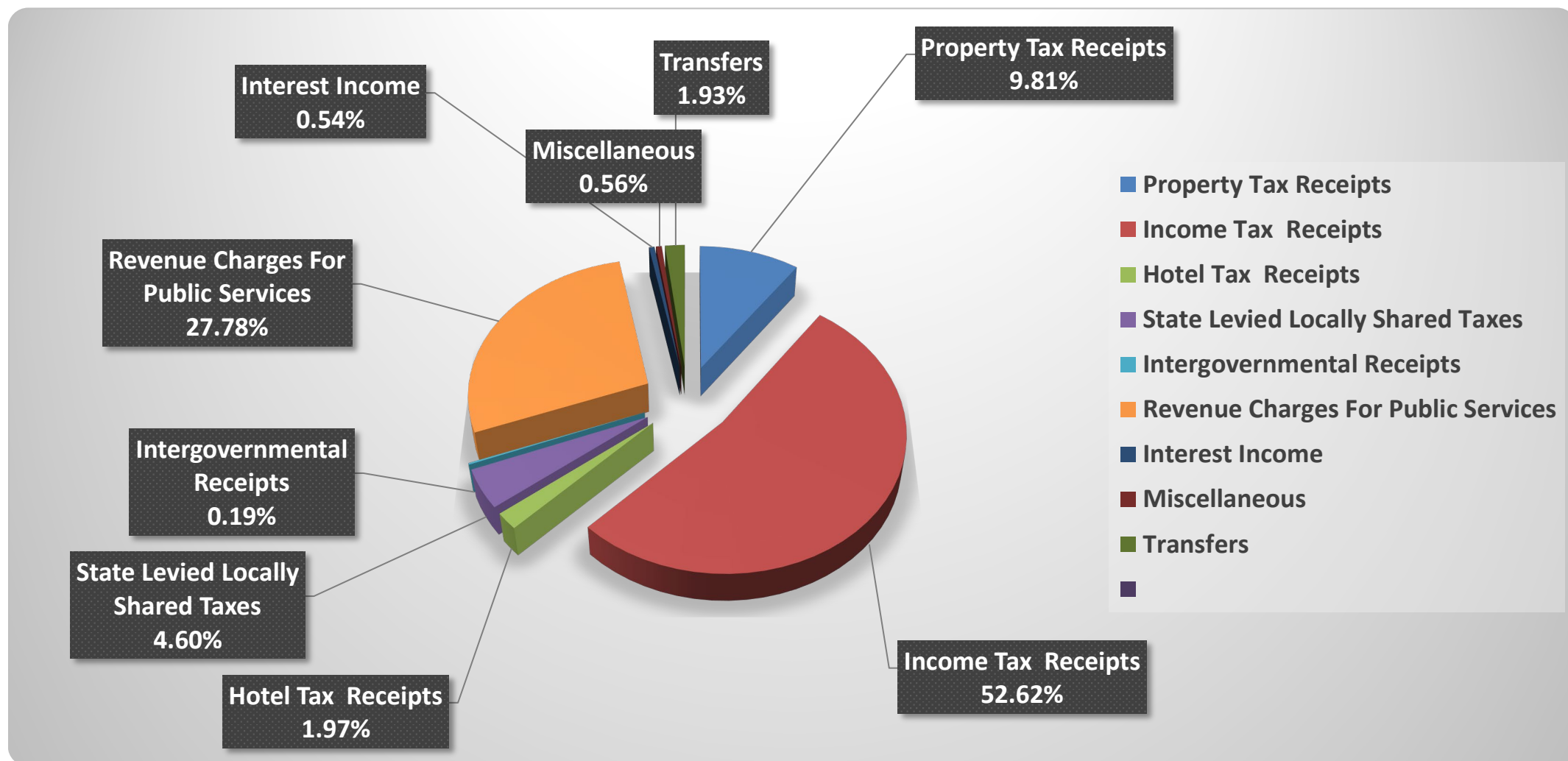
TOTAL \$ 122,574 \$ 153,774 \$ 153,774

LEISURE TIME ACTIVITIES

Senior Citizens Community Center, Aquatic Center, Recreations Programs & Parks Maintenance

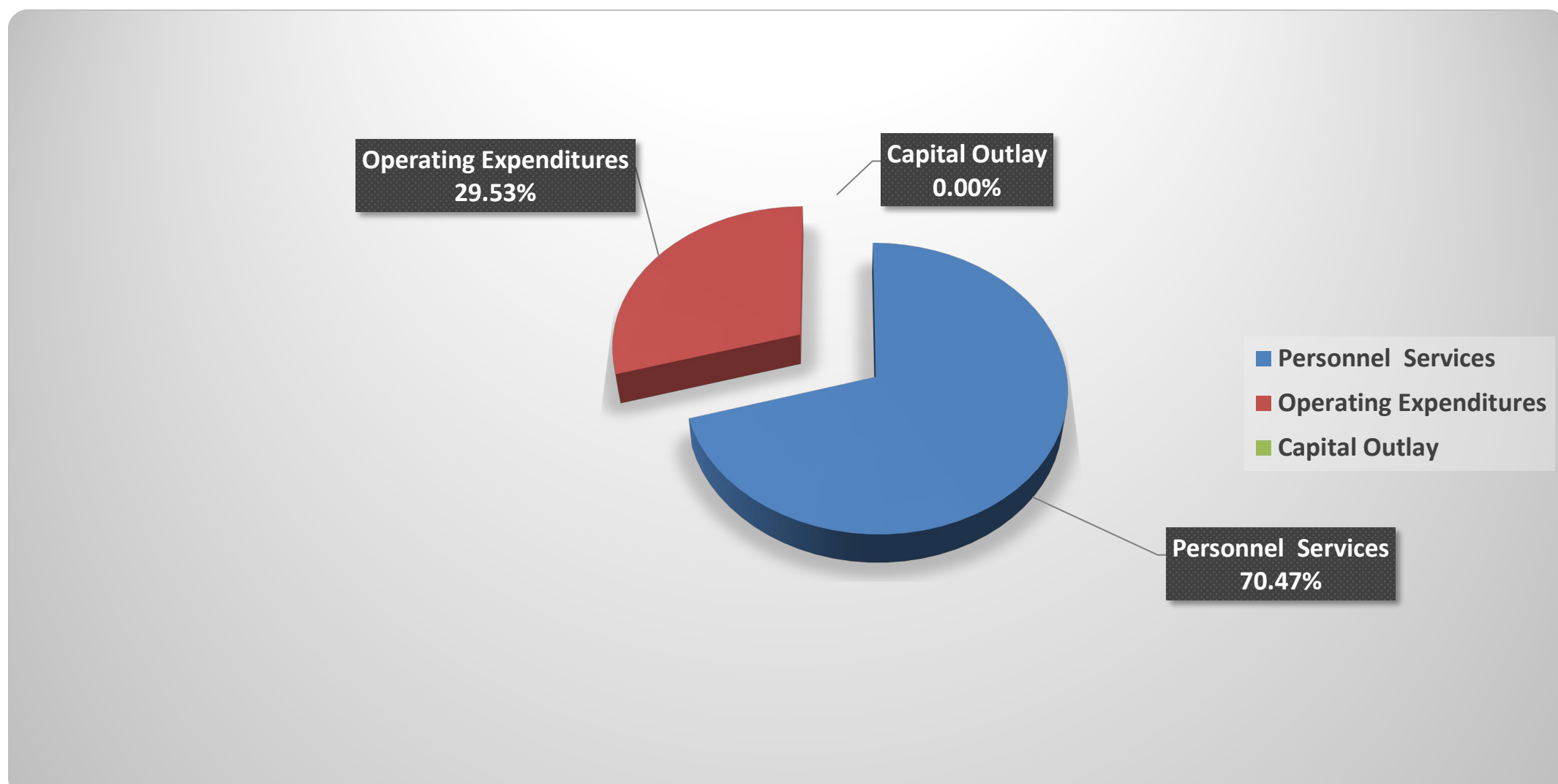
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	129,165	185,561	147,278	117,981	159,024	182,729	24.1%
Income Tax Receipts	721,474	799,771	1,004,839	229,917	747,124	979,923	-2.5%
Hotel Tax Receipts	43,605	18,928	22,274	13,698	31,420	36,721	64.9%
State Levied Locally Shared Taxes	69,423	69,199	73,830	39,578	86,688	85,760	16.2%
Intergovernmental Receipts	4,850	0	4,750	0	4,200	3,500	-26.3%
Revenue Charges For Public Services	504,865	251,293	488,100	362,094	588,647	517,500	6.0%
Interest Income	42,920	27,005	15,523	8,371	15,605	10,060	-35.2%
Miscellaneous	18,502	63,013	10,500	15,703	21,493	10,500	0.0%
Transfers	34,466	35,223	36,161	18,079	36,161	35,935	-0.6%
Total Revenues	1,569,270	1,449,993	1,803,255	805,421	1,690,362	1,862,628	3.3%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	1,106,877	1,059,105	1,299,566	559,654	1,199,174	1,312,587	1.0%
Operating Expenditures	462,343	390,888	503,689	245,767	491,188	550,041	9.2%
Capital Outlay	50	0	0	0	0	0	0.0%
Total Expenditures	1,569,270	1,449,993	1,803,255	805,421	1,690,362	1,862,628	3.3%



Fund: General
Division: Leisure Time Activities DEPARTMENT: Senior Citizens & Community Center
Code: 110.290

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	5,387						0.0%
52111	Overtime							0.0%
52120	Personnel Benefits	939	11		12	12		0.0%
	TOTAL	6,326	11	0	12	12	0	0.0%

OPERATING EXPENSES

52311	Electrical Services	8,195	6,815	10,000	3,120	8,000	10,000	0.0%
52312	Gas Service	1,446	1,309	3,000	1,110	2,200	3,000	0.0%
52340	Contracted Services	6,905	6,580	8,500	871	8,500	8,500	0.0%
52460	Maintenance Supplies	1,556	572	1,000	371	1,000	1,000	0.0%
	TOTAL	18,102	15,276	22,500	5,472	19,700	22,500	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		24,428	15,287	22,500	5,484	19,712	22,500	0.0%
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CONTRACTED SERVICES

Exterior painting/siding upgrades, LED lighting upgrades, HVAC, electrical updates, plumbing projects, pest control and other miscellaneous.

MAINTENANCE SUPPLIES

Cleaning supplies, hand soap, paper towels, other misc. needs

Fund: General
Division: Leisure Time Activities
Code: 110.610

DEPARTMENT: Aquatic Center

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	88,018	74,482	150,764	32,561	150,764	151,674	0.6%
52111	Overtime	5,483	283	2,488		1,000	2,503	0.6%
52120	Personnel Benefits	22,656	21,021	33,796	10,150	33,796	34,079	0.8%
	TOTAL	116,157	95,786	187,048	42,711	185,560	188,256	0.6%

OPERATING EXPENSES

52311	Electric Services	12,258	12,643	12,000	5,615	12,000	12,000	0.0%
52312	Gas Service	5,930	3,056	5,000	531	5,000	5,000	0.0%
52313	Telephone	130		400		0	400	0.0%
52330	Training & Travel	2,760	1,796	2,500	200	200	2,500	0.0%
52340	Contracted Services	4,134	2,321	4,000	1,720	4,000	4,000	0.0%
52360	Advertising	209		1,500	329	329	1,500	0.0%
52410	Office Supplies	1,768		1,000		0	1,000	0.0%
52420	Operating Supplies	17,656	12,798	20,000	5,798	20,000	20,000	0.0%
52423	Concession Supplies	31,366	12,057	25,650	6,068	32,000	35,000	36.5%
52480	Maintenance of Facilities	3,433	2,513	6,000	4,056	6,000	6,000	0.0%
	TOTAL	79,644	47,184	78,050	24,317	79,529	87,400	12.0%

CAPITAL OUTLAY

52520	Equipment	50						0.0%
	TOTAL	50	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	195,851	142,970	265,098	67,028	265,089	275,656	4.0%
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REVENUE

Aquatic Center Passes	54,999	0	53,100	64,026	66,147	58,000	9%
Aquatic Center General Admission	132,132	97,181	140,000	62,681	140,000	140,000	0%
Aquatic Center Concessions	43,385	17,768	45,000	26,441	65,000	48,500	8%
Total Revenue	230,516	114,949	238,100	153,148	271,147	246,500	4%

PERSONNEL

Aquatics/Program Coordinator, 50%
Pool Supervisor (4), 1,960 hours, 100%
Head Lifeguards (2), 560 hours, 100%
Life Guards (24), 6,720 hours, 100%
PT Cashier/Gate (8), 2,240 hours, 100%
PT Concession Supervisor (3) 1,260 hours, 100%

CONTRACTED SERVICES

Opening and Closing Pool Services
Power Washing Concrete

TRAINING & TRAVEL

Aquatic Examiner Services

MAINTENANCE OF FACILITIES

Miscellaneous repairs
(plumbing, concrete, service appliances, etc.)

OFFICE SUPPLIES

Paper, Ink, Etc.

CONCESSION SUPPLIES

Products, Equipment, Appliances, Etc.

Fund: General
Division: Leisure Time Activities
Code: 110.620

DEPARTMENT: Recreation Programs

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
PERSONNEL SERVICES								
52110	Salaries & Wages	511,842	473,027	561,475	274,957	561,475	574,962	2.4%
52111	Overtime	7,091	1,774	9,259	3,132	5,000	9,388	1.4%
52120	Personnel Benefits	172,429	147,792	211,962	92,318	211,962	214,778	1.3%
	TOTAL	691,362	622,593	782,696	370,407	778,437	799,128	2.1%

OPERATING EXPENSES

52310	Uniform	1,215	1,401	1,350	974	1,350	1,350	0.0%
52311	Electric Services	6,153	5,064	8,000	2,678	7,000	8,000	0.0%
52312	Gas Service	2,788	1,829	4,500	2,041	3,500	4,500	0.0%
52313	Telephone	4,015	4,234	4,000	1,910	4,000	4,000	0.0%
52320	Rents & Leases	46,095	47,102	45,000	26,238	45,000	45,000	0.0%
52329	Bank & Investment Fees	7,317	3,810	7,944	3,903	7,944	7,944	0.0%
52330	Training & Travel	4,370	2,638	7,000	953	6,000	7,000	0.0%
52331	Professional Services	66,307	59,523	70,000	61,012	100,000	105,000	50.0%
52340	Contracted Services	12,496	5,110	7,000	2,473	7,000	7,000	0.0%
52350	General Liability Insurance	4,768	4,262	4,475	2,266	4,136	4,475	0.0%
52360	Advertising	1,860	1,456	1,500	1,687	2,500	1,500	0.0%
52370	Printing & Reproduction	6,459	3,169	7,800		3,000	7,800	0.0%
52380	Membership & Subscription	4,002	2,536	2,000	1,390	2,000	2,000	0.0%
52411	Postage	237	140	800	21	200	800	0.0%
52420	Operating Supplies	29,365	23,571	35,000	17,533	35,000	35,000	0.0%
52426	4th of July	16,866	6,755	18,600	3,667	14,015	18,600	0.0%
52428	Program Concessions	7,619	988	12,000	8,285	10,000	12,000	0.0%
52429	Other Spec. Events	10,971	17,213	12,100	1,658	12,000	12,100	0.0%
52430	Vehicle Maintenance	552	1,768	800	409	1,500	800	0.0%
52440	Small Tools & Equipment	1,435	4,048	6,000	18	6,000	6,000	0.0%
52460	Maintenance Supplies	3,344	3,447	2,500	2,133	2,500	2,500	0.0%
52470	Fuel	1,899	893	1,500	418	1,200	1,500	0.0%
52480	Maintenance of Facilities	1,818	5,277	4,500	4,658	4,766	4,500	0.0%
52490	Refunds	4,286	20,157	3,500	2,929	7,000	5,000	42.9%
	TOTAL	246,237	226,391	267,869	149,254	287,611	304,369	13.6%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	937,599	848,984	1,050,565	519,661	1,066,048	1,103,497	5.0%
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REVENUE

Field Rental	50,812	8,000	35,000	16,545	35,000	35,000	0.0%
Park Concession	14,749	52	14,000	14,804	17,000	15,000	7.1%
Program Revenue	201,581	126,660	200,000	177,595	265,000	220,000	10%
4th of July Contributions	3,109	1,373	5,000	0	3,800	5,000	0%
Other Special Events Contributions	5,600	5,947	5,000	2,242	3,232	5,000	0%
Total Revenue	275,851	142,032	259,000	211,186	324,032	280,000	8%

PERSONNEL

(1) FT Director, 100%	(1) FT Recreation Program Supervisor, 100%
(1) FT Aquatics/Program Coordinator, 50%	PT Instructors and Officials, 100%
(1) FT Sports Activities Supervisor, 100%	PT Concessions Supervisor (1) & Cashiers
(1) FT Office Manager, 100%	(2) PT Front Desk Receptionists
(1) FT Receptionist, 100%	Recreation Technicians/Sports Assistants
(1) FT Sports Coordinator, 100%	(2) PT Preschool Teachers
(1) FT Custodian, 100%	

RENT & LEASES

TRI Building Lease, Copier and Registration Software

PROFESSIONAL SERVICE

OPRD collects revenue for Say Soccer and Miami Little League, retains 7% registration fee, pays out balance. Additionally, OPRD pays for certified umpires for basketball and softball leagues. This line item also includes DJ services and use of Talawanda Schools for basketball league.

TRAINING & TRAVEL

OPRA State Conference, \$700, ServSafe Training, Director National Conference - \$2,500
Sports Supervisor - Conference (NRPA or AB) - \$2 AED/CPR Supplies
Front Desk Workshops, CPR/First Aid Certifications Preschool Licensing

CONTRACT SERVICE

Bus Services for Summer Camp, Port-O-Let rentals for sports tourneys, CINTAS services and Pest Control contract

OTHER SPECIAL EVENTS

Includes Holiday Festival, Valentines Dances, Egg Hunt Events, Teen Programs, Memorial tree plantings and other misc. events

SMALL EQUIPMENT

Includes soccer goals/nets, baseball field renovation needs and dugout renovation needs

MAINTENANCE OF FACILITIES

Includes dugout covers, dirt/sand for ball diamonds, and other general maintenance needs at city park locations

Fund: General
Division: Leisure Time Activities
Code: 110.630

DEPARTMENT: Parks Maintenance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	139,039	200,602	161,671	76,026	161,671	158,022	-2.3%
52111	Overtime	11,795	4,304	7,947	4,004	7,000	7,479	-5.9%
52112	Seasonal Salary & Wages	66,915	62,498	73,000	23,939	23,939	73,000	0.0%
52120	Personnel Benefits	75,283	73,311	87,204	42,555	42,555	86,702	-0.6%
	TOTAL	293,032	340,715	329,822	146,524	235,165	325,203	-1.4%

OPERATING EXPENSES

52310	Uniform	299	210	500	84	350	500	0.0%
52311	Electric Service	8,466	8,700	12,550	4,663	9,000	13,052	4.0%
52312	Gas Service	2,770	3,832	3,000	3,777	4,200	3,000	0.0%
52313	Telephone	1,721	1,673	2,500	836	1,700	2,500	0.0%
52316	Community Park Electric	10,287	5,952	24,000	3,270	6,500	24,000	0.0%
52330	Training & Travel	236	9	2,000		400	2,000	0.0%
52340	Contracted Services	10,819	9,825	10,000	5,123	9,750	10,000	0.0%
52344	Community Park Contracted Services	8,572	6,915	9,000	2,970	5,900	9,000	0.0%
52350	General Liability Insurance	7,227	7,195	7,555	3,826	6,983	7,555	0.0%
52380	Memberships & Subscriptions			150		50	150	0.0%
52411	Postage			15		15	15	0.0%
52420	Operating Supplies	25,118	18,215	24,000	20,854	24,000	24,000	0.0%
52424	Community Park Operating Supplies	20,799	24,785	18,000	8,764	17,000	18,000	0.0%
52430	Vehicle Maintenance	6,262	2,548	7,000	2,624	5,000	7,000	0.0%
52440	Small Tools & Equipment		3,201	2,000		1,000	2,000	0.0%
52470	Fuel	10,465	8,746	11,000	7,832	10,000	11,000	0.0%
52480	Maintenance of Facilities	5,319	231	2,000	2,101	2,500	2,000	0.0%
	TOTAL	118,360	102,037	135,270	66,724	104,348	135,772	0.4%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	411,392	442,752	465,092	213,248	339,513	460,975	-0.9%
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PERSONNEL

(1) FT Parks Maintenance Supervisor, 100%
(1) Service Worker I, 100%
(1) Service Worker III, 50%
(1) Service Worker1, 50%

8,000 total PT hours @ avg. rate of \$9.13/hour
(3) Seasonal FT Parks Technicians, 100% 2,880 hours
(2) Weekend part time Technicians, 100% 1,248 hours
(2) Seasonal staff for 1,920 hours
(1) PT seasonal parks technician 1,952 hours

CONTRACTED SERVICES

Fountain control maintenance
Irrigation system maintenance
Herbicide and chemical application
Electrical systems maintenance
Portable restroom services for Parks

COMMUNITY PARK COSTS

Operating supplies include grass seed, fertilizer, turf chemicals, topsoil, etc.

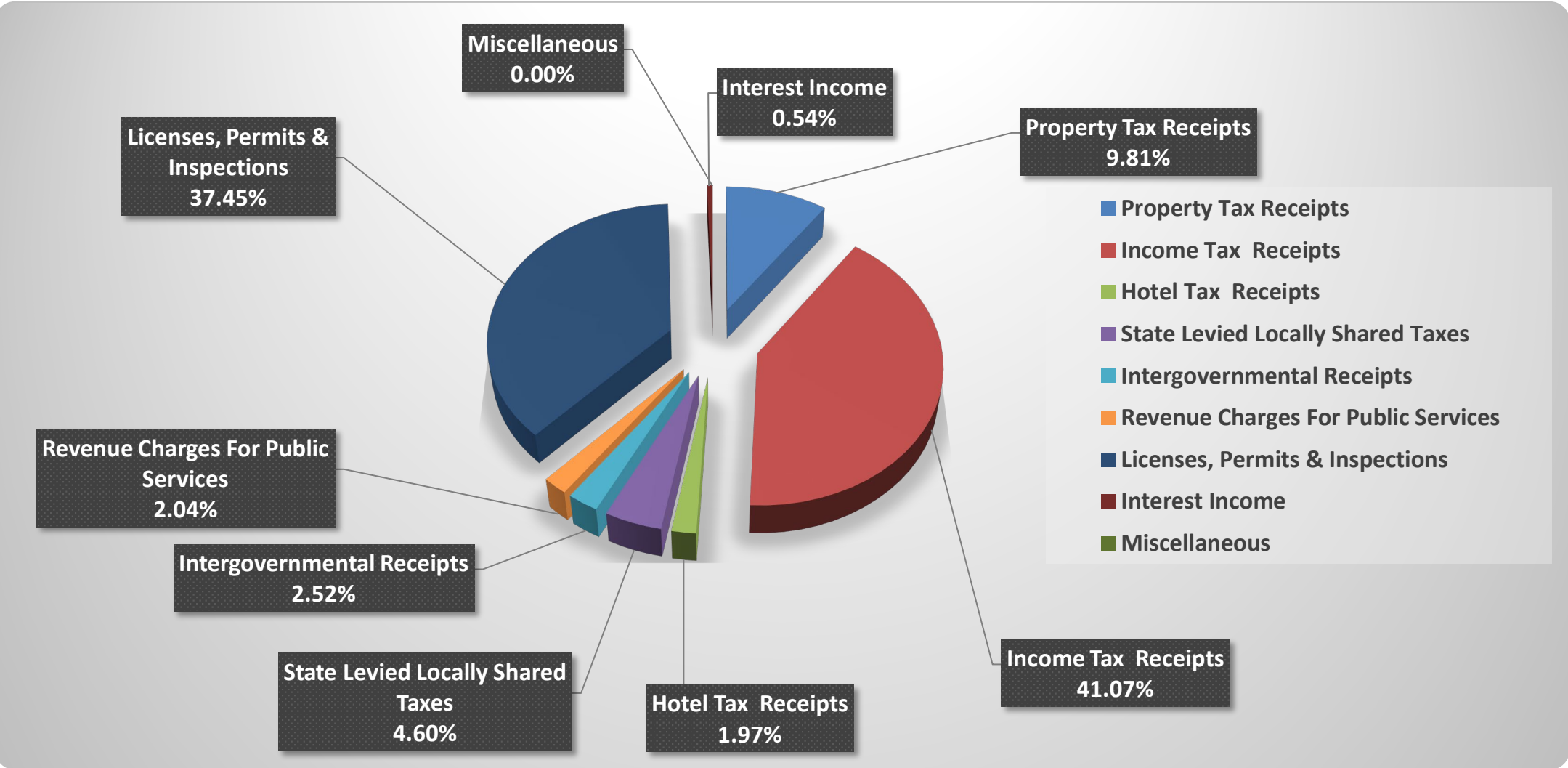
\$20,000 is budgeted as transfers from the Water (10K) and Wastewater (10K) Funds to the General Fund for grounds maintenance at their respective plants.

COMMUNITY ENVIRONMENT

Planning, Inspections, Affordable Housing, Urban Forestry & Economic Development

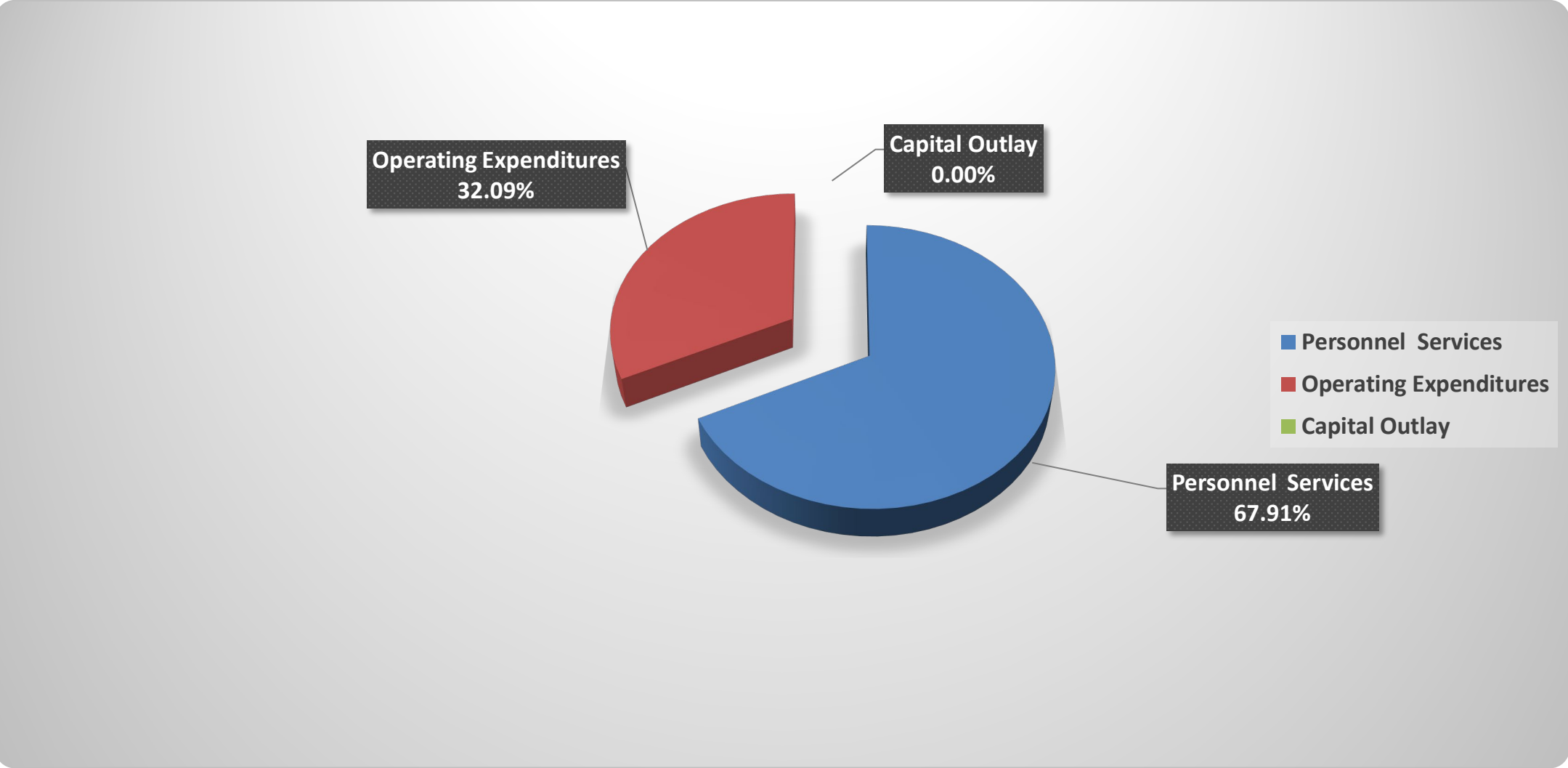
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	78,674	115,337	97,084	68,430	87,117	97,441	0.4%
Income Tax Receipts	393,490	328,859	600,762	143,740	391,126	407,890	-32.1%
Hotel Tax Receipts	26,560	11,765	14,683	7,945	17,213	19,582	33.4%
State Levied Locally Shared Taxes	42,285	43,011	48,668	22,956	47,490	45,732	-6.0%
Intergovernmental Receipts	25,000	25,000	25,000	25,000	25,000	25,000	0.0%
Revenue Charges For Public Services	23,828	21,860	20,250	17,811	44,520	20,250	0.0%
Licenses, Permits & Inspections	333,974	310,314	372,000	169,909	298,500	372,000	0.0%
Interest Income	26,142	16,785	10,233	4,855	8,549	5,365	-47.6%
Miscellaneous	5,888	28,321	0	6,507	6,507	0	0.0%
Total Revenues	955,841	901,252	1,188,680	467,153	926,022	993,260	-16.4%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	581,560	552,062	658,592	317,465	636,397	674,572	2.4%
Operating Expenditures	374,281	346,368	530,088	149,688	289,625	318,688	-39.9%
Capital Outlay	0	2,822	0	0	0	0	0.0%
Total Expenditures	955,841	901,252	1,188,680	467,153	926,022	993,260	-16.4%



Fund: General
Division: Community Environment
Code: 110.310

DEPARTMENT: Planning

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	273,669	285,684	297,562	151,956	260,000	231,900	-22.1%
52111	Overtime	3,261	4,969	3,358	2,465	5,000	1,061	-68.4%
52120	Personnel Benefits	93,767	95,043	112,554	49,672	80,000	85,944	-23.6%
	TOTAL	370,697	385,696	413,474	204,093	345,000	318,905	-22.9%

OPERATING EXPENSES

52211	Boards & Commissions	163	125	500	450	500	500	0.0%
52330	Training & Travel	5,661	815	5,000		1,000	2,500	-50.0%
52340	Contracted Service	2,800	18,647	77,500	5,190	45,000	65,000	-16.1%
52350	General Liability Insurance	1,487	1,481	1,555	787	1,437	1,555	0.0%
52360	Advertising	1,324	2,085	1,500	1,067	1,500	1,500	0.0%
52370	Printing & Reproduction	23	820	500	56	500	500	0.0%
52380	Membership & Subscriptions	3,024	1,854	3,000	3,134	4,000	3,000	0.0%
52384	OKI Assessment	3,725	3,737	3,800	1,870	3,800	3,800	0.0%
52410	Office Supplies	319	364	1,000		500	1,000	0.0%
52411	Postage	283	218	500	125	250	500	0.0%
52420	Operating Supplies	847	2,051	1,000	381	750	1,000	0.0%
	TOTAL	19,656	32,197	95,855	13,060	59,237	80,855	-15.6%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	390,353	417,893	509,329	217,153	404,237	399,760	-21.5%
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PERSONNEL

- (1) FT Community Development Director, 100%
- (1) FT Planner, 100%
- (1) FT Administrative Assistant II, 100%
- (2) PT Interns 100% (\$12 @ 390 hrs.)

OPERATING EXPENSES

2022 contracted services include the following:

Off-campus student engagement	5,000	Miami
Comprehensive Plan completion	30,000	spans two budget years
Completion of Design Guidelines	10,000	spans two budget years
GIS assistance	10,000	spans two budget years
Code Drafting	10,000	spans two budget years

Adobe Creative Cloud licensing moved to Finance

Fund: General
Division: Community Environment
Code: 110.320

DEPARTMENT: Inspections

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	61,649	52,305	54,721	26,583	85,000	121,389	121.8%
52111	Overtime	272	171	381	57	1,000	859	125.5%
52120	Personnel Benefits	25,659	24,529	24,667	12,575	40,209	51,596	109.2%
	TOTAL	87,580	77,005	79,769	39,215	126,209	173,844	117.9%

OPERATING EXPENSES

52330	Training & Travel	75		2,000		2,000	2,000	0.0%
52334	Building Official & Inspection Services	314,052	241,638	333,000	111,004	150,000	153,000	-54.1%
52340	Contracted Service			5,000	56	5,000	5,000	0.0%
52360	Advertising	274		500	222	500	500	0.0%
52362	Nuisance Abatement			2,500		2,500	2,500	0.0%
52365	Zoning & Property Maintenance		75	30,000	10,000	12,000		-100.0%
52370	Printing & Reproduction		6,000	1,000	10	1,000	1,000	0.0%
52380	Membership & Subscription		1,382	500	46	1,000	2,000	300.0%
52410	Office Supplies	2,024	681	2,000	215	2,000	2,000	0.0%
52411	Postage	816	726	1,200	502	1,200	1,200	0.0%
52420	Operating Supplies	1,050	1,142	1,600	216	1,000	1,600	0.0%
52470	Fuel	251	336	1,000	172	300	1,000	0.0%
52490	Refunds	3,993	685	2,500	154	500	2,500	0.0%
	TOTAL	322,535	252,665	382,800	122,597	179,000	174,300	-54.5%

CAPITAL OUTLAY

52520	Equipment		2,822					0.0%
	TOTAL	0	2,822	0	0	0	0	0.0%

TOTAL EXPENDITURES	410,115	332,492	462,569	161,812	305,209	348,144	-24.7%
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PERSONNEL

- (1) FT Administrative Assistant II, 100%
- (1) FT Code Enforcement Officer, 100%

OPERATING EXPENSES

- NIC contract for Chief building inspector, plans examiner, building/electrical inspection
90% collection fee
- Refunds for overpayment of rental permits
- Equipment, licensing and supply expenses for new CE Officer

Fund: General
Division: Community Environment DEPARTMENT: Affordable Housing
Code: 110.335

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52714	FRC Rent Assistance Program	8,000	8,000	8,600	2,150	8,600	8,600	0.0%
TOTAL EXPENDITURES		8,000	8,000	8,600	2,150	8,600	8,600	0.0%

FRC RENT ASSISTANCE PROGRAM

Annual donation to the Family Resource Center for their rent assistance program.

Fund: General
Division: Community Environment DEPARTMENT: Urban Forestry
Code: 110.345

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52340	Contracted Services	19,837	43,021	32,500	7,265	32,500	32,500	0.0%
TOTAL EXPENDITURES		19,837	43,021	32,500	7,265	32,500	32,500	0.0%

CONTRACTED SERVICES

Includes hazard tree removal, tree trimming, and tree planting.

Fund: General

Division: Community Environment

DEPARTMENT:

Economic Development

Code: 110.360

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	92,242	67,014	127,935	56,924	127,935	142,034	11.0%
52111	Overtime			161				-100.0%
52120	Personnel Benefits	31,041	22,347	37,253	17,233	37,253	39,789	6.8%
	TOTAL	123,283	89,361	165,349	74,157	165,188	181,823	10.0%

OPERATING EXPENSES

52330	Training & Travel	1,476	1,056	1,750	961	1,750	1,750	0.0%
52340	Contracted Services	1,250	1,789	2,000	1,250	2,000	3,000	50.0%
52350	General Liability Insurance	748	746	783	607	738	783	0.0%
52360	Advertising		52	100		100	100	0.0%
52370	Printing & Reproduction		349	3,000		3,000	5,000	66.7%
52380	Memberships & Subscriptions	480	1,652	700	635	700	1,000	42.9%
52385	Networking & Events		666	1,200	1,097	1,200	10,000	733.3%
52410	Office Supplies	299	3,401	500	63	500	500	0.0%
52411	Postage		774	300	3	300	300	0.0%
	TOTAL	4,253	10,485	10,333	4,616	10,288	22,433	117.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	127,536	99,846	175,682	78,773	175,476	204,256	16.3%
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PERSONNEL

(1/2) FT Assistant City Manager
(1/2) FT Assistant to the City Manager
(1) PT Community Outreach Specialist

Miami University's 2022 economic development contribution (\$25,000) has been included in the 2022 General Fund receipts.

TRAINING & TRAVEL

International Town & Gown Conference 1,500
Other 250

CONTRACTED SERVICES

Butler County SBDC 3,000

ADVERTISING

Miscellaneous 100

PRINTING & PRODUCTION

Graphic design and professional printing of promotional materials 5,000

MEMBERSHIPS & SUBSCRIPTIONS

Business Courier 100
International Town & Gown 500
OEDA 300

NETWORKING & EVENTS

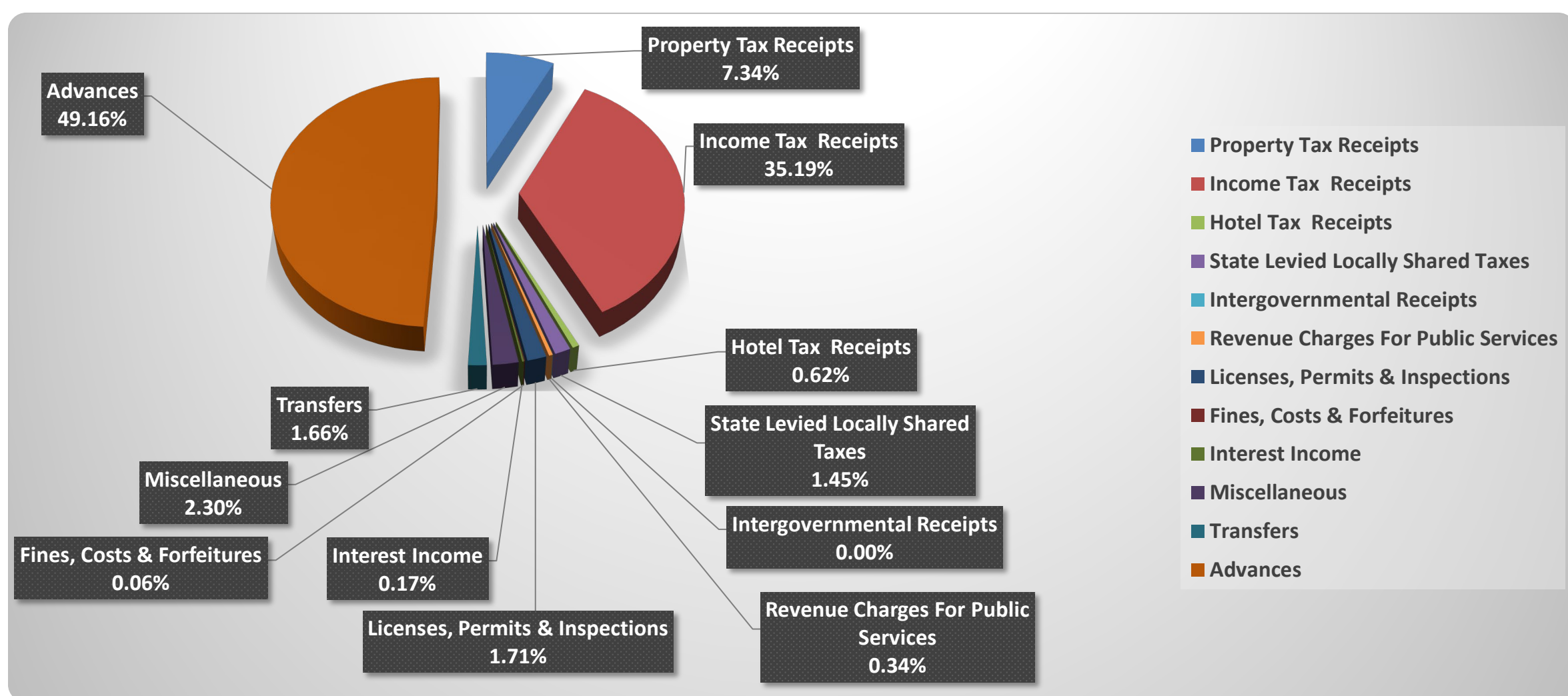
Oxford Chamber & VCB partnerships 1,200
Other creative placemaking events: Red Brick Fridays, etc. 7,800

GENERAL GOVERNMENT

Management Information Systems, City Manager, Finance, Income Tax Collection, Law Department,
Human Resources, Clerk of Council, Legislative, Municipal Building, City Garage, Court House
Engineering, Transfers, Advances & Contingency

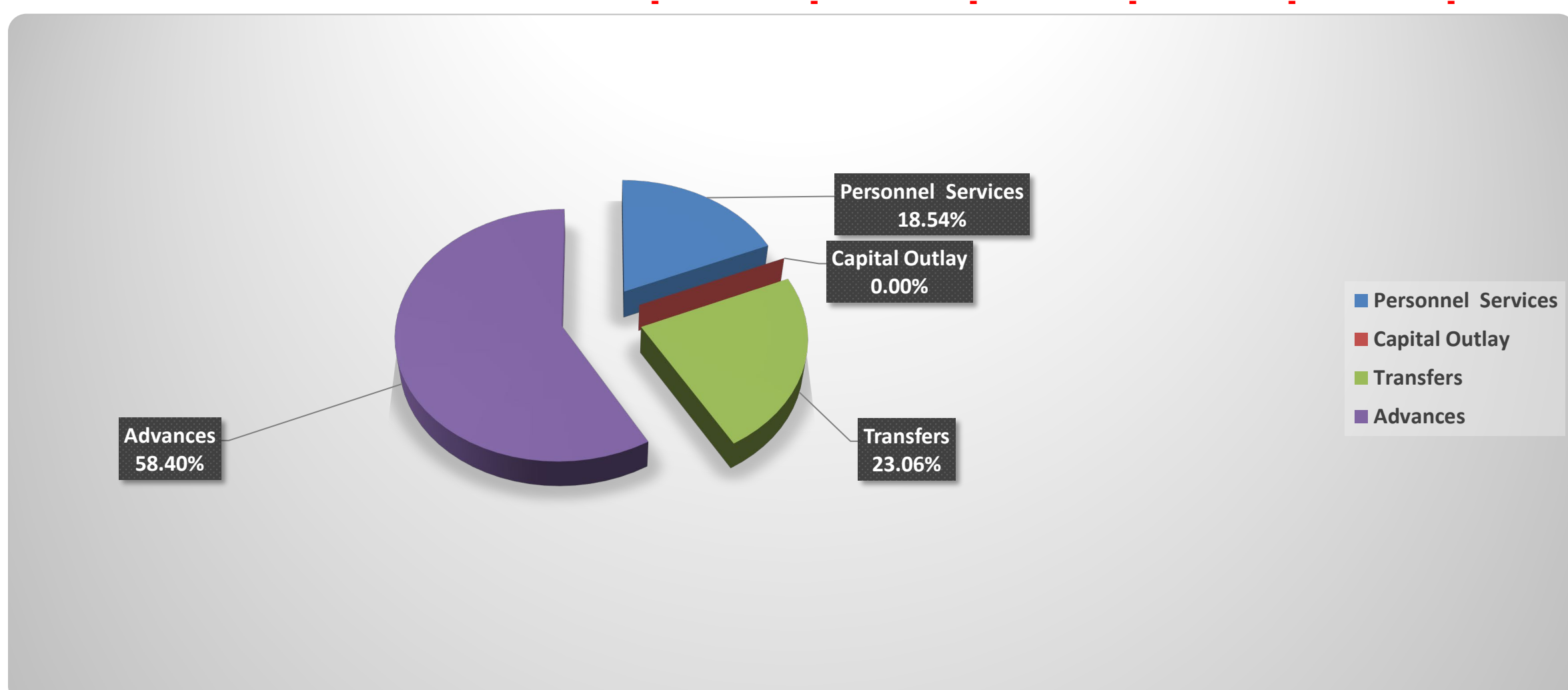
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Tax Receipts	562,363	245,643	475,439	211,710	470,583	526,253	10.7%
Income Tax Receipts	4,256,505	3,775,405	2,270,424	2,109,937	3,072,409	2,524,213	11.2%
Hotel Tax Receipts	52,497	25,056	25,819	16,734	35,222	44,412	72.0%
State Levied Locally Shared Taxes	83,581	91,605	85,581	48,347	97,181	103,723	21.2%
Intergovernmental Receipts	0	898	0	0	0	0	0.0%
Revenue Charges For Public Service	38,985	38,271	24,700	29,446	39,623	24,700	0.0%
Licenses, Permits & Inspections	159,292	128,412	132,000	61,511	123,022	123,000	-6.8%
Fines, Costs & Forfeitures	258	258	4,000	150	150	4,000	0.0%
Interest Income	51,673	35,748	17,994	10,226	17,493	12,168	-32.4%
Miscellaneous	183,036	252,718	165,000	176,929	176,950	165,000	0.0%
Transfers	101,645	323,209	98,356	49,179	98,356	118,778	20.8%
Advances	2,921,431	4,071,764	2,133,250	0	2,133,250	3,527,837	65.4%
Total Revenues	8,411,266	8,988,987	5,432,563	2,714,169	6,264,239	7,174,084	32.1%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	883,280	985,344	935,252	471,654	909,552	1,119,955	19.7%
Operating Expenditures	999,629	934,135	1,155,025	512,234	985,409	1,132,815	-1.9%
Capital Outlay	6,393	0	0	0	0	0	0.0%
Transfers	2,873,402	2,689,027	1,209,036	544,746	1,196,629	1,393,477	15.3%
Advances	2,921,431	4,071,764	2,133,250	2,133,250	2,133,250	3,527,837	65.4%
Total Expenditures	7,684,135	8,680,270	5,432,563	3,661,884	5,224,840	7,174,084	32.1%



Fund: General

Division: General Government

DEPARTMENT:

Management Information Systems

Code: 110.408

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52331	Professional Services	10,808	9,544	10,000	5,107	11,000	15,500	55.0%
52340	Contracted Services	80,083	82,397	106,980	57,664	102,000	125,640	17.4%
52350	General Liability Insurance	1,986	1,977	2,076	1,051	1,919	2,076	0.0%
52370	Printing & Reproduction	11,194	10,838	13,700	5,081	12,000	13,700	0.0%
52380	Membership & Subscriptions	162	398	100	368	1,800	1,200	1100.0%
52410	Office Supplies		76	300		150	300	0.0%
52434	Computer Supplies	9,426	10,403	8,000	1,278	6,000	8,000	0.0%
	TOTAL	113,659	115,633	141,156	70,549	134,869	166,416	17.9%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	113,659	115,633	141,156	70,549	134,869	166,416	17.9%
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OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2021

Professional Services: Granicus Manager Services (\$14,589.64)
Granicus PEAK Agenda Management (\$7,500)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	<u>2021</u>	<u>2022</u>	
Network Service	63,000	63,500	
Internet Access	45,000	50,100	
BDR (Backup Disaster Recovery)	13,200	13,200	Total annual cost at 19,800 -
Mitel Phone System Maintenance (Support)	9,500	9,000	(1/3 to be paid from Fire/EMS Fund)
ArcGIS Server Maintenance	5,000	5,000	
Columbitech (Police Mobile VPN Maintenance)	2,750	3,000	
SAN Maintenance Renewal (2yr)	-	-	
VMWare Licensing Update (3yr)	-	7,000	
Barracuda Mail Archiver Support (1yr)	6,750	7,500	
Meraki License Renewals (1yr)		14,000	
Server OS Upgrades (7)		5,600	
Cyber Security	18,600	18,600	
UPS Maintenance & Parts (2yrs)	5,000	0	
GovQA	4,500	4,500	
Telephone System Maintenance (Supplies)	2,500	2,500	
Basic Network Wiring	2,000	2,000	
Web Hosting	<u>500</u>	<u>3,900</u>	New Website Revize
Total	178,300	209,400	
Allocation:			
General Fund	60%	106,980	125,640
Water Fund	20%	35,660	41,880
Wastewater Fund	20%	<u>35,660</u>	<u>41,880</u>
Total		178,300	209,400

Fund: General
 Division: General Government
 Code: 110.410

DEPARTMENT: City Manager

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	159,705	214,296	108,537	56,092	104,000	111,778	3.0%
52111	Overtime	344	223					0.0%
52120	Personnel Benefits	66,350	68,944	37,465	21,632	37,465	38,351	2.4%
52150	Vehicle Allowance	3,360	3,360	3,360	1,687	3,360	3,360	0.0%
	TOTAL	229,759	286,823	149,362	79,411	144,825	153,489	2.8%

OPERATING EXPENSES

52330	Training & Travel	2,051	486	2,600		500	2,600	0.0%
52340	Contracted Service	1,470	15,770	1,000	980	1,000	1,000	0.0%
52350	General Liability Insurance	892	888	932	472	862	932	0.0%
52370	Printing & Reproduction	28		400			400	0.0%
52380	Membership & Subscriptions	1,570	2,368	2,600	560	2,600	2,600	0.0%
52410	Office Supplies	612	111	500	26	300	500	0.0%
52411	Postage	89	238	200	76	150	200	0.0%
52420	Operating Supplies	649	1,744	1,500		1,000	1,500	0.0%
	TOTAL	7,361	21,605	9,732	2,114	6,412	9,732	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	237,120	308,428	159,094	81,525	151,237	163,221	2.6%
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PERSONNEL

(1) FT City Manager, 70%

Fund: General
Division: General Government
Code: 110.420

DEPARTMENT: Finance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	126,471	131,677	131,009	68,263	134,500	134,913	3.0%
52111	Overtime	552	1,090	1,395	654	1,395	1,438	3.1%
52120	Personnel Benefits	50,412	50,374	51,649	26,574	52,000	52,439	1.5%
	TOTAL	177,435	183,141	184,053	95,491	187,895	188,790	2.6%

OPERATING EXPENSES

52325	Election Costs		4,235	5,000			5,000	0.0%
52326	Auditor & Treasurer Fees	30,951	30,713	17,020	18,852	19,000	19,000	11.6%
52327	Audit & CAFR Fees	19,833	20,849	23,000	14,360	24,000	24,000	4.3%
52328	Delinquent Property Tax Fee	3,173	2,904	2,250	5,163	3,300	3,000	33.3%
52329	Bank & Investment Fees	13,242	10,698	25,000	5,518	13,500	20,000	-20.0%
52330	Training & Travel	2,740	315	700		700	700	0.0%
52340	Contracted Service	13,502	14,751	15,000	4,402	25,000	31,540	110.3%
52350	General Liability Insurance	2,442	2,431	2,553	1,293	2,360	2,553	0.0%
52352	Public Officials Bond	1,725	1,725	1,725	1,725	1,725	1,725	0.0%
52354	Appraisal Costs	750	888		175	175	175	100.0%
52360	Advertising	65	156	300		200	300	0.0%
52364	Cyber Insurance	2,500	3,225	3,500	4,560	4,560	3,500	0.0%
52370	Printing & Reproduction	1,709	931	3,000	1,054	1,500	3,000	0.0%
52380	Membership & Subscriptions	1,209	1,251	2,100	915	1,200	2,100	0.0%
52410	Office Supplies	2,302	3,534	2,700	1,544	3,000	2,700	0.0%
52411	Postage	2,144	2,037	2,200	1,165	2,200	2,200	0.0%
52490	Refunds	17,201	548	10,000	670	1,000	1,000	-90.0%
	TOTAL	115,488	101,191	116,048	61,396	103,420	122,493	5.6%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	292,923	284,332	300,101	156,887	291,315	311,283	3.7%
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PERSONNEL

- | | |
|---|--|
| (1) FT Finance Director, 30% | (1) FT Finance Specialist, 30% |
| (1) FT Assistant Finance Director, 10% | (2) Utility Billing & Collection Specialist, 10% |
| (1) FT Payroll and Benefits Specialist, 50% | |
| (1) FT Accounting Specialist, 50% | |

OPERATING EXPENSES

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software

Bank/Investment fees line reflects cost of professional management of investments, and VISA/MC fee and bank fees

Election Cost is for the amount the County charges in the year following a City election (i.e. council or charter item)

Fund: General
Division: General Government
Code: 110.421

DEPARTMENT: Income Tax Collection

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52331	Professional Service	283,830	252,478	260,400	129,606	255,300	260,195	-0.1%
52490	Refunds	106,893	150,748	100,000	86,980	125,000	100,000	0.0%
	TOTAL	390,723	403,226	360,400	216,586	380,300	360,195	-0.1%

TOTAL EXPENDITURES	390,723	403,226	360,400	216,586	380,300	360,195	-0.1%
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OPERATING EXPENSES

Professional service includes fee for collection of income tax based on revenue collection

Fund: General
 Division: General Government
 Code: 110.430

DEPARTMENT: Law

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	341						0.0%
52120	Personnel Benefits	1,061						0.0%
	TOTAL	1,402	0	0	0	0	0	0.0%

OPERATING EXPENSES

52330	Training and Travel	2,137		2,500				-100.0%
	<u>Legal costs contracted out:</u>							
52335	Personnel & Labor		31,864	8,000	5,269	10,500	8,000	0.0%
52338	Professional Legal	117,830	8,874	40,000	5,569	10,000	40,000	0.0%
52340	Contracted Service		92,083	120,592	43,059	100,000	120,592	0.0%
52350	General Liability Insurance	298	296	311	157	288	311	0.0%
52356	Settlements	50,000	2,500					0.0%
52380	Membership & Subscriptions			1,900				-100.0%
52411	Postage			100				-100.0%
52420	Operating Supplies			1,000				-100.0%
52451	Agenda			5,000				-100.0%
52452	Zoning			2,000				-100.0%
	TOTAL	170,265	135,617	181,403	54,054	120,788	168,903	-6.9%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		171,667	135,617	181,403	54,054	120,788	168,903	-6.9%
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Fund: General

Division: General Government

Code: 110.450

DEPARTMENT:

HR - Communications - Assistant City Manager

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	57,772	64,509	112,508	66,764	112,508	211,287	87.8%
52111	Overtime			161				-100.0%
52120	Personnel Benefits	22,922	21,417	45,684	23,077	45,684	75,283	64.8%
	TOTAL	80,694	85,926	158,353	89,841	158,192	286,570	81.0%

OPERATING EXPENSES

52210	Unemployment Insurance	4	3,657	2,800	1,313	2,000	2,800	0.0%
52220	Employee Incentive	3,968	8,262	5,250	1,908	5,000	5,250	0.0%
52330	Training & Travel	1,357	71	2,730	90	2,730	2,730	0.0%
52331	Professional Service	4,265	2,108	5,800	1,887	3,000	5,000	-13.8%
52336	Police Education Reimbursement	1,000		27,000	6,605	16,000	14,000	-48.1%
52337	Employee Training	26		840	1,343	2,000	5,600	566.7%
52339	Tuition Reimbursement			700			700	0.0%
52340	Contracted Services	8,262	5,346	6,370	4,231	6,370	6,370	0.0%
52360	Advertising	4,133	4,784	7,000	427	7,000	7,000	0.0%
52366	Communications		4,773	14,000	5,275	14,000	21,000	50.0%
52380	Membership & Subscriptions	2,843	1,493	1,470	942	2,100	2,500	70.1%
52410	Office Supplies	279	353	350	27	300	350	0.0%
52411	Postage	94	16	350	6	100	350	0.0%
52490	Refunds							0.0%
	TOTAL	26,231	30,863	74,660	24,054	60,600	73,650	-1.4%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	106,925	116,789	233,013	113,895	218,792	360,220	54.6%
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PERSONNEL

(1) FT Human Resources Manager, 70% - Salary charged to CDBG administrative allocation, \$17,000

(1) FT IT/GIS Coordinator

(1/2) FT Assistant to the City Manager

(1/2) FT Assistant City Manager, 70%

(1) PT Communication Specialist

(2) PT Interns, 70% (\$10.30 @ 1,152)

OPERATING EXPENSES

Professional Service includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams

Employee incentives includes Employee Appreciation Picnic and wellness initiatives

CONTRACTED SERVICES

Contracted service includes cost workers compensation program (Comp Management), pooling contribution

TRAINING & TRAVEL

Directors travel and training as part of IPMA and regional training sessions

COMMUNICATIONS

Zoom operating license, Insightly CRM license, Mailchimp License.

Additional communications tools including: Canva, SmugMug, Social Media ad-ons

Fund: General
Division: General Government
Code: 110.465

DEPARTMENT: Clerk of Council

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	56,962	58,880	60,784	30,101	60,784	62,587	3.0%
52111	Overtime	2,398	2,702	3,104	1,508	3,000	3,197	3.0%
52120	Personnel Benefits	25,365	25,619	26,182	13,398	26,182	26,561	1.4%
	TOTAL	84,725	87,201	90,070	45,007	89,966	92,345	2.5%

OPERATING EXPENSES

52330	Training & Travel	35	35	1,500		500	1,500	0.0%
52331	Professional Services	7,104	390	10,000	5,881	7,000	10,000	0.0%
52340	Contracted Services			300			300	0.0%
52380	Membership & Subscriptions		55	150		55	150	0.0%
52410	Office Supplies	945	808	500	356	500	500	0.0%
52411	Postage	850	753	600	1,266	1,500	600	0.0%
52420	Operating Supplies			300		300	300	0.0%
	TOTAL	8,934	2,041	13,350	7,503	9,855	13,350	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	93,659	89,242	103,420	52,510	99,821	105,695	2.2%
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PERSONNEL

(1) Clerk of Council, 100%

OPERATING EXPENSES

Professional services reflect administrative code update

Fund: General

Division: General Government

DEPARTMENT:

Legislative

Code: 110.470

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	20,920	23,991	23,940	11,971	23,940	23,940	0.0%
52120	Personnel Benefits	2,871	3,256	3,270	1,845	3,270	3,289	0.6%
	TOTAL	23,791	27,247	27,210	13,816	27,210	27,229	0.1%

OPERATING EXPENSES

52221	Public Service Recognition	35	330	200		200	200	0.0%
52330	Travel & Training	2,816	784	2,900	98	500	2,900	0.0%
52331	Professional Services		5,107	150			150	0.0%
52340	Contracted Services		790	36,200	15,600	32,600	5,000	-86.2%
52350	General Liability Insurance	2,083	2,073	2,177	1,103	2,012	2,177	0.0%
52360	Advertising	458	657	800	280	800	800	0.0%
52380	Membership & Subscriptions	2,904	2,217	3,500	2,186	3,500	3,500	0.0%
52410	Office Supplies			150			150	0.0%
52411	Postage			300			300	0.0%
52420	Operating Supplies			200			200	0.0%
	TOTAL	8,296	11,958	46,577	19,267	39,612	15,377	-67.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	32,087	39,205	73,787	33,083	66,822	42,606	-42.3%
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PERSONNEL

- (1) PT Mayor (70%)
- (6) PT Council Members (70%)

OPERATING EXPENSES

Memberships includes Ohio Municipal League and Oxford Chamber of Commerce, Freedom Fund Banquet, Chamber Dues

Travel & Training includes: Legislative Breakfast

Advertising: NAACP, Boards & Commissions and Charter Amendment

CONTRACTED SERVICES

5,000 PACO expenditures

31,200 for WI-Fi payments was moved to Community Assistance Department 221

Fund: General
Division: General Government
Code: 110.480

DEPARTMENT: Municipal Building

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	51,274	61,563	45,758	22,396	45,758	78,312	71.1%
52111	Overtime	171	200	1,269		1,000	2,207	73.9%
52120	Personnel Benefits	27,743	33,260	23,271	12,009	23,271	29,115	25.1%
	TOTAL	79,188	95,023	70,298	34,405	70,029	109,634	56.0%

OPERATING EXPENSES

52310	Uniform	78	74	990		400	990	0.0%
52311	Electrical Services	1,669						0.0%
52311.001	Electrical Services - New Muni Building	10,397	10,644	15,000	5,284	11,000	15,000	0.0%
52312	Gas Service	8,185						0.0%
52312.001	Gas Service - New Muni Building	3,660	3,290	6,000	2,877	3,700	6,000	0.0%
52313	Telephone	4,389						0.0%
52313.001	Telephone - New Muni Building	311	4,608	8,000	2,338	4,700	8,000	0.0%
52340	Contracted Services	14,563						0.0%
52340.001	Contracted Services New Muni Building	4,964	23,539	22,750	9,229	19,000	13,750	-39.6%
52350	General Liability Insurance	2,929						0.0%
52350.001	General Liability Insurance New Muni Building		2,745	2,882	1,459	2,671	2,882	0.0%
52460	Maintenance Supplies	4,479						0.0%
52460.001	Maintenance Supplies - New Muni Building	28	7,133	13,000	1,875	7,200	13,000	0.0%
	TOTAL	55,652	52,033	68,622	23,062	48,671	59,622	-13.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	134,840	147,056	138,920	57,467	118,700	169,256	21.8%
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PERSONNEL

(1) FT Custodian, 100%
(1) PT Custodian, 100%

Expenses for electricity, telephone, and contracted services have been separated for Police (110.110) and Municipal Building (110.480)

CONTRACTED SERVICES

15 S. College

Janitorial	3,000
Elevator	2,500
HVAC maintenance and repair	4,000
Electrical and Lighting	2,500
Fire alarm maintenance and repair	1,750
Total	<u>13,750</u>

Fund: General

Division: General Government

Code: 110.481

DEPARTMENT:

City Garage

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	66,959	68,347	71,532	34,973	71,532	73,650	3.0%
52111	Overtime	2,911	538	5,907	772	2,500	6,085	3.0%
52120	Personnel Benefits	30,204	29,951	31,543	15,695	31,543	32,003	1.5%
	TOTAL	100,074	98,836	108,982	51,440	105,575	111,738	2.5%

OPERATING EXPENSES

52310	Uniform	1,496	1,049	925	420	1,000	925	0.0%
52311	Electrical Services	5,925	5,679	10,350	2,783	5,900	10,350	0.0%
52312	Gas Service	4,856	4,108	8,000	4,203	6,000	8,000	0.0%
52313	Telephone	311	311	1,650	155	350	1,650	0.0%
52330	Training & Travel			800		200	800	0.0%
52340	Contracted Services	1,601	1,237	4,000	1,100	2,200	4,000	0.0%
52350	General Liability Insurance	1,703	1,696	1,781	902	1,646	1,781	0.0%
52420	Operating Supplies	8,364	6,974	5,000	3,013	6,000	5,000	0.0%
52460	Maintenance Supplies			1,327		750	1,327	0.0%
	TOTAL	24,256	21,054	33,833	12,576	24,046	33,833	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	124,330	119,890	142,815	64,016	129,621	145,571	1.9%
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PERSONNEL

- (1) FT Street Maintenance Manager, 20%
- (1) FT Street Operations Specialist, 50%
- (1) FT Mechanics, 50%

Fund: General
Division: General Government
Code: 110.483

DEPARTMENT: Courthouse

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52311	Electrical Service	6,035	5,617	12,000	2,364	6,100	12,000	0.0%
52312	Gas Service	4,408	3,752	6,500	3,840	5,500	6,500	0.0%
52340	Contracted Service	1,936	1,485	8,000	4,564	8,000	8,000	0.0%
52342	Public Access Channel	15,018	4,853	11,627		5,000	11,627	0.0%
52350	General Liability Insurance	1,215	1,210	1,271	643	1,174	1,271	0.0%
52460	Maintenance Supplies	1,586	1,812	2,000	1,279	2,000	2,000	0.0%
	TOTAL	30,198	18,729	41,398	12,690	27,774	41,398	0.0%

CAPITAL OUTLAY

52520	Equipment	6,393						0.0%
	TOTAL	6,393	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		36,591	18,729	41,398	12,690	27,774	41,398	0.0%
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Fund: General

Division: General Government

DEPARTMENT:

Engineering

Code: 110.490

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	74,607	85,899	88,601	43,399	88,601	91,235	3.0%
52111	Overtime	417	170	2,064	393	1,000	2,126	3.0%
52120	Personnel Benefits	31,188	35,078	36,259	18,451	36,259	36,799	1.5%
	TOTAL	106,212	121,147	126,924	62,243	125,860	130,160	2.5%

OPERATING EXPENSES

52310	Uniform	629	250	150	250	500	150	0.0%
52313	Telephone	689	737	1,100	324	750	1,100	0.0%
52330	Training & Travel	679	258	2,000	8	800	2,000	0.0%
52331	Professional Services	633		1,500	34	500	1,500	0.0%
52340	Contracted Services	9,563	4,770	11,600	417	5,000	11,600	0.0%
52343	Small Contracts	11,488	1,932	20,000	51	7,500	20,000	0.0%
52350	General Liability Insurance	3,503	4,277	4,491	3,082	4,612	4,491	0.0%
52360	Advertising		390	600		200	600	0.0%
52370	Printing & Reproduction		2,794	900	1,347	2,000	900	0.0%
52380	Membership & Subscription	260	260	250	96	250	250	0.0%
52410	Office Supplies	3,535	2,293	1,000	1,257	2,500	1,000	0.0%
52411	Postage	252	353	800	160	450	800	0.0%
52420	Operating Supplies	611	1,115	1,100	1,135	2,200	1,100	0.0%
52430	Vehicle Maintenance	1,463	108	1,000		750	1,000	0.0%
52440	Small Tools & Equipment	42		200	222	300	200	0.0%
52470	Fuel	1,219	648	1,155		750	1,155	0.0%
52490	Refunds	14,000						0.0%
	TOTAL	48,566	20,185	47,846	8,383	29,062	47,846	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	154,778	141,332	174,770	70,626	154,922	178,006	1.9%
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PERSONNEL

- (1) FT City Engineer, 34%
- (1) FT Engineering Technician, 34%
- (1) FT Engineering Aide, 34%
- (1) FT Administrative Assistant III, 34%

CONTRACTED SERVICES

\$10,000 for Energy Efficiency Initiatives

Fund: General
Department: Contingency
Code: 110.994

PROGRAM: Contingency

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52110	Salaries & Wages			20,000			20,000	0.0%
52340	Contracted Services			20,000			20,000	0.0%
	TOTAL	0	0	40,000	0	0	40,000	0.0%

TOTAL EXPENDITURES	0	0	40,000	0	0	40,000	0.0%
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OPERATING EXPENSES

Contingency department created 2007

This function within the budget is to provide appropriation for emergency funding and unanticipated expenses that can occur within a budget

To access this funding the City Manager and Finance Director must approve the usage of these appropriations

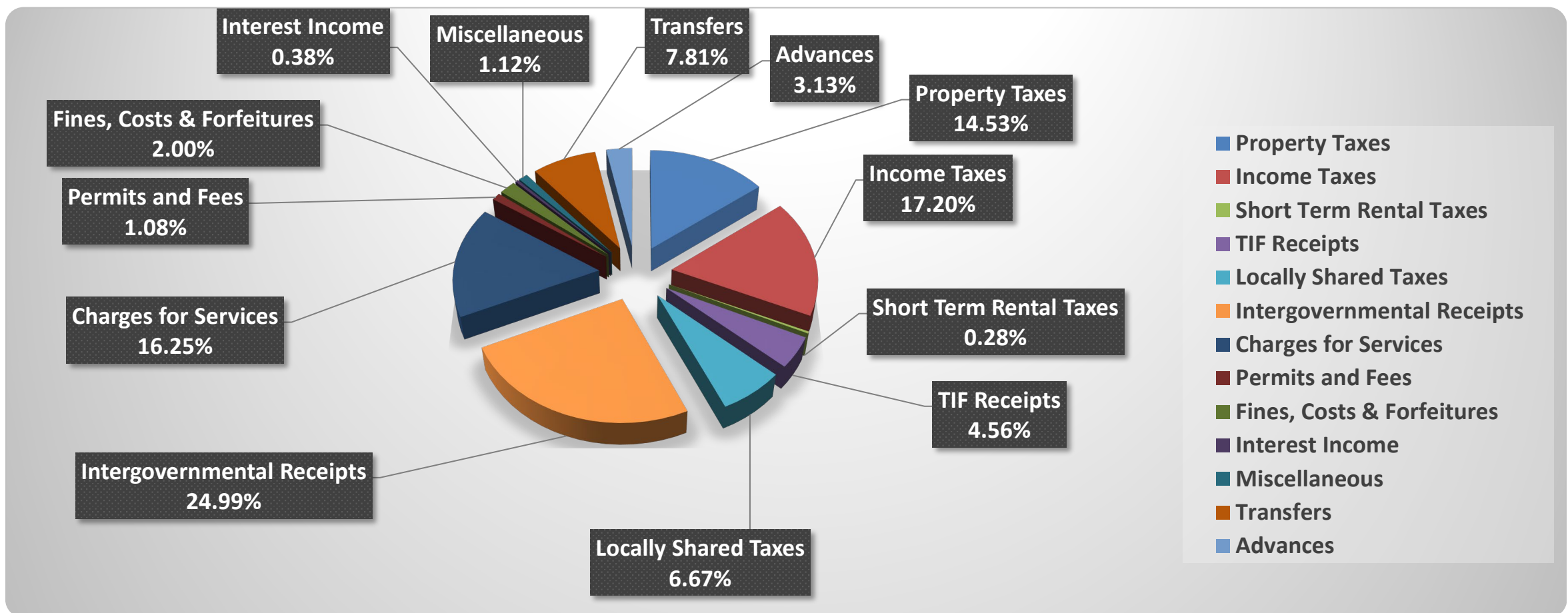
**Summary Of Revenues, Expenditures, And Fund Balances
Special Revenue Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Property Taxes	0	1,070,664	1,060,454	1,050,000	1,045,000
Income Taxes	1,295,543	1,324,871	1,230,675	1,230,824	1,236,978
Short Term Rental Taxes	0	0	0	0	20,000
TIF Receipts	0	328,128	327,788	328,129	328,129
Locally Shared Taxes	310,999	371,181	426,960	479,471	479,471
Intergovernmental Receipts	893,233	623,308	2,125,314	1,006,364	1,798,177
Charges for Services	1,111,210	1,192,810	868,172	1,169,000	1,169,000
Permits and Fees	82,589	68,278	73,441	73,400	77,400
Fines, Costs & Forfeitures	138,422	171,649	135,294	144,000	144,000
Interest Income	51,798	98,611	71,794	42,813	27,322
Miscellaneous	126,448	241,426	293,982	78,830	80,590
Total Revenue	4,010,242	5,490,926	6,613,874	5,602,831	6,406,067
Expenditures:					
Personnel Services	2,752,673	2,905,596	2,802,555	3,144,854	3,253,573
Operating Expenditures	859,845	1,097,800	2,424,559	1,438,755	2,688,786
Capital Outlay	688,644	255,268	105,387	334,450	427,500
Total Expenditures	4,301,162	4,258,664	5,332,501	4,918,059	6,369,859
Transfers-In	627,589	624,578	723,358	497,074	562,094
Transfers-Out	301,135	1,451,813	2,054,782	1,416,556	1,416,110
Advance-In	225,000	225,000	331,714	325,000	225,000
Advance-Out	225,000	225,000	331,714	325,000	225,000
	326,454	(827,235)	(1,331,424)	(919,482)	(854,016)
Excess Revenue Over Expenditures	35,534	405,027	(50,051)	(234,710)	(817,808)
Encumbrances Outstanding	261,485	492,041	1,209,408	0	0
Cash Carry-Over Balance	4,738,882	4,774,416	5,179,443	3,415,968	3,813,190
Total	4,512,931	4,687,402	3,919,984	3,181,258	2,995,382

TOTAL SPECIAL REVENUE FUNDS

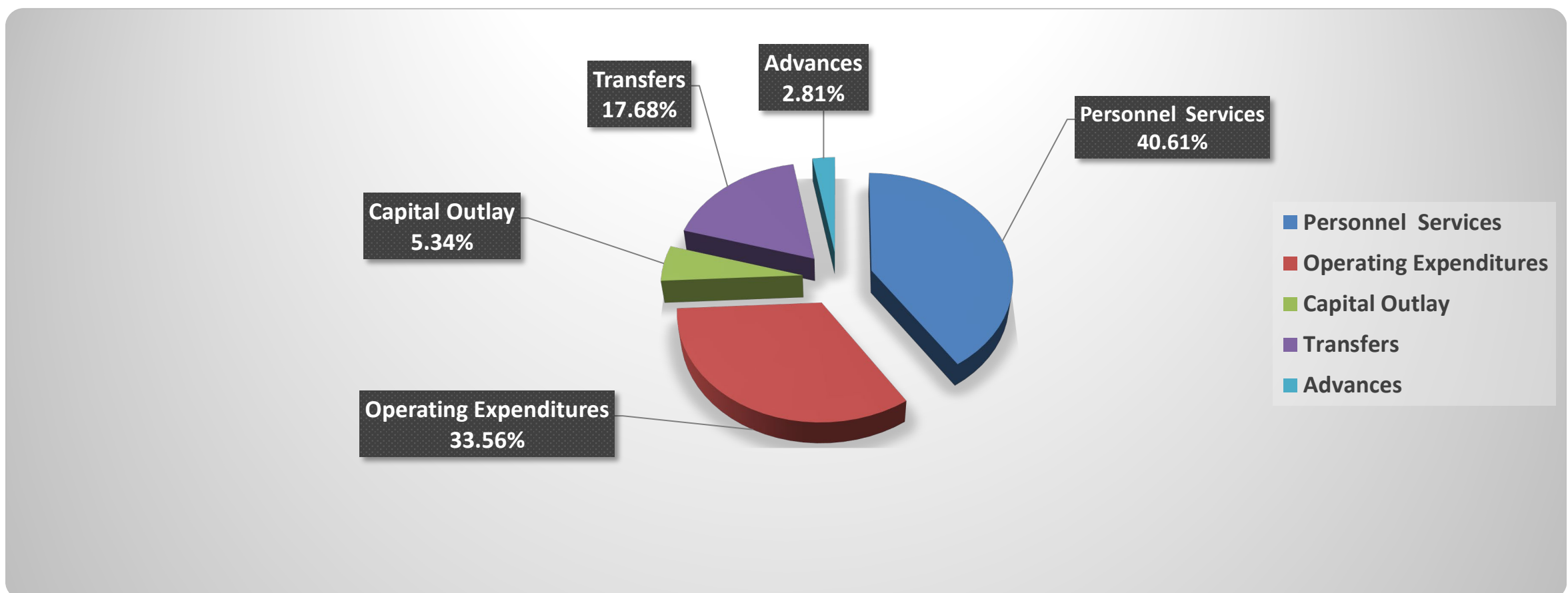
Revenues

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Property Taxes	1,070,664	1,060,454	1,050,000	612,780	1,130,000	1,045,000	-0.5%
Income Taxes	1,324,871	1,230,675	1,230,824	635,634	1,230,824	1,236,978	0.5%
Short Term Rental Taxes	0	0	0	0	0	20,000	100.0%
TIF Receipts	328,128	327,788	328,129	188,802	328,129	328,129	0.0%
Locally Shared Taxes	371,181	426,960	479,471	201,741	419,600	479,471	0.0%
Intergovernmental Receipts	623,308	2,125,314	1,006,364	205,947	1,981,724	1,798,177	78.7%
Charges for Services	1,192,810	868,172	1,169,000	500,696	951,389	1,169,000	0.0%
Permits and Fees	68,278	73,441	73,400	53,576	86,500	77,400	5.4%
Fines, Costs & Forfeitures	171,649	135,294	144,000	106,406	161,525	144,000	0.0%
Interest Income	98,611	71,794	42,813	25,755	43,000	27,322	-36.2%
Miscellaneous	241,426	293,982	78,830	82,758	106,807	80,590	2.2%
Transfers	624,578	723,358	497,074	248,538	497,074	562,094	13.1%
Advances	225,000	331,714	325,000	325,000	325,000	225,000	-30.8%
Total Revenues	6,340,504	7,668,946	6,424,905	3,187,633	7,261,572	7,193,161	12.0%



Expenditures

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
Personnel Services	2,905,596	2,802,555	3,144,854	1,501,339	3,113,681	3,253,573	3.5%
Operating Expenditures	1,097,800	2,424,559	1,438,755	534,210	2,584,799	2,688,786	86.9%
Capital Outlay	255,268	105,387	334,450	0	873,816	427,500	27.8%
Transfers	1,451,813	2,054,782	1,416,556	591,802	1,415,080	1,416,110	0.0%
Advances	225,000	331,714	325,000	0	325,000	225,000	-30.8%
Total Expenditures	5,935,477	7,718,997	6,659,615	2,627,351	8,312,376	8,010,969	20.3%
Increase/(Decrease) of Fund Balance	405,027	(50,051)	(234,710)	560,282	(1,050,804)	(817,808)	



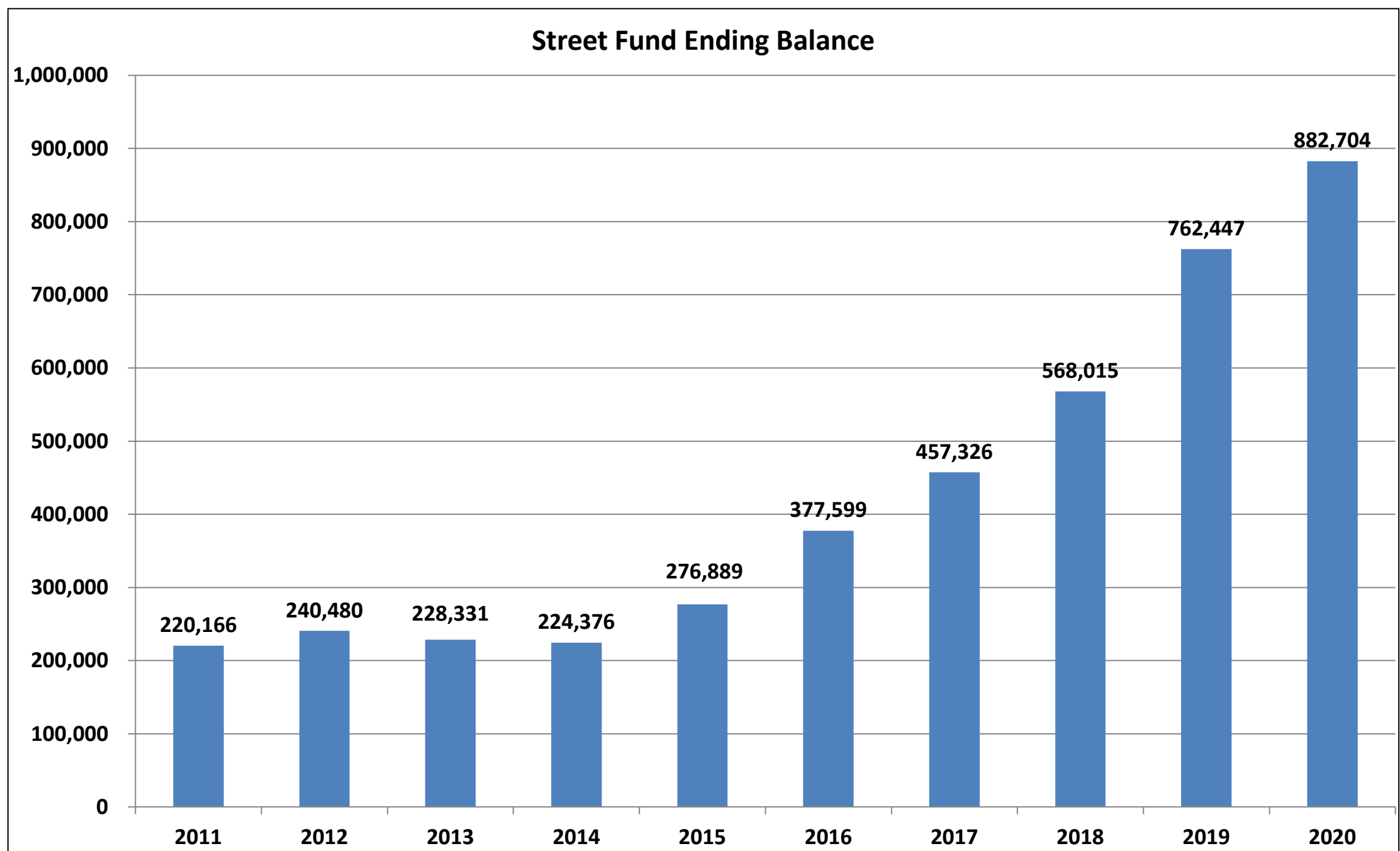
SUMMARY OF BALANCES

Fund: Street
Code: 122

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	457,542	515,098	527,270	256,175	492,066	524,553	-0.5%
TOTAL EXPENDITURES	869,539	851,854	1,004,344	544,317	1,024,668	1,066,647	6.2%
NET OPERATIONS	(411,997)	(336,756)	(477,074)	(288,142)	(532,602)	(542,094)	-13.6%
CAPITAL IMPROVEMENTS	0	0	215,000	0	202,836	295,000	37.2%
TRANSFERS IN	606,428	481,111	477,074	238,538	477,074	542,094	13.6%
TRANSFERS OUT	0	24,097	0	0	0	0	0.0%
NET INCOME (DEFICIT)	194,431	120,258	(215,000)	(49,604)	(258,364)	(295,000)	-37.2%
BALANCE AT BEGINNING OF YEAR	568,016	762,447	806,161	882,705	882,705	624,341	-22.6%
ENCUMBERED	17,388	6,626		220,145			
BALANCE AT END OF YEAR	745,059	876,079	591,161	612,956	624,341	329,341	-44.3%

2022 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

31%

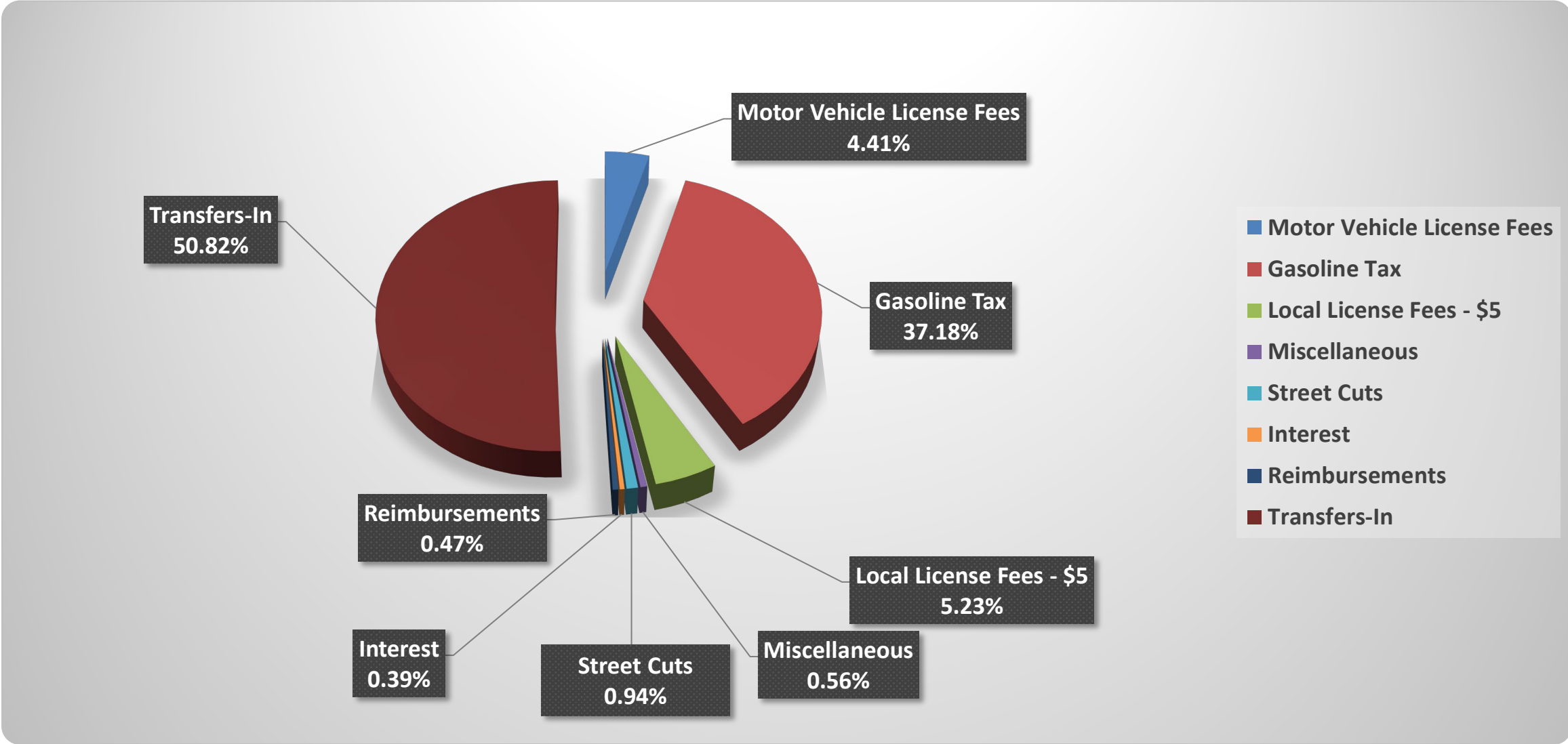


SUMMARY OF RECEIPTS

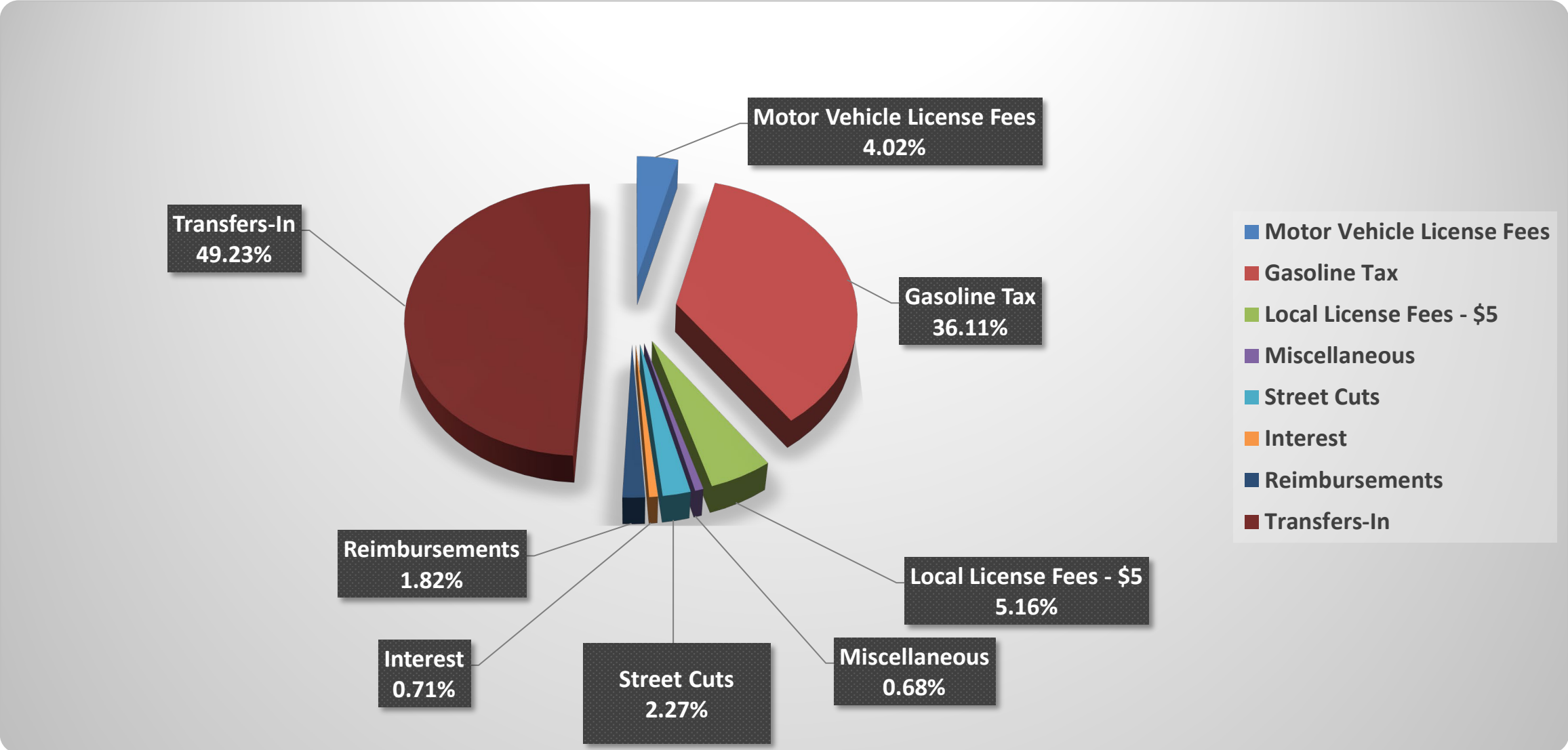
Fund: Street
Code: 122

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40407	Motor Vehicle License Fees	45,230	37,303	47,000	19,358	39,000	47,000	0.0%
40408	Gasoline Tax	298,113	357,635	396,613	167,252	350,000	396,613	0.0%
40409	Local License Fees - \$5	54,491	49,229	55,800	24,917	50,000	55,800	0.0%
40617	Miscellaneous	6,218	3,970	6,000	3,357	6,600	6,000	0.0%
40633	Street Cuts	13,046	14,871	10,000	19,645	22,000	10,000	0.0%
41101	Interest	12,565	11,034	6,857	4,037	6,857	4,140	-39.6%
41222	Reimbursements	27,879	41,056	5,000	17,609	17,609	5,000	0.0%
	RECEIPTS	457,542	515,098	527,270	256,175	492,066	524,553	-0.5%
	Transfers-in from:							
42110	General Fund	578,085	452,425	447,665	223,833	447,665	511,960	14.4%
42130	Parking Fund	28,343	28,686	29,409	14,705	29,409	30,134	2.5%
	TRANSFERS	606,428	481,111	477,074	238,538	477,074	542,094	13.6%
	TOTAL REVENUE	1,063,970	996,209	1,004,344	494,713	969,140	1,066,647	6.2%

2022 Budgeted Street Fund Revenues



2021 Projected Street Fund Revenues

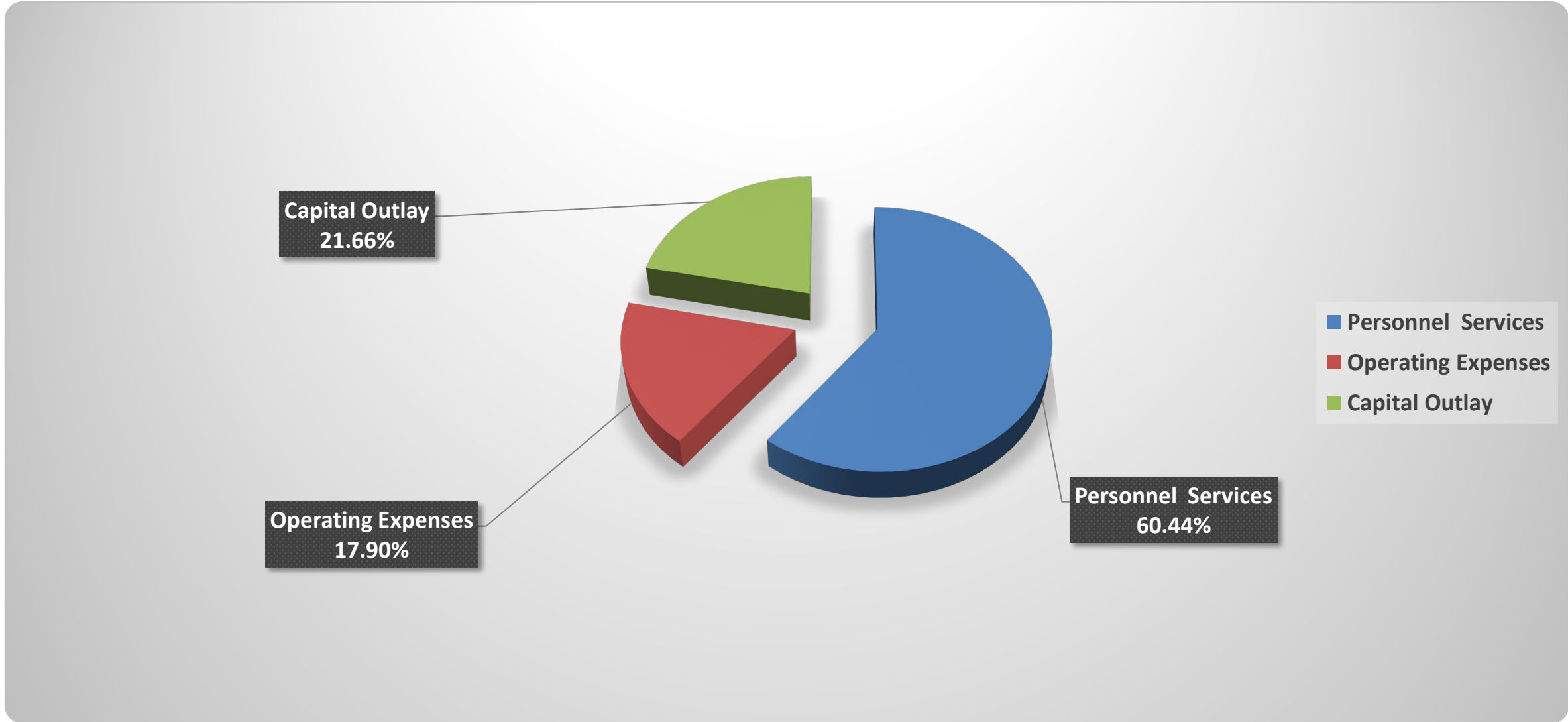


SUMMARY OF EXPENDITURES

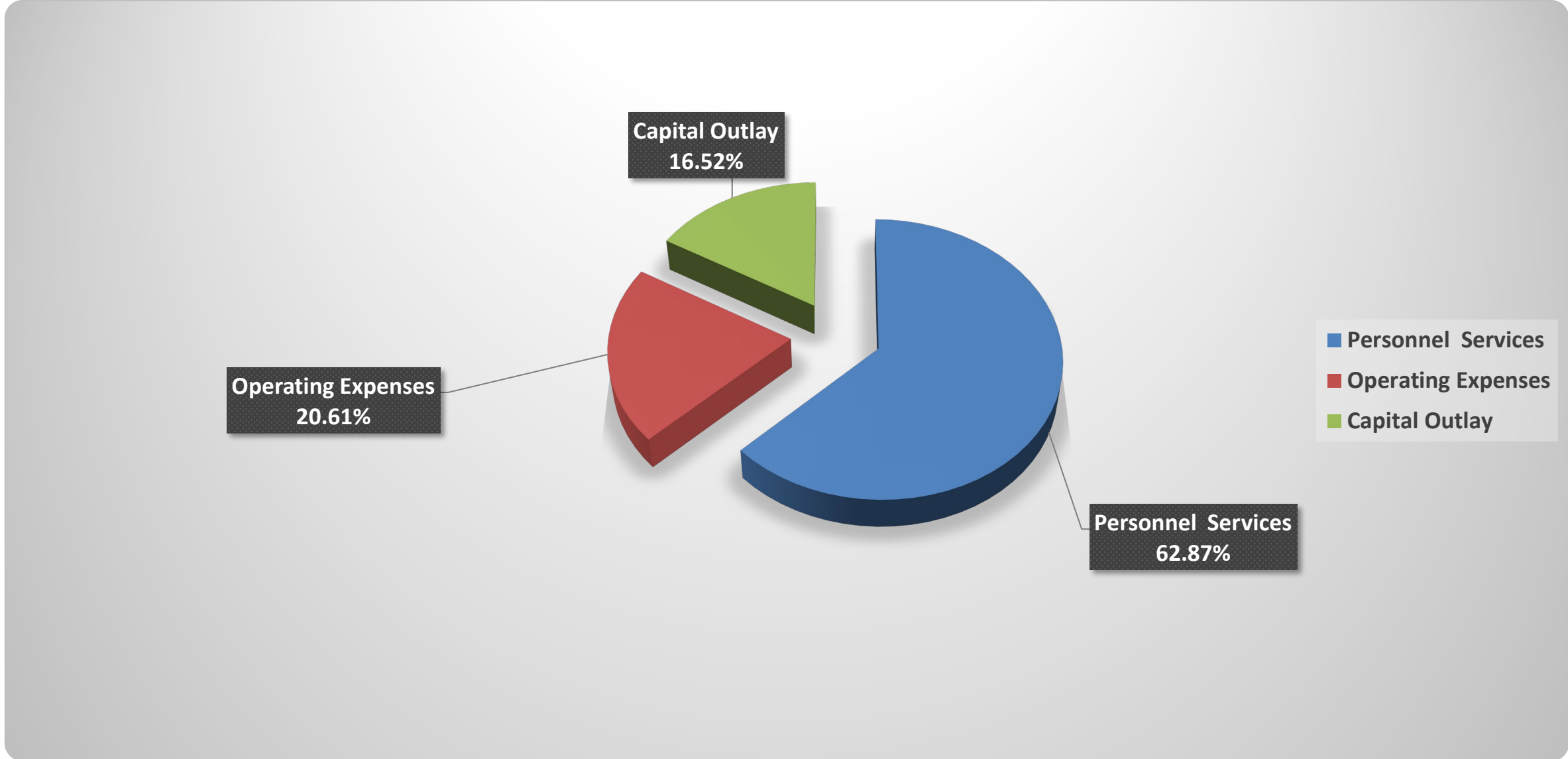
Fund: Street
Code: 122

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
720	Street Maintenance	869,539	851,854	1,004,344	544,317	1,024,668	1,066,647	6.2%
52340	Contracted Services (Contingency)							
52520	Equipment	0	0	215,000	0	202,836	295,000	37.2%
999.53130	Transfer to Parking Fund		24,097					
TOTAL EXPENDITURES		869,539	875,951	1,219,344	544,317	1,227,504	1,361,647	11.7%

2022 Budgeted Street Fund Expenditures



2021 Projected Street Fund Expenditures



Fund: Street

Division: Transportation

DEPARTMENT:

Street Maintenance

Code: 122.720

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	481,043	494,095	515,173	252,851	515,173	534,085	3.7%
52111	Overtime	25,984	9,604	49,206	11,005	26,000	51,221	4.1%
52120	Personnel Benefits	181,551	204,515	230,448	108,904	230,448	237,574	3.1%
	TOTAL	688,578	708,214	794,827	372,760	771,621	822,880	3.5%

OPERATING EXPENSES

52310	Uniform	8,491	6,304	7,000	1,890	7,000	7,000	0.0%
52311	Electric Service	2,599	2,388	4,100	1,055	2,400	4,100	0.0%
52313	Telephone	1,463	1,568	1,500	689	1,500	1,500	0.0%
52330	Training & Travel	745	985	1,200	50	750	1,200	0.0%
52340	Contracted Services	4,463	6,001	2,500	2,351	5,000	2,500	0.0%
52350	General Liability Insurance	18,756	19,599	19,917	9,929	18,122	19,917	0.0%
52370	Printing & Reproduction			200		100	200	0.0%
52383	Composting	240	470	3,000	510	3,000	3,000	0.0%
52411	Postage	52	1	50		25	50	0.0%
52420	Operating Supplies	21,374	17,265	22,900	13,302	22,900	22,900	0.0%
52430	Vehicle Maintenance	28,751	17,362	28,400	20,630	29,000	28,400	0.0%
52440	Small Tools & Equipment			500		250	500	0.0%
52450	Materials	59,998	50,945	70,750	103,992	125,000	105,000	48.4%
52470	Fuel	34,029	20,442	47,500	17,159	38,000	47,500	0.0%
52490	Refunds		310					0.0%
	TOTAL	180,961	143,640	209,517	171,557	253,047	243,767	16.3%

CAPITAL OUTLAY

52520	Equipment			215,000		202,836	295,000	37.2%
	TOTAL	0	0	215,000	0	202,836	295,000	37.2%

TOTAL EXPENDITURES	869,539	851,854	1,219,344	544,317	1,227,504	1,361,647	11.7%
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PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director 20% (Street Resurfacing)**
- (1) FT Street & Maintenance Manager, 80%
- (1) FT Street Operations Specialist, 25%
- (2) FT Service Worker III, 100%
- (2) FT Service Worker III, 50%
- (1) FT Service Worker III, 35%
- (3) FT Service Worker II, 100%
- (1) FT Service Worker I, 50%
- (1) FT Environmental Specialist, 10%

OPERATING EXPENDITURES

Materials include road de-icing salt; gravel; asphalt; sealer for road construction and repair, street sign replacement

EQUIPMENT

Replacement of 2000 Leaf Vacuum #501	230,000
Replacement of 2013 Chevy Silverado #2013-52	65,000

SUMMARY OF BALANCES

Fund: State Highway Improvement Fund
Code: 123

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	31,438	32,729	36,328	15,328	30,994	36,111	-0.6%
TOTAL EXPENDITURES	16,432	22,750	20,200	19,798	19,998	20,200	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES	15,006	9,979	16,128	(4,470)	10,996	15,911	-1.3%
BALANCE AT BEGINNING OF YEAR	26,654	41,660	57,810	51,639	51,639	62,635	8.3%
BALANCE AT END OF YEAR	37,926	51,639	73,938	47,169	62,635	78,546	6.2%

SUMMARY OF RECEIPTS

Fund: State Highway Improvement Fund
Code: 123

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40407	Motor Vehicle License Fees	3,667	3,025	3,700	1,570	3,100	3,700	0.0%
40408	Gasoline Tax	24,171	28,997	32,158	13,561	27,500	32,158	0.0%
41101	Interest	550	707	470	197	394	253	-46.2%
41222	Reimbursements	3,050						0.0%
TOTAL RECEIPTS		31,438	32,729	36,328	15,328	30,994	36,111	-0.6%

SUMMARY OF EXPENDITURES

Division: Transportation
Code: 123.730

DEPARTMENT: State Highway

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52431	Traffic Signal & Street Light Maintenance	562	339	5,000		200	5,000	0.0%
52450	Materials	15,870	22,411	15,200	19,798	19,798	15,200	0.0%
TOTAL EXPENDITURES		16,432	22,750	20,200	19,798	19,998	20,200	0.0%

**Community Development Block Grant Fund
SUMMARY OF BALANCES**

Code: 126

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	126,814	118,599	221,450	0	108,672	130,778	-40.9%
TOTAL EXPENDITURES	141,670	103,743	221,450	0	108,672	112,778	(0)
EXCESS RECEIPTS OVER EXPENDITURES	(14,856)	14,856	0	0	0	18,000	100.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
ADVANCES IN	0	0	0	0	0	0	0.0%
ADVANCES OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	(14,856)	14,856	0	0	0	18,000	100.0%
BALANCE BEGINNING OF YEAR	150,001	135,145	135,145	150,001	150,001	150,001	11.0%
ENCUMBERED				108,672			
BALANCE END OF YEAR	135,145	150,001	135,145	41,329	150,001	168,001	24.3%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40283.018	CDBG Butler County 2018 Grant	109,814	14,856					
40283.019	CDBG Butler County 2019 Grant	17,000	103,743					
40283.020	CDBG Butler County 2020 Grant			108,672		108,672		
40283.021	CDBG Butler County 2021 Grant			112,778			112,778	
40283.022	CDBG Butler County 2022 Grant						18,000	
	TOTAL	126,814	118,599	221,450	0	108,672	130,778	-40.9%

**Community Development Block Grant Fund
SUMMARY OF EXPENDITURES**

Division: Community Environment
Code: 126.370

DEPARTMENT: CDBG

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
2017 Grant Projects								
60013	2017 CDBG							
2018 Grant Projects								
60014	2018 CDBG	124,670						
2019 Grant Projects								
60015	2019 CDBG	17,000	103,743					
2020 Grant Projects								
60016	2020 CDBG			108,672		108,672		
2021 Grant Projects								
60017	2021 CDBG			112,778				
2022 Grant Projects								
60018	2022 CDBG						112,778	
TOTAL EXPENDITURES		141,670	103,743	221,450	0	108,672	112,778	-49.1%

**Community Development Block Grant Loan Fund
SUMMARY OF BALANCES**

Code: 128

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	73,821	17,103	31,560	2,900	18,357	30,041	-4.8%
TOTAL EXPENDITURES	63,250	15,000	160,000	0	160,000	160,000	0.0%
EXCESS RECEIPTS OVER EXPENDITURES	10,571	2,103	(128,440)	2,900	(141,643)	(129,959)	-1.2%
BALANCE BEGINNING OF YEAR	536,082	546,653	401,615	548,756	548,756	407,113	1.4%
BALANCE END OF YEAR	546,653	548,756	273,175	551,656	407,113	277,154	1.5%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40653	Loan Fee	100						0.0%
41033	Patterson Café	15,882						0.0%
41036	Moon Co Op	14,400	7,200	14,400		7,200	14,400	0.0%
41038	Hush Intimate Apparel	17,919						0.0%
41039	Root Yoga	10,283						0.0%
41040	Books & Brew	5,015	2,507	10,029		5,015	10,029	0.0%
41041	Books & Brew COVID-19			937		468	937	0.0%
41042	Red Ox Drive Thru COVID-19			937	104	573	937	0.0%
41043	Village West Framing Thru COVID-19			937	208	781	937	0.0%
41101	Interest	10,222	7,396	4,320	2,588	4,320	2,801	-35.2%
41201	Contributions							0.0%
41216	Escrow for Seaview							0.0%
TOTAL RECEIPTS		73,821	17,103	31,560	2,900	18,357	30,041	-4.8%

SUMMARY OF EXPENDITURES

Division: Community Environment
Code: 128.400

DEPARTMENT: CDBG Revolving Loan

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52331	Professional Services							0.0%
52540	Loan	63,250	15,000	160,000		160,000	160,000	0.0%
TOTAL EXPENDITURES		63,250	15,000	160,000	0	160,000	160,000	0.0%

REVOLVING LOAN FUNDS

The City of Oxford and the Oxford Community Improvement Corporation (OCIC) have low interest loan funds available for existing and start-up businesses located within the Talawanda School District boundaries. This is the only point of eligibility for applying for the loan. and start-up businesses located within the Talawanda School District boundaries.

The OCIC Revolving Loan Funds (RLF) can be used for the acquisition or renovation of real property, acquisition and installation of equipment, and the acquisition of inventory as well as working capital.

The OCIC requires the creation of at least one(1) job for every \$35,000.00 requested. At least 51% of the new or retained jobs must be filled with low-to-moderate income employees.

Applicants must be credit worthy and able to assure repayment of the funds. The OCIC considers business experience, market and community demand, and the ability to repay the loan as the primary points of consideration.

STATUS OF EXISTING LOANS

All loans are up-to-date.

SUMMARY OF BALANCES

Fund: Parking
Code: 130

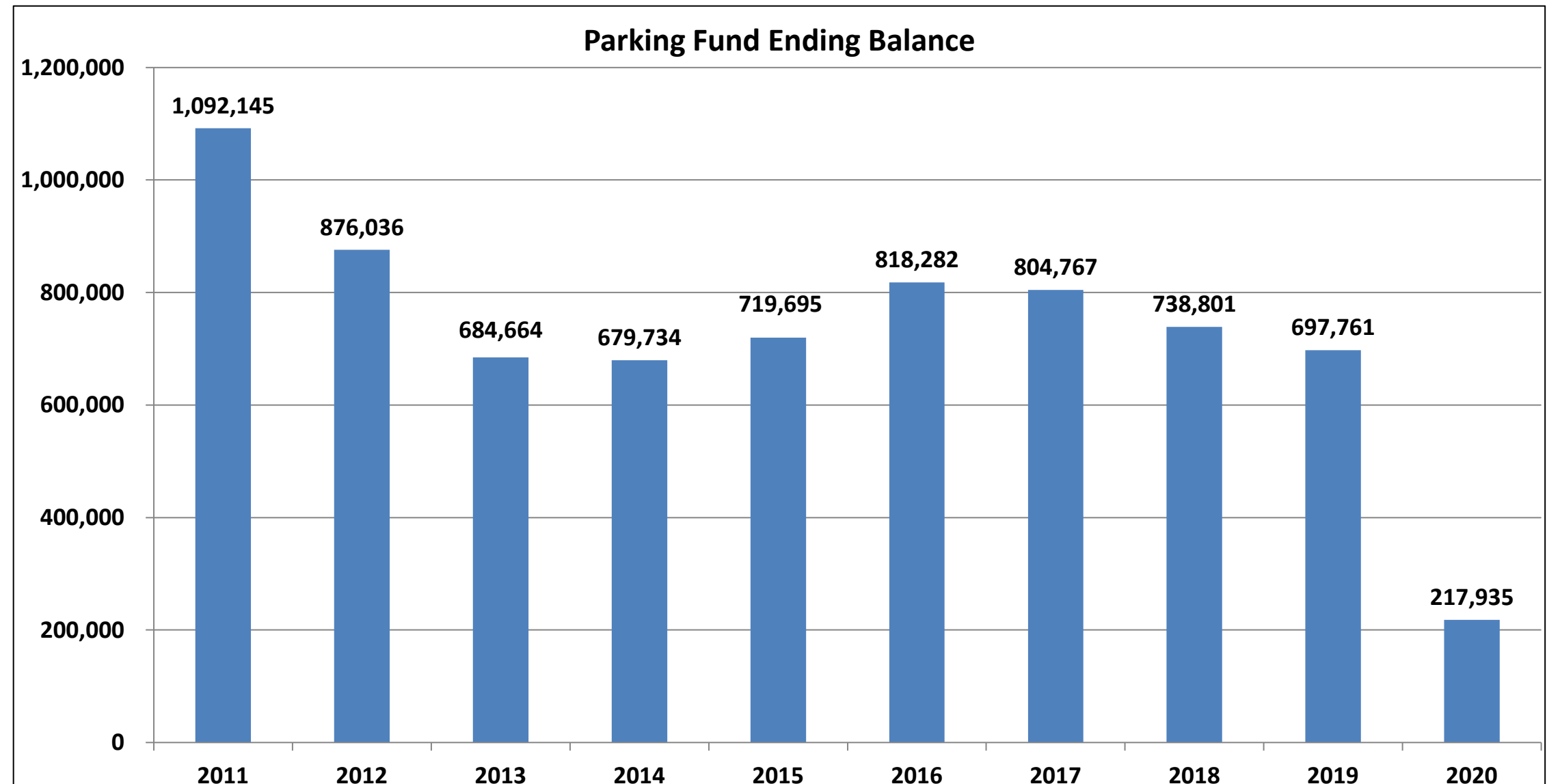
	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	660,786	459,616	672,873	332,946	600,874	674,241	0.2%
TOTAL EXPENDITURES	493,362	470,001	565,344	246,385	548,761	645,893	14.2%
NET OPERATIONS	167,424	(10,385)	107,529	86,561	52,113	28,348	-73.6%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
ADVANCES IN	0	0	100,000	100,000	100,000	0	
ADVANCES OUT	0	0	100,000	0	100,000	0	
TRANSFERS IN	0	24,097	0	0	0	0	0.0%
TRANSFERS OUT	208,463	493,539	72,711	41,356	72,711	75,485	3.8%
NET INCOME (DEFICIT)	(41,039)	(479,827)	34,818	145,205	(20,598)	(47,137)	-235.4%
BALANCE AT BEGINNING OF YEAR	738,801	697,762	111,027	217,935	217,935	197,337	77.7%
ENCUMBERED	3,683	2,696		47,326			
BALANCE AT END OF YEAR	694,079	215,239	145,845	315,814	197,337	150,200	3.0%

The 2022 budget includes the repayment to the CIP fund for the parking garage loan of:

0

2022 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

21%

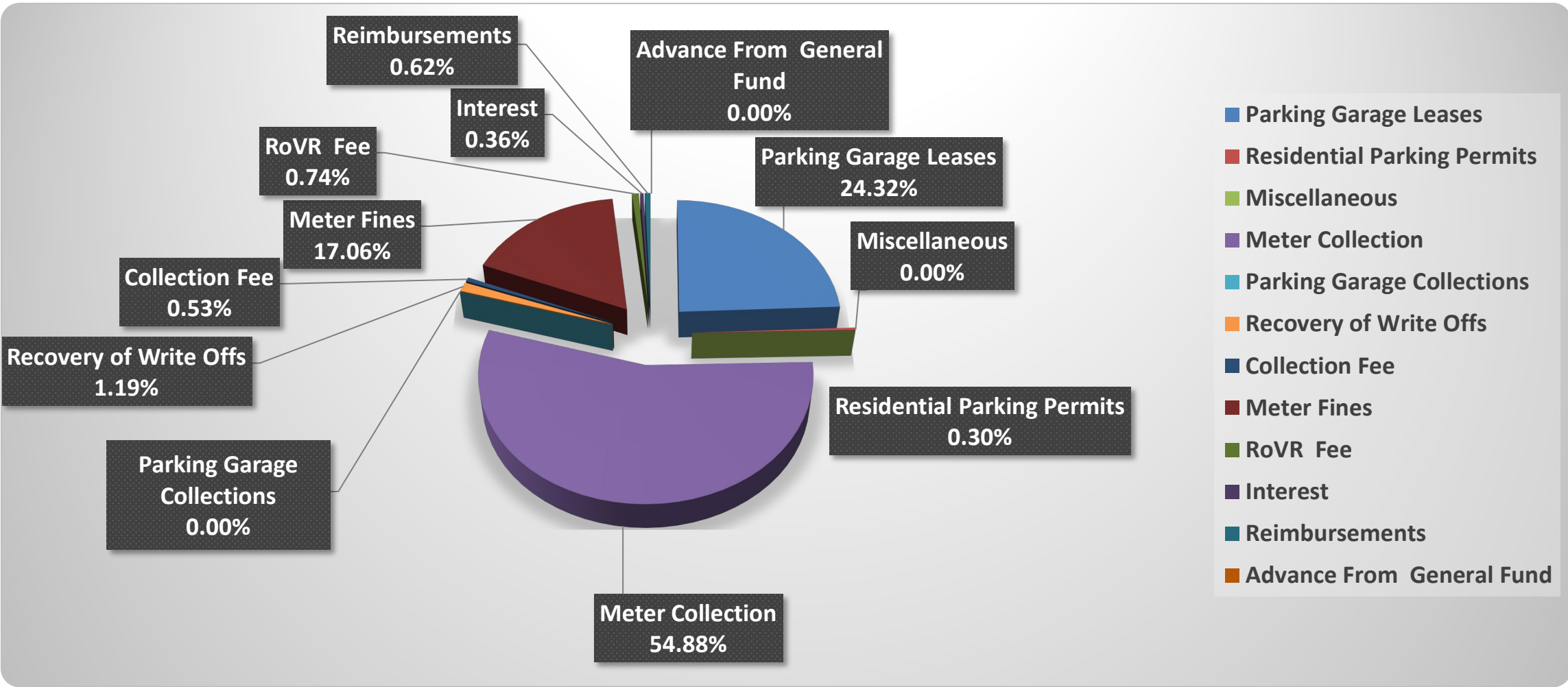


SUMMARY OF RECEIPTS

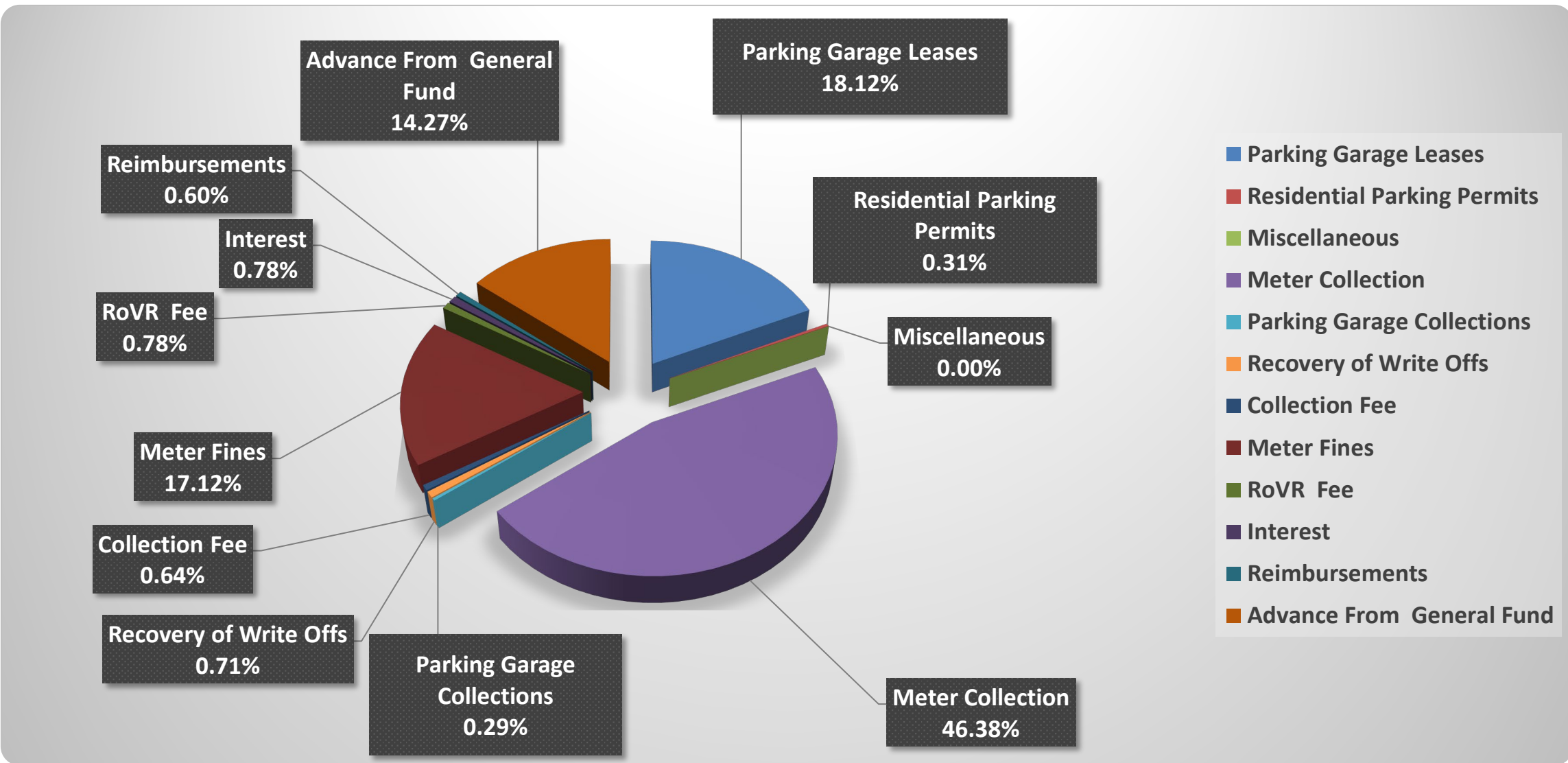
Fund: Parking
Code: 130

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40615	Parking Garage Leases	167,067	125,560	164,000	68,306	127,000	164,000	0.0%
40616	Residential Parking Permits	2,812	2,665	2,000	1,610	2,200	2,000	0.0%
40617	Miscellaneous	226	175		50			0.0%
40634	Meter Collection	327,067	186,520	350,000	178,951	325,000	370,000	5.7%
40635	Parking Garage Collections	15,448	7,066	20,000	1,490	2,000		-100.0%
40649	Recovery of Write Offs	1,173	8,299	8,000	1,604	5,000	8,000	0.0%
40650	Collection Fee	634	4,562	3,600	2,750	4,500	3,600	0.0%
40804	Meter Fines	126,801	96,276	115,000	68,231	120,000	115,000	0.0%
40808	RoVR Fee	107	1,604	2,000	2,589	5,500	5,000	150.0%
41101	Interest	15,508	9,268	5,473	3,164	5,473	2,441	-55.4%
41222	Reimbursements	3,943	17,621	2,800	4,201	4,201	4,200	50.0%
	RECEIPTS	660,786	459,616	672,873	332,946	600,874	674,241	0.2%
43110	Advance From General Fund	0	0	100,000	100,000	100,000	0	
42122	Transfer from Street Fund	0	24,097	0	0	0	0	0.0%
	TRANSFERS/ADVANCES	0	24,097	100,000	100,000	100,000	0	-100.0%
	TOTAL REVENUES	660,786	483,713	772,873	432,946	700,874	674,241	-12.8%

2022 Budgeted Parking Fund Revenues



2021 Projected Parking Fund Revenues



SUMMARY OF EXPENDITURES

Fund: Parking
Code: 130

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
710	Parking	493,362	470,001	565,344	246,385	548,761	645,893	14.2%
	EXPENDITURES	493,362	470,001	565,344	246,385	548,761	645,893	14.2%
997.55110	Return Advance to General Fund	0	0	100,000	0	100,000	0	
	ADVANCES	0	0	100,000	0	100,000	0	-100.0%
	Transfers To:							
999.53110	General Fund	30,120	33,364	33,302	16,651	33,302	35,351	6.2%
999.53122	Street Fund	28,343	28,686	29,409	14,705	29,409	30,134	2.5%
999.53141	Capital Improvement Fund	110,000	110,000					0.0%
999.53142	Parking Improvement Fund	40,000	321,489	10,000	10,000	10,000	10,000	0.0%
	TRANSFERS	208,463	493,539	72,711	41,356	72,711	75,485	3.8%
TOTAL EXPENDITURES & TRANSFERS & ADVANCES		701,825	963,540	738,055	287,741	721,472	721,378	-2.3%

TRANSFERS

Starting in 2002, a portion of the excess of revenues over expenses are being transferred to the CIP fund to repay the loan for the parking garage

Parking Lot debt owed to Capital improvement fund at 12/31/2021: **660,000**

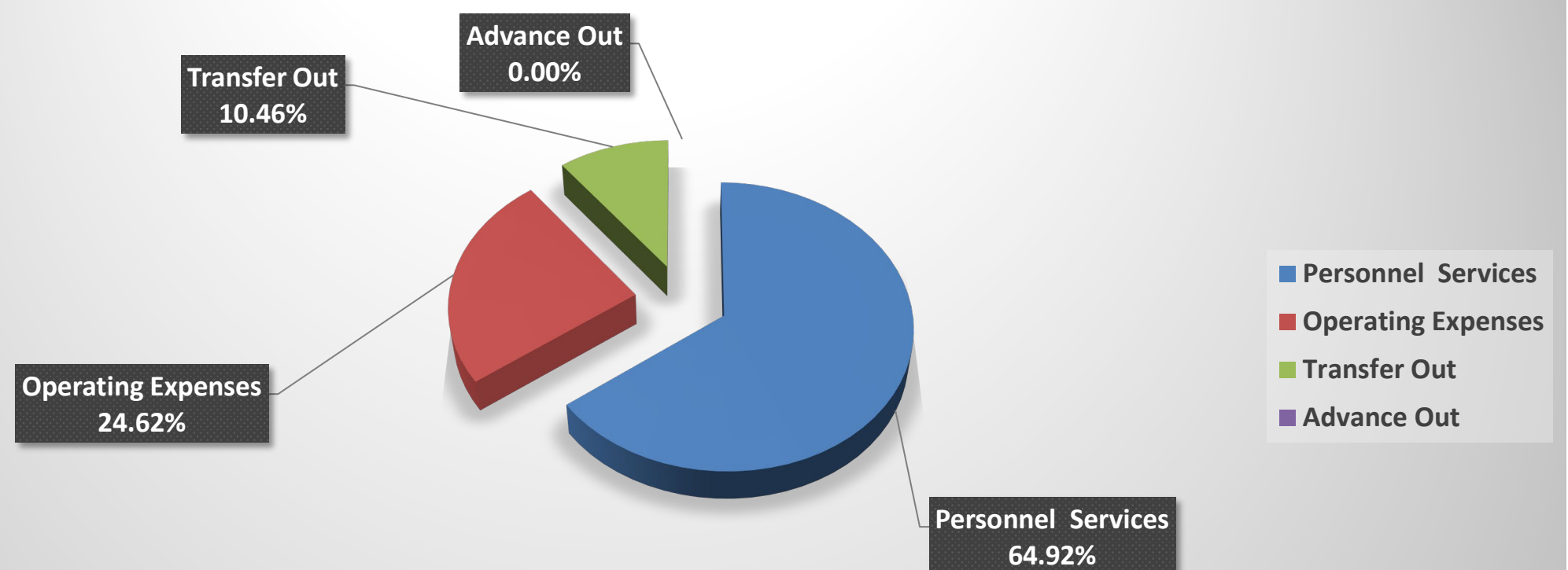
After the current year if we can average at least \$110,000 per year, the debt will be paid off in 6 years, in 2027

2023	110,000
2024	110,000
2025	110,000
2026	110,000
2027	110,000
2028	110,000
	660,000

The Street Fund Transfer based on 3.7% of the Street Fund budgeted Personnel Expenses

The General Fund Transfer based on 4.9% of the Traffic Control, Park & Public Property Maintenance, Municipal Building, City Garage & Engineering budgeted Personnel Expenses

2022 Budgeted Parking Fund Expenditures



Parking

PERSONNEL SERVICES

52110	Salaries & Wages	274,607	281,368	337,897	151,824	329,449	347,959	3.0%
52111	Overtime	11,074	7,312	9,362	8,456	9,128	9,628	2.8%
52120	Personnel Benefits	120,565	95,946	107,492	53,753	105,722	109,581	1.9%
52130	Personnel Benefits - Other			917			943	2.8%
52140	Uniform Allowance	200	200	200	200	200	200	0.0%
	TOTAL	406,446	384,826	455,868	214,233	444,499	468,311	2.7%

OPERATING EXPENSES

52310	Uniform	2,262	696	2,000	309	1,500	2,000	0.0%
52311	Electric Services	5,459	5,644	7,000	3,315	7,000	7,000	0.0%
52313	Telephone	622	622	622	311	622	622	0.0%
52315	Parking Garage Maintenance	2,854	559	5,000	2,452	4,500	5,000	0.0%
52329	Bank & Investment Fees	180	960	180	691	1,200	1,200	566.7%
52330	Training & Travel	235	1,094	3,000		1,000	2,000	-33.3%
52340	Contracted Services	43,525	48,669	54,750	12,593	54,750	121,750	122.4%
52345	Collection Agency Services	751	1,432	1,000	774	1,200	1,000	0.0%
52350	General Liability Insurance	4,041	4,023	4,224	2,139	3,904	4,224	0.0%
52354	Appraisal Costs		444		86	86	86	100.0%
52355	Claims Paid							0.0%
52370	Printing & Reproduction	5,022	1,888	5,000		3,000	5,000	0.0%
52411	Postage	1,630	1,386	1,500	906	1,500	1,500	0.0%
52420	Operating Supplies	13,472	10,827	14,500	3,387	12,000	14,500	0.0%
52430	Vehicle Maintenance	2,476	3,170	4,000	2,741	5,000	5,000	25.0%
52440	Small Tools & Equipment	879	15	2,200	19	2,000	2,200	0.0%
52470	Fuel	3,458	2,338	3,500	1,929	4,000	3,500	0.0%
52490	Refunds	50	1,408	1,000	500	1,000	1,000	0.0%
	TOTAL	86,916	85,175	109,476	32,152	104,262	177,582	62.2%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	493,362	470,001	565,344	246,385	548,761	645,893	14.2%
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PERSONNEL

2022 Proposed Allocation

CONTRACTED SERVICES

	<u>Law Enforcement</u>	<u>Parking</u>	IPS	60,000
(1) FT Chief	90%	10%	Maintenance for Video Equipment	2,100
(1) FT Police Lieutenant	90%	10%	Maintenance for Elevator	5,000
(1) FT Police Lieutenant	100%		Passport	43,000
(6) FT Police Sergeants	100%		Vehicle lookup	4,000
(19) F-T Police Officers	100%		Parking Wireless Service	5,000
4680 hours P-T Police Officers	100%		Oracle Maintenance	300
(1) FT Police Records Specialist	100%		PowerDMS	850
(1) FT Social Worker	100%		Miscellaneous	1,500
(1) FT Office Manager	95%	5%	Total	121,750
(1) FT Public Safety Assistant (A)	25%	75%		
(1) FT Public Safety Assistant (B)	25%	75%		
(1) FT Public Safety Assistant (C)	25%	75%		
(1) PT Property Custodian	100%			
(4) PT Public Safety Assistant		100%		
(6) FT Dispatcher/Clerk	90%	10%		
(3) PT Dispatcher/Clerk	90%	10%		

**Life Squad Gift Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 210

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40250	EMS Grant	6,154	3,637					0.0%
41101	Interest	415	300	176	112	176	122	-30.7%
41202	Memorial Contributions	430	1,375		100			0.0%
TOTAL RECEIPTS		6,999	5,312	176	212	176	122	-30.7%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		6,999	5,312	176	212	176	122	-30.7%
CAPITAL IMPROVEMENTS		4,155	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		2,844	5,312	176	212	176	122	-30.7%
BALANCE AT BEGINNING OF YEAR		15,516	18,360	18,629	23,672	23,672	23,848	28.0%
ENCUMBERED								
BALANCE AT END OF YEAR		18,360	23,672	18,805	23,884	23,848	23,970	27.5%

SUMMARY OF EXPENDITURES

**Division: Security of Persons & Property
Code: 210.151**

DEPARTMENT: Emergency Medical Services

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52330	Training & Travel							0.0%
52420	Operating Supplies							0.0%
52520	Equipment	4,155						0.0%
TOTAL EXPENDITURES		4,155	0	0	0	0	0	0.0%

**Affordable Housing Trust Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 212

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40223	Short Term Rental Tax						20,000	100.0%
41101	Interest	110	55					0.0%
TOTAL RECEIPTS		110	55	0	0	0	20,000	100.0%
TOTAL EXPENDITURES		0	5,902	0	0	0	20,000	100.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		110	(5,847)	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		110	(5,847)	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		5,744	5,854	0	7	7	7	100.0%
ENCUMBERED								
BALANCE AT END OF YEAR		5,854	7	0	7	7	7	100.0%

SUMMARY OF EXPENDITURES

Division: Community Environment

DEPARTMENT:

Planning

Code: 212.310

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52494	Housing Trust		5,902				20,000	100.0%
TOTAL EXPENDITURES		0	5,902	0	0	0	20,000	100.0%

Housing Trust

City Council voted on August 4, 2020 to transfer the balance of this fund to the Family Resource Center

Short Term Rental Tax is the new revenue source for the fund

**Law Enforcement Trust Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 410

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40503	ARRA Jag Grant							0.0%
40505	Butler County LETF Distribution	36,436	2,111	5,000	5,654	5,654	5,000	0.0%
40608	Auction Sales							0.0%
40802	Fines	1,575	1,075	1,500	1,400	1,400	1,500	0.0%
41101	Interest	1,665	716	430	276	430	311	-27.7%
41201	Contributions	948	9,745	2,000			2,000	0.0%
41222	Reimbursements	4,703	4,199	2,790		4,060	3,150	12.9%
TOTAL RECEIPTS		45,327	17,846	11,720	7,330	11,544	11,961	2.1%
TOTAL EXPENDITURES		7,034	5,598	7,460	3,674	10,877	6,300	-15.5%
TOTAL CAPITAL IMPROVEMENTS		0	65,093	15,000	0	15,000	15,000	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		38,293	(52,845)	(10,740)	3,656	(14,333)	(9,339)	13.0%
BALANCE AT BEGINNING OF YEAR		72,926	111,219	51,728	58,374	58,374	44,041	-14.9%
ENCUMBERED		60,124			5,176			
BALANCE AT END OF YEAR		51,095	58,374	40,988	56,854	44,041	34,702	-15.3%

SUMMARY OF EXPENDITURES

Division: Security of Persons & Property

DEPARTMENT:

Law Enforcement

Code: 410.110

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
OPERATING EXPENSES								
52420	Operating Supplies	7,000	5,598	7,460	996	8,199	6,300	-15.5%
52490	Refunds	34			2,678	2,678		0.0%
52520	Equipment		65,093	15,000		15,000	15,000	0.0%
999.53110	Transfer to the General Fund							0.0%
TOTAL EXPENDITURES		7,034	70,691	22,460	3,674	25,877	21,300	-5.2%

OPERATING EXPENSES

Replacement Vests (SRT and Police) 6,300

EQUIPMENT

Police Tablet Replacement (10) 15,000

**Enforcement and Education Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 412

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40252	ARRA Jag Grant							0.0%
40289	CPT Reimbursement							0.0%
40802	Fines	575	198	500	125	125	500	0.0%
41101	Interest	2,725	1,877	1,109	662	1,109	707	-36.2%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		3,300	2,075	1,609	787	1,234	1,207	-25.0%
TOTAL EXPENDITURES		12,800	0	16,000	2,000	2,000	16,000	0.0%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(9,500)	2,075	(14,391)	(1,213)	(766)	(14,793)	-2.8%
BALANCE AT BEGINNING OF YEAR		148,002	138,502	140,381	140,577	140,577	139,811	-0.4%
ENCUMBERED								
BALANCE AT END OF YEAR		138,502	140,577	125,990	139,364	139,811	125,018	-0.8%

SUMMARY OF EXPENDITURES

**Division: Security of Persons & Property
Code: 412.110**

DEPARTMENT:

Law Enforcement

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
OPERATING EXPENSES								
52330	Training & Travel	10,800		14,000			14,000	0.0%
52420	Operating Supplies	2,000		2,000	2,000	2,000	2,000	0.0%
52432	Alcohol Education							0.0%
52520	Equipment							0.0%
TOTAL EXPENDITURES		12,800	0	16,000	2,000	2,000	16,000	0.0%

OPERATING EXPENSES

Respect for Law Camp 2,000

**Federal Emergency Management Agency Grant Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 416

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40253	Fire Grant							0.0%
41101	Interest							0.0%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN								0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN								0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Code: 416

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
150.52330	Training & Travel							0.0%
150.52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

Code: 416

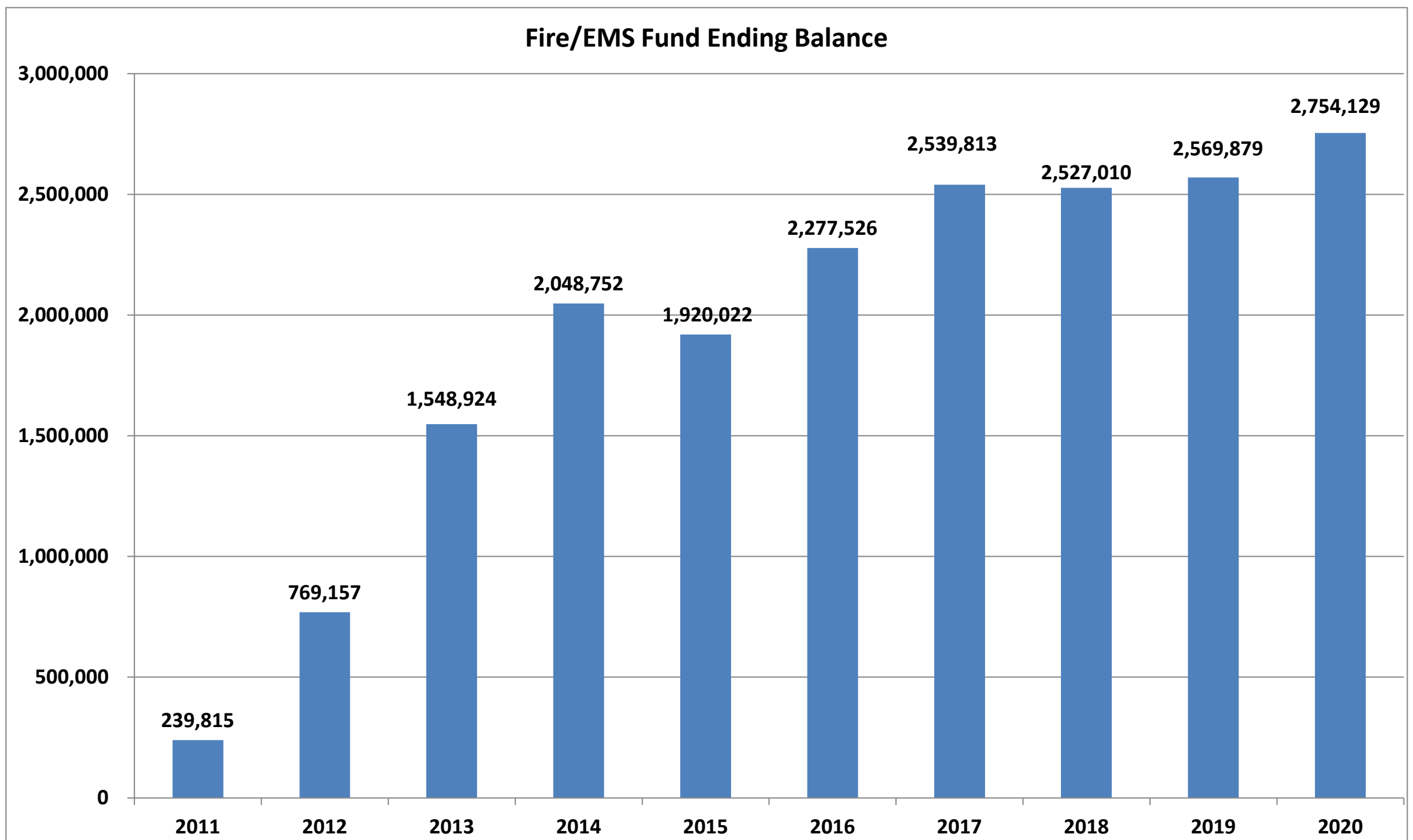
Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
997.55110	Repay Advance to General Fund							0.0%
997.55418	Repay Advance to Fire/EMS Fund							0.0%
999.53110	Transfer to General Fund							0.0%
999.53122	Transfer to Street Fund							0.0%
999.53321	Transfer to Water Fund							0.0%
999.53331	Transfer to Sewer Fund							0.0%
999.53418	Transfer to Fire/EMS Fund							0.0%
	TOTAL TRANSFERS & ADVANCES	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%

**Fire & EMS Fund
Summary Of Balances**

Fund: 418

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	2,406,297	2,221,122	2,387,235	1,111,542	2,292,209	2,166,113	-9.3%
TOTAL EXPENDITURES	2,130,464	2,014,729	2,349,831	1,055,037	2,309,043	2,444,142	4.0%
EXCESS RECEIPTS OVER EXPENDITURES	275,833	206,393	37,404	56,505	(16,834)	(278,029)	-843.3%
CAPITAL IMPROVEMENTS	(251,113)	(40,294)	(104,450)	0	(655,980)	(117,500)	-12.5%
TRANSFERS IN	18,150	18,150	20,000	10,000	20,000	20,000	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
ADVANCES IN	0	0	0	0	0	0	0.0%
ADVANCES OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	42,870	184,249	(47,046)	66,505	(652,814)	(375,529)	-698.2%
BALANCE BEGINNING OF YEAR	2,527,010	2,569,880	1,681,420	2,754,129	2,754,129	2,101,315	25.0%
ENCUMBERED	168,832	868,065		943,123			
BALANCE END OF YEAR	2,401,048	1,886,064	1,634,374	1,877,511	2,101,315	1,725,786	5.6%

Fund created in 2011 as a result of the passage of Issue 15 a .25% income tax to support Fire and EMS services



SUMMARY OF RECEIPTS

Fund: Fire & EMS
Code: 418

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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INCOME TAX RECEIPTS

40201	Income Tax	1,324,871	1,230,675	1,230,824	635,634	1,230,824	1,236,978	0.5%
	TOTAL	1,324,871	1,230,675	1,230,824	635,634	1,230,824	1,236,978	0.5%

INTERGOVERNMENTAL RECEIPTS

40249	EMAC Reimbursement		4,703					0.0%
40258	Fire & Life Squad Grants				3,985	3,985		0.0%
40265	Oxford Township Contribution	90,000	126,000	126,000	63,000	126,000	126,000	0.0%
40268	Milford Township Contribution	20,200	20,200	20,200	12,000	20,200	24,000	18.8%
40271	M.U. Contribution Equipment	76,486		225,000		225,000		-100.0%
40296	M.U. Reimbursement Labor Athletic Events	47,329	29,227	57,000	24,142	50,000	57,000	0.0%
40297	M.U. Reimbursement Equipment Athletic Events	21,600	15,200	20,000	13,600	20,000	20,000	0.0%
40311	Local Government Safety Capital Grant							0.0%
40533	US HHS Stimulus		22,730					0.0%
	TOTAL	255,615	218,060	448,200	116,727	445,185	227,000	-49.4%

CHARGES FOR PUBLIC SERVICES

40608	Auction Sales	35,000			129	129		0.0%
40617	Miscellaneous	715	591		60	60		0.0%
40636	EMS Billing	599,511	482,376	600,000	211,710	450,000	600,000	0.0%
40636.001	EMS Billing - Collections	44,017	55,095	25,000	36,836	40,000	25,000	0.0%
	TOTAL	679,243	538,062	625,000	248,735	490,189	625,000	0.0%

PERMITS & FEES

40703	Building Permits		3,175	2,000	3,675	4,500	3,000	50.0%
	TOTAL	0	3,175	2,000	3,675	4,500	3,000	50.0%

FINES, COSTS & FORFEITURES

40807	Civil Offense Citations	41,750	28,000	25,000	36,650	40,000	25,000	0.0%
	TOTAL	41,750	28,000	25,000	36,650	40,000	25,000	0.0%

INTEREST INCOME

41101	Interest	48,434	32,432	21,211	12,992	21,211	14,135	-33.4%
	TOTAL	48,434	32,432	21,211	12,992	21,211	14,135	-33.4%

MISCELLANEOUS

41201	Contributions	50	100		300	300		0.0%
41214	Grants - Other		8,385					0.0%
41222	Reimbursements	56,334	162,233	35,000	56,829	60,000	35,000	0.0%
	TOTAL	56,384	170,718	35,000	57,129	60,300	35,000	0.0%

	TOTAL RECEIPTS	2,406,297	2,221,122	2,387,235	1,111,542	2,292,209	2,166,113	-9.3%
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FUND TRANSFERS-IN

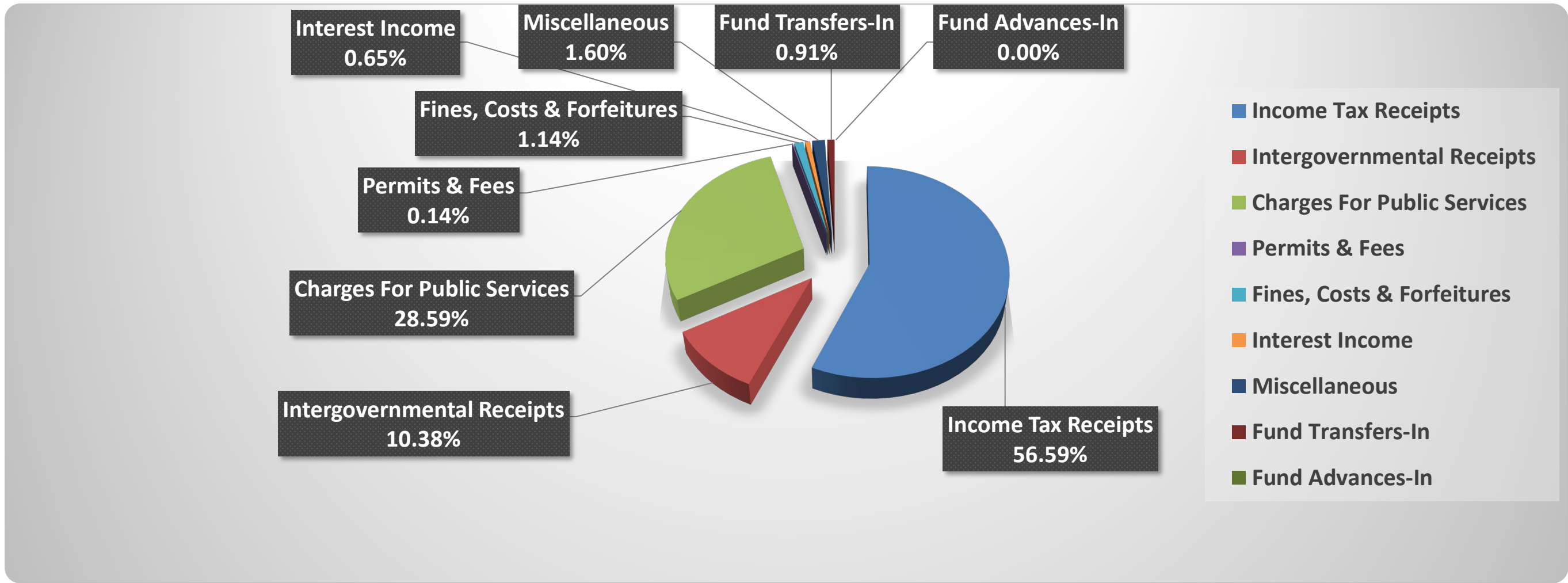
42110	General Fund	18,150	18,150	20,000	10,000	20,000	20,000	0.0%
42416	FEMA Fund							0.0%
	TRANSFERS TOTAL	18,150	18,150	20,000	10,000	20,000	20,000	0.0%

FUND ADVANCES-IN

43110	General Fund	0	0	0	0	0	0	0.0%
44416	FEMA Fund							0.0%
	ADVANCES TOTAL	0	0	0	0	0	0	0.0%

	TOTAL REVENUE	2,424,447	2,239,272	2,407,235	1,121,542	2,312,209	2,186,113	-9.2%
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2022 Budgeted Fire & EMS Receipts

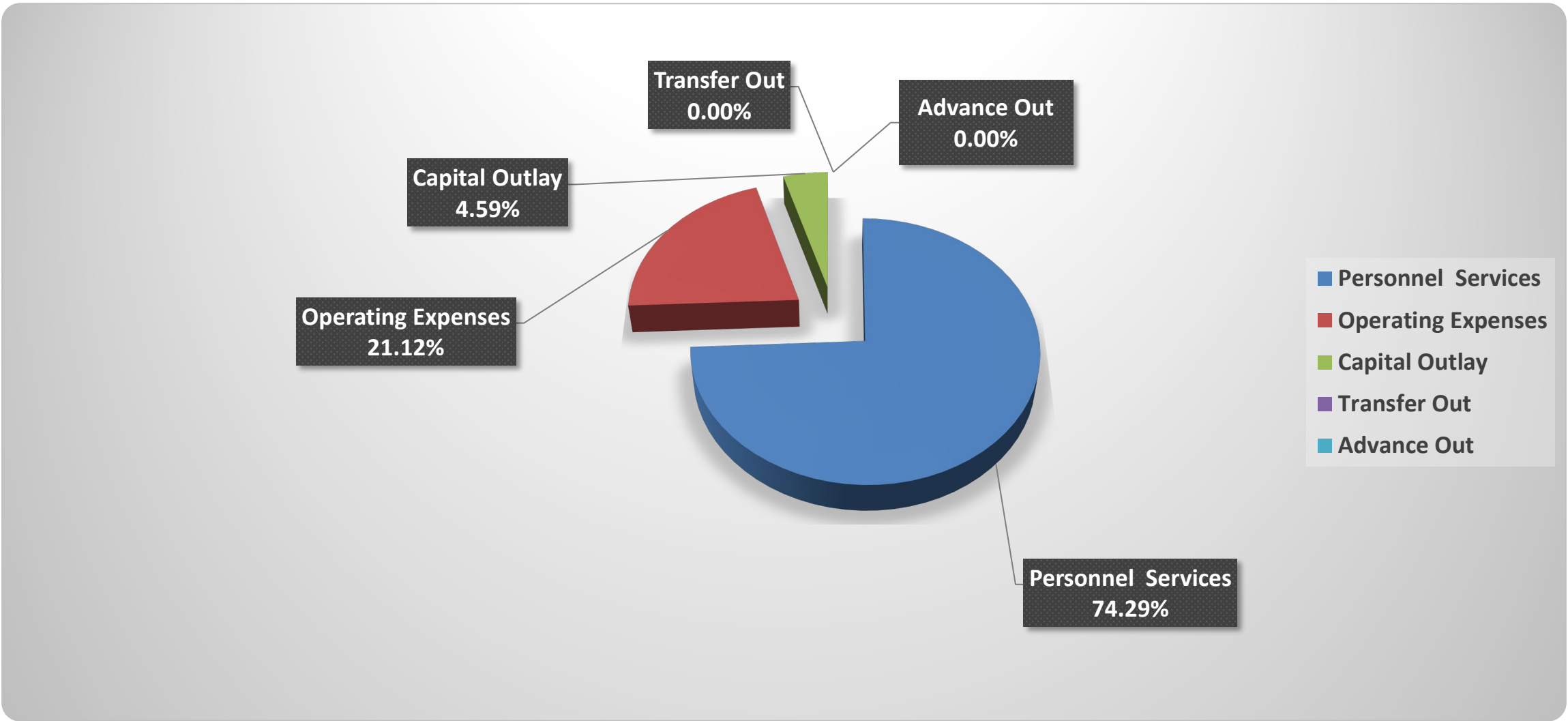


SUMMARY OF EXPENDITURES

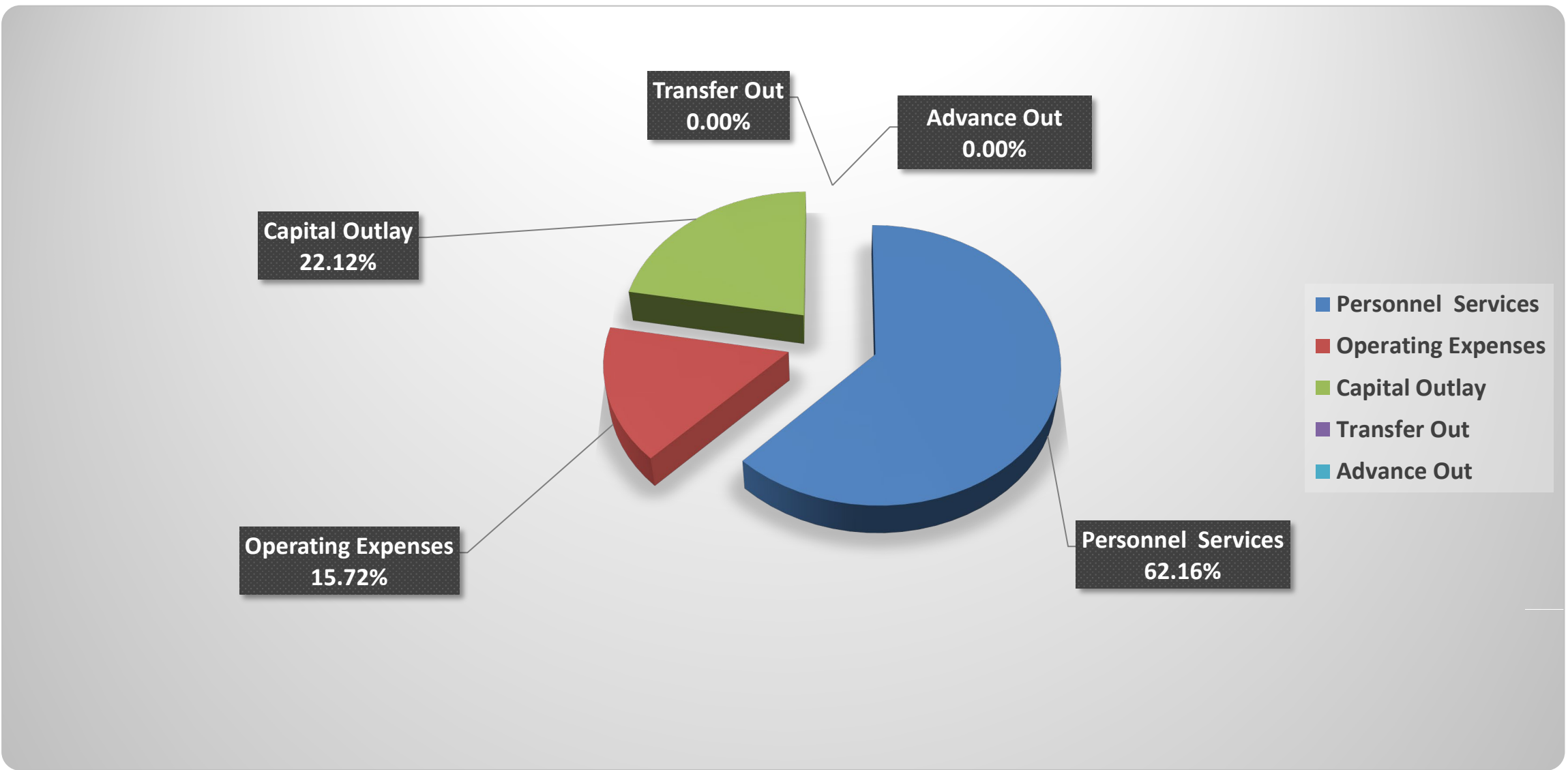
Fund: Fire & EMS
Code: 418

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
152	Fire/EMS	2,130,464	2,014,729	2,349,831	1,055,037	2,309,043	2,444,142	4.0%
TOTAL OPERATING EXPENDITURES		2,130,464	2,014,729	2,349,831	1,055,037	2,309,043	2,444,142	4.0%
152	Fire/EMS	251,113	40,294	104,450	0	655,980	117,500	12.5%
TOTAL CAPITAL EXPENDITURES		251,113	40,294	104,450	0	655,980	117,500	12.5%
999.53416	To FEMA							0.0%
TRANSFER OUT		0	0	0	0	0	0	0.0%
998.54416	To FEMA							0.0%
997.55110	To General							
ADVANCE OUT		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		2,381,577	2,055,023	2,454,281	1,055,037	2,965,023	2,561,642	4.4%

2022 Budgeted Fire & EMS Fund Expenditures



2021 Projected Fire & EMS Fund Expenditures



Fund: Fire & EMS
Division: Security of Persons & Property
Code: 418.152

DEPARTMENT: Fire & EMS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	1,220,178	1,169,119	1,220,476	621,909	1,250,000	1,237,620	1.4%
52111	Overtime	81,984	64,383	65,000	43,380	90,000	90,000	38.5%
52120	Personnel Benefits	452,924	426,983	546,328	225,453	500,000	572,407	4.8%
52141	Volunteer Recognition	679	1,452	3,000	60	3,000	3,000	0.0%
	TOTAL	1,755,765	1,661,937	1,834,804	890,802	1,843,000	1,903,027	3.7%

OPERATING EXPENSES

52310	Uniform	10,916	39,630	42,000	3,294	38,000	45,000	7.1%
52311	Electrical Services	8,095	7,679	10,500	3,232	9,000	10,500	0.0%
52312	Gas Service	4,074	3,763	10,000	4,229	8,000	10,000	0.0%
52313	Telephone	703	717	1,000	359	800	1,000	0.0%
52329	Bank & Investment Fees	400	562	1,080	292	700	1,080	0.0%
52330	Training & Travel	28,028	16,836	42,000	5,290	27,000	42,000	0.0%
52331	Professional Service	40,187	36,074	50,000	18,719	45,000	50,000	0.0%
52335	Personnel & Labor				18,969	25,000		0.0%
52340	Contracted Service	106,997	86,500	125,000	43,454	100,000	125,000	0.0%
52350	General Liability Insurance	8,869	9,092	9,447	4,522	8,255	9,447	0.0%
52354	Appraisal Costs		444		88	88	88	100.0%
52360	Advertising			1,000		500	1,000	0.0%
52370	Printing & Reproduction	296		1,000		500	1,000	0.0%
52380	Membership & Subscriptions	4,245	3,000	3,500	764	3,000	3,500	0.0%
52411	Postage	24	200	500	7	200	500	0.0%
52420	Operating Supplies	75,386	55,232	95,000	31,446	90,000	100,000	5.3%
52421	Grant Related Expenditures							0.0%
52430	Vehicle Maintenance	31,309	36,465	55,000	3,452	40,000	55,000	0.0%
53436	Sirens Upkeep & Maintenance	6,907	10,651	20,000	7,932	20,000	20,000	0.0%
52470	Fuel	19,277	30,329	20,000	16,786	35,000	38,000	90.0%
52490	Refunds	28,986	15,618	28,000	1,400	15,000	28,000	0.0%
	TOTAL	374,699	352,792	515,027	164,235	466,043	541,115	5.1%

CAPITAL OUTLAY

73103	SCBA Replacement		1,177	100,000			117,500	
73106	EMS Squad	230,000						
73110	Technology Replacement	1,988						
73117	City Wide Surveillance	7,212						
73120	Infrastructure Upgrades	6,014	495					
73121	TimeClock Plus - Advanced Scheduler Software		1,162					
73122	Replace 800 MHz Radios							
73123	Server Infrastructure Upgrades		3,554	4,450		3,000		
73124	BSA Community Development Software / Online	5,899	13,964					
73126	Replace 2000 Rescue Pumper		19,942			652,980		
	TOTAL	251,113	40,294	104,450	0	655,980	117,500	12.5%

TOTAL EXPENDITURES	2,381,577	2,055,023	2,454,281	1,055,037	2,965,023	2,561,642	4.4%
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PERSONNEL

- (1) Fire Chief/Fire Inspector, 100%
- (3) FT Captains, 100%
- (6) FT FF/Paramedics, 100%
- (1) FT Administrative Assistant, 100%
- 9,282 hours budget for PT Paramedic/Firefighters
 - 365 days x 24 hours/day (1 Paramedic/Firefighters on each 24 hour shift), \$20.07 per hour for part time staffing
 - Includes 1,900 hours for extra weekend coverage and 3,096 hours to back fill for Captains & fulltime Firefighter/Paramedics vacation, sick and Kelly days

OPERATING EXPENSES

Operating supplies include disposable medical supplies and medications

PROFESSIONAL SERVICES

Professional services includes fee for collection of income tax based on revenue collection \$45,000

CONTRACTED SERVICES

EMS billing of 6% of gross revenue estimated at \$600,000 = \$36,000
Preventative maintenance on various station, fire and EMS equipment
\$6,600 1/3 portion of BDR (Backup Disaster Recovery)
Lexipol Contract - Policies and Procedures \$5,000

VEHICLE MAINTENANCE

Increase due to repair of aging fleet

SIRENES UPKEEP & MAINTENANCE

Butler County Emergency Management Agency, plus repair and maintenance of sirens
\$20,000 (transferred from General Fund)

**OVI Task Force Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 419

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40292.019/020/021/022	OVI Grant	198,289	195,826	225,000	83,566	211,814	225,000	0.0%
TOTAL RECEIPTS		198,289	195,826	225,000	83,566	211,814	225,000	0.0%
TOTAL EXPENDITURES		193,851	197,882	225,000	74,804	199,050	225,000	0.0%
TOTAL CAPITAL IMPROVEMENTS		0	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN - General - 43110.019/020/021/022		225,000	225,000	225,000	225,000	225,000	225,000	0.0%
ADVANCES OUT - General - 55110.019/020/021/022		225,000	225,000	225,000	0	225,000	225,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		4,438	(2,056)	0	233,762	12,764	0	0.0%
BALANCE AT BEGINNING OF YEAR		(14,336)	(9,898)	(228,578)	(11,954)	(277,352)	(264,588)	-15.8%
ENCUMBERED		238,280	265,398		118,415			
BALANCE AT END OF YEAR		(248,178)	(277,352)	(228,578)	103,393	(264,588)	(264,588)	-15.8%

SUMMARY OF EXPENDITURES

Division: Security of Persons & Property
Code: 419.110

DEPARTMENT:

Law Enforcement

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52222.019/020/021/022	Coordinator Wages & Fringe Benefits	25,376	17,824	29,589	8,160	24,795	29,589	0.0%
52223.019/020/021/022	Check Points & Saturation Patrol Wages	24,333	24,600	24,610	12,719	24,610	24,610	0.0%
52224.019/020/021/022	Personnel Benefits - Oxford Patrols	5,098	5,154	5,156	2,665	5,156	5,156	0.0%
	TOTAL	54,807	47,578	59,355	23,544	54,561	59,355	0.0%

OPERATING EXPENSES

52420.019/020/021/022	Operating Supplies	1,385	1,172	2,070	1,200	1,500	2,070	0.0%
52453.019/020/021/022	Check Points & Saturation Patrols	107,386	118,100	124,460	39,483	111,769	124,460	0.0%
52454.019/020/021/022	Training & Travel - Oxford			1,231			1,231	0.0%
52455.019/020/021/022	Training & Travel - Others	2,441		6,223			6,223	0.0%
52456.019/020/021/022	Contractual Fringe Benefits	21,246	23,911	24,207	7,967	23,920	24,207	0.0%
52457.019/020/021/022	Fuel - Oxford	1,217	1,230	1,231	636	1,400	1,231	0.0%
52458.019/020/021/022	Fuel - Others	5,369	5,891	6,223	1,974	5,900	6,223	0.0%
	TOTAL	139,044	150,304	165,645	51,260	144,489	165,645	0.0%
TOTAL EXPENDITURES		193,851	197,882	225,000	74,804	199,050	225,000	0.0%

**Southpointe TIF District 1
SUMMARY OF RECEIPTS, AND BALANCES**

Fund: 420

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40111	TIF Receipts	287,980	287,692	287,980	164,479	287,980	287,980	0.0%
41101	Interest on Investments	2,704	3,288	1,942	1,006	1,942	1,489	-23.3%
TOTAL RECEIPTS		290,684	290,980	289,922	165,485	289,922	289,469	-0.2%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		169,692	254,998	270,161	28,468	268,865	268,230	-0.7%
EXCESS OF RECEIPTS OVER EXPENDITURES		120,992	35,982	19,761	137,017	21,057	21,239	7.5%
BALANCE AT BEGINNING OF YEAR		0	120,992	169,347	156,974	156,974	178,031	5.1%
ENCUMBERED								
BALANCE AT END OF YEAR		120,992	156,974	189,108	293,991	178,031	199,270	5.4%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53151	Transfer to Southpoint TIF Debt Service Fund	169,692	254,998	270,161	28,468	268,865	268,230	-0.7%
TOTAL TRANSFERS		169,692	254,998	270,161	28,468	268,865	268,230	-0.7%

**Southpointe TIF District 2
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 421

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40111	TIF Receipts	7,317	7,308	7,317	4,495	7,317	7,317	0.0%
41101	Interest on Investments	69	83	49	26	49	39	-20.4%
TOTAL RECEIPTS		7,386	7,391	7,366	4,521	7,366	7,356	-0.1%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		4,312	6,479	6,864	723	6,831	6,815	-0.7%
EXCESS OF RECEIPTS OVER EXPENDITURES		3,074	912	502	3,798	535	541	7.8%
BALANCE AT BEGINNING OF YEAR		0	3,074	4,316	3,986	3,986	4,521	4.7%
ENCUMBERED								
BALANCE AT END OF YEAR		3,074	3,986	4,818	7,784	4,521	5,062	5.1%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53151	Transfer to Southpoint TIF Debt Service Fund	4,312	6,479	6,864	723	6,831	6,815	-0.7%
TOTAL TRANSFERS		4,312	6,479	6,864	723	6,831	6,815	-0.7%

Southpointe TIF District 3
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 422

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40111	TIF Receipts	10,980	10,966	10,980	6,603	10,980	10,980	0.0%
41101	Interest on Investments	103	126	74	39	74	59	-20.3%
TOTAL RECEIPTS		11,083	11,092	11,054	6,642	11,054	11,039	-0.1%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		6,470	9,723	10,301	1,085	10,252	10,227	-0.7%
EXCESS OF RECEIPTS OVER EXPENDITURES		4,613	1,369	753	5,557	802	812	7.8%
BALANCE AT BEGINNING OF YEAR		0	4,613	6,476	5,982	5,982	6,784	4.8%
ENCUMBERED								
BALANCE AT END OF YEAR		4,613	5,982	7,229	11,539	6,784	7,596	5.1%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53151	Transfer to Southpoint TIF Debt Service Fund	6,470	9,723	10,301	1,085	10,252	10,227	-0.7%
TOTAL TRANSFERS		6,470	9,723	10,301	1,085	10,252	10,227	-0.7%

**Southpointe TIF District 4
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 423

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40111	TIF Receipts	10,954	10,940	10,954	6,568	10,954	10,954	0.0%
41101	Interest on Investments	103	125	74	39	74	58	-21.6%
TOTAL RECEIPTS		11,057	11,065	11,028	6,607	11,028	11,012	-0.1%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		6,455	9,700	10,276	1,083	10,227	10,203	-0.7%
EXCESS OF RECEIPTS OVER EXPENDITURES		4,602	1,365	752	5,524	801	809	7.6%
BALANCE AT BEGINNING OF YEAR		0	4,602	6,461	5,967	5,967	6,768	4.8%
ENCUMBERED								
BALANCE AT END OF YEAR		4,602	5,967	7,213	11,491	6,768	7,577	5.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53151	Transfer to Southpoint TIF Debt Service Fund	6,455	9,700	10,276	1,083	10,227	10,203	-0.7%
TOTAL TRANSFERS		6,455	9,700	10,276	1,083	10,227	10,203	-0.7%

Southpointe TIF District 5
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 424

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40111	TIF Receipts	10,897	10,882	10,898	6,657	10,898	10,898	0.0%
41101	Interest on Investments	102	124	73	39	73	58	-20.5%
TOTAL RECEIPTS		10,999	11,006	10,971	6,696	10,971	10,956	-0.1%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		6,421	9,649	10,223	1,077	10,174	10,150	-0.7%
EXCESS OF RECEIPTS OVER EXPENDITURES		4,578	1,357	748	5,619	797	806	7.8%
BALANCE AT BEGINNING OF YEAR		0	4,578	6,366	5,935	5,935	6,732	5.7%
ENCUMBERED								
BALANCE AT END OF YEAR		4,578	5,935	7,114	11,554	6,732	7,538	6.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Transfer to

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53151	Transfer to Southpoint TIF Debt Service Fund	6,421	9,649	10,223	1,077	10,174	10,150	-0.7%
TOTAL TRANSFERS		6,421	9,649	10,223	1,077	10,174	10,150	-0.7%

**OAT Property Tax Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 425

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40110	OAT Property Tax	992,154	982,365	1,050,000	574,319	1,050,000	1,045,000	-0.5%
40112	10% Rollback	78,510	78,089		38,461	80,000		0.0%
41101	Interest	3,336	3,348	555	561	800	709	27.7%
41222	Reimbursements		6,911					0.0%
TOTAL RECEIPTS		1,074,000	1,070,713	1,050,555	613,341	1,130,800	1,045,709	-0.5%
TOTAL EXPENDITURES		0	0	13,980	0	15,000	15,000	7.3%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		1,050,000	1,050,000	1,036,020	518,010	1,036,020	1,035,000	-0.1%
EXCESS OF RECEIPTS OVER EXPENDITURES		24,000	20,713	555	95,331	79,780	(4,291)	-873.2%
BALANCE AT BEGINNING OF YEAR		0	24,000	47,664	44,713	44,713	124,493	161.2%
ENCUMBERED								
BALANCE AT END OF YEAR		24,000	44,713	48,219	140,044	124,493	120,202	149.3%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
999.53144	Transfer to OAT Fund	1,050,000	1,050,000	1,036,020	518,010	1,036,020	1,035,000	-0.1%
TOTAL TRANSFERS		1,050,000	1,050,000	1,036,020	518,010	1,036,020	1,035,000	-0.1%
420.52326	Auditor & Treasurer Fees			13,980		15,000	15,000	7.3%
TOTAL EXPENDITURES		0	0	13,980	0	15,000	15,000	7.3%

Fire Loss Claims
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds
Code: 426

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40658	Fire Loss Claims	74,994		0	0	0	0	0.0%
TOTAL RECEIPTS		74,994	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		74,994	0	0	0	0	0	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Fire Loss Claims

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
422.5249	Refunds	74,994		0		0	0	0.0%
TOTAL EXPENDITURES		74,994	0	0	0	0	0	0.0%

Small Business Loan
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds

Code: 427

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest		491					0.0%
41201	Contributions		15,590					0.0%
TOTAL RECEIPTS		0	16,081	0	0	0	0	0.0%
TOTAL EXPENDITURES		0	19,484	0	(50)	0	0	0.0%
TRANSFERS IN		0	200,000	0	0	0	0	0.0%
TRANSFERS OUT			196,597					0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	50	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	50	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Small Business Loan

OPERATING EXPENSES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
401.52370	Printing & Reproduction		3,894					
401.52490	Refunds		15,590		(50)			0.0%
TOTAL EXPENDITURES		0	19,484	0	(50)	0	0	0.0%

**Local Coronavirus Relief
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 428

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest		424		17	18		0.0%
41224	CARES Funding - State Distribution		1,480,367					0.0%
41224	CARES Butler County Business Program		106,714	106,714				-100.0%
41222	Reimbursements		22,660					0.0%
TOTAL RECEIPTS		0	1,610,165	106,714	17	18	0	-100.0%
TOTAL EXPENDITURES		0	1,520,171	0	89,584	90,012	0	0.0%
TRANSFERS IN								0.0%
TRANSFERS OUT								0.0%
ADVANCES IN		0	106,714	0	0	0	0	0.0%
ADVANCES OUT			106,714					0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	89,994	106,714	(89,567)	(89,994)	0	-100.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	89,994	89,994	0	0.0%
ENCUMBERED			66,623					
BALANCE AT END OF YEAR		0	23,371	106,714	427	0	0	-100.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
420.52461.001	Sub-Recipient CARES Funding		453,957		46,018	46,018		0.0%
420.52461.002	Contractor CARES Funding		327,186					0.0%
420.52461.003	Grants		390,400					0.0%
420.52461.004	City of Oxford Direct Spending		62,132		41,737	41,737		0.0%
420.52461.005	City of Oxford Direct Reclassified Spending		179,782		1,829	2,257		0.0%
420.52461.006	Butler County Business Grant Program		106,714					0.0%
420.52490	Refunds							0.0%
TOTAL EXPENDITURES		0	1,520,171	0	89,584	90,012	0	0.0%

**Coronavirus Local Fiscal Recovery Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 429

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest							0.0%
41226	American Rescue Plan Act - State Distribution					1,210,399	1,210,399	100.0%
41222	Reimbursements							0.0%
TOTAL RECEIPTS		0	0	0	0	1,210,399	1,210,399	100.0%
TOTAL EXPENDITURES		0	0	0	0	1,210,399	1,210,399	100.0%
TRANSFERS IN								0.0%
TRANSFERS OUT								0.0%
ADVANCES IN								0.0%
ADVANCES OUT								0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

DEPARTMENT: Finance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
420.52462	American Rescue Plan Act Expenditures					1,210,399	1,210,399	100.0%
TOTAL EXPENDITURES		0	0	0	0	1,210,399	1,210,399	100.0%

**Summary Of Revenues, Expenditures, And Fund Balances
Debt Service Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Interest Income	12,273	14,898	5,170	0	0
Bonds/Loans/Notes	0	7,757,540	0	0	0
Total Revenue	12,273	7,772,438	5,170	0	0
Expenditures:					
Debt Service	311,763	5,802,657	613,225	617,275	610,875
Total Expenditures	311,763	5,802,657	613,225	617,275	610,875
Transfers-In	344,402	800,206	411,771	612,543	610,875
Transfers-Out	0	2,600,000	0	0	0
	344,402	(1,799,794)	411,771	612,543	610,875
Excess Revenue Over Expenditures	44,912	169,987	(196,284)	(4,732)	0
Cash Carry-Over Balance	0	44,912	214,899	4,732	0
Total	44,912	214,899	18,615	0	0

**Aquatic Center Improvement Bonds
Debt Service Fund
SUMMARY OF RECEIPTS AND BALANCES**

Debt Service Funds
Code: 150

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40950	Bond Proceeds	4,996,655						0%
40951	Note Proceeds							0%
41101	Interest	5,680						0%
TOTAL RECEIPTS		5,002,335	0	0	0	0	0	0.0%
	Transfer from:							
42110	General Fund	95,606	0	304,718	67,587	292,311	305,250	0%
42145	Aquatic Center Capital Improvement Fund	200,000	119,958	0	0	0	0	
TOTAL TRANSFERS IN		295,606	119,958	304,718	67,587	292,311	305,250	
TOTAL RECEIPTS AND TRANSFERS IN		5,297,941	119,958	304,718	67,587	292,311	305,250	0%
TOTAL EXPENDITURES		5,137,172	308,500	309,450	84,726	309,450	305,250	-1%
EXCESS OF REC. OVER EXPENDITURES		160,769	(188,542)	(4,732)	(17,139)	(17,139)	0	-100%
BALANCE AT BEGINNING OF YEAR		44,912	205,681	4,732	17,139	17,139	0	-100%
BALANCE AT END OF YEAR		205,681	17,139	0	0	0	0	0%

SUMMARY OF EXPENDITURES

Division: Interest on Long-term Debt
Code: 150.995

DEPARTMENT: Debt Service

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52600	Debt Issuance Cost	82,725						0%
52603	Principal	4,800,000	135,000	140,000		140,000	140,000	0%
52604	Interest	254,447	173,500	169,450	84,726	169,450	165,250	-2%
TOTAL EXPENDITURES		5,137,172	308,500	309,450	84,726	309,450	305,250	-1%

Debt Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	135,000	173,500	308,500
2021	140,000	169,450	309,450
2022	140,000	165,250	305,250
2023	150,000	161,050	311,050
2024	150,000	156,550	306,550
2025	155,000	152,050	307,050
2026	160,000	147,400	307,400
2027	165,000	143,400	308,400
2028	170,000	136,800	306,800
2029	175,000	130,000	305,000
2030	185,000	123,000	308,000
2031	190,000	115,600	305,600
2032	200,000	108,000	308,000
2033	205,000	100,000	305,000
2034	215,000	91,800	306,800
2035	225,000	83,200	308,200
2036	235,000	74,200	309,200
2037	245,000	64,800	309,800
2038	255,000	55,000	310,000
2039	265,000	44,800	309,800
2040	275,000	34,200	309,200
2041	285,000	23,200	308,200
2042	295,000	11,800	306,800
	4,615,000	2,465,050	7,080,050

**Southpointe TIF Improvement Bonds
Debt Service Fund
SUMMARY OF RECEIPTS AND BALANCES**

Debt Service Funds
Code: 151

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40950	Bond Proceeds	2,760,885						0%
								0%
41101	Interest	9,218	5,170					0%
TOTAL RECEIPTS		2,770,103	5,170	0	0	0	0	0.0%
	Transfer from:							
42110	General Fund							0%
42146	Southpoint TIF Improvement Fund	0	1,264	0	0	0	0	0%
42420	Southpointe TIF District1	169,692	254,998	270,161	28,468	268,865	268,230	-1%
42421	Southpointe TIF District2	4,312	6,479	6,864	723	6,831	6,815	-1%
42422	Southpointe TIF District3	6,470	9,723	10,301	1,085	10,252	10,227	-1%
42423	Southpointe TIF District4	6,455	9,700	10,276	1,083	10,227	10,203	-1%
42424	Southpointe TIF District5	6,421	9,649	10,223	1,077	10,174	10,150	-1%
	Total Transfers In	193,350	291,813	307,825	32,436	306,349	305,625	-1%
TOTAL RECEIPTS AND TRANSFERS IN		2,963,453	296,983	307,825	32,436	306,349	305,625	-1%
TRANSFERS OUT								
999.53146	Southpointe TIF Capital Improvement	2,600,000						
	Total Transfers Out	2,600,000	0	0	0	0	0	0%
TOTAL EXPENDITURES AND TRANSFERS OUT		2,954,235	304,725	307,825	33,912	307,825	305,625	-1%
EXCESS OF REC. OVER EXPENDITURES		9,218	(7,742)	0	(1,476)	(1,476)	0	0%
BALANCE AT BEGINNING OF YEAR		0	9,218	0	1,476	1,476	0	0%
BALANCE AT END OF YEAR		9,218	1,476	0	0	0	0	0%

SUMMARY OF EXPENDITURES

Division: Interest on Long-term Debt
Code: 151.995

DEPARTMENT: Debt Service

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52600	Debt Issuance Cost	46,606						0%
52603	Principal	255,000	230,000	240,000		240,000	245,000	2%
52604	Interest	52,629	74,725	67,825	33,912	67,825	60,625	-11%
TOTAL EXPENDITURES		354,235	304,725	307,825	33,912	307,825	305,625	-1%

Debt Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	255,000	52,629	307,629
2020	230,000	74,725	304,725
2021	240,000	67,825	307,825
2022	245,000	60,625	305,625
2023	250,000	53,275	303,275
2024	260,000	45,775	305,775
2025	270,000	37,975	307,975
2026	275,000	29,875	304,875
2027	280,000	23,000	303,000
2028	<u>295,000</u>	<u>11,800</u>	<u>306,800</u>
	2,600,000	457,504	3,057,504

**2009 Parks Improvement Refunding Bonds
Debt Service Fund
SUMMARY OF RECEIPTS AND BALANCES**

Debt Service Funds
Code: 152

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40950	Bond Proceeds							0%
	Transfer from:							
42110	General Fund	311,250	0	0	0	0	0	0%
TOTAL RECEIPTS AND TRANSFERS IN		311,250	0	0	0	0	0	0%
TOTAL EXPENDITURES		311,250	0	0	0	0	0	0%
EXCESS OF REC. OVER EXPENDITURES		0	0	0	0	0	0	0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0%
BALANCE AT END OF YEAR		0	0	0	0	0	0	0%

SUMMARY OF EXPENDITURES

Division: Interest on Long-term Debt
Code: 152.995

DEPARTMENT: Debt Service

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52600	Debt Issuance Cost							0%
52603	Principal	300,000						0%
52604	Interest	11,250						0%
TOTAL EXPENDITURES		311,250	0	0	0	0	0	0%

The Parks bonds were paid in full in 2019

**Summary Of Revenues, Expenditures, And Fund Balances
Capital Projects Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Intergovernmental Receipts	56,919	926,132	901,800	4,417,753	2,526,500
Interest Income	437	2,418	2,799	1,527	931
Miscellaneous	44,435	216,891	137,260	63,775	57,775
Bonds/Loans/Notes	4,854,048	0	0	0	0
Total Revenue	4,955,839	1,145,441	1,041,859	4,483,055	2,585,206
Expenditures:					
Personnel Services	0	0	5,290	31,214	31,936
Capital Outlay	7,170,956	7,831,084	6,357,690	6,031,953	6,800,034
Total Expenditures	7,170,956	7,831,084	6,362,980	6,063,167	6,831,970
Transfers-In	2,837,527	5,630,311	3,469,941	1,482,673	1,601,267
Transfers-Out	32,639	200,000	121,222	0	0
Advance-In	624,380	2,691,431	3,735,050	1,803,250	3,297,837
Advance-Out	624,380	2,691,431	3,735,050	1,803,250	3,297,837
	2,804,888	5,430,311	3,348,719	1,482,673	1,601,267
Excess Revenue Over Expenditures	589,771	(1,255,332)	(1,972,402)	(97,439)	(2,645,497)
Encumbrances Outstanding	6,982,928	5,729,559	1,411,255	0	0
Cash Carry-Over Balance	7,810,409	8,400,180	7,144,848	3,624,636	4,463,933
Total	1,417,252	1,415,289	3,761,191	3,527,197	1,818,436

**Capital Equipment Fund
SUMMARY OF BALANCES**

Code: 140

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40271	M.U. Contribution							
40310	NatureWorks Grant							
40608	Auction Sales							
41201	Contributions							
41222	Reimbursements	2,024	1,250		30,000			0.0%
TOTAL RECEIPTS		2,024	1,250	0	30,000	0	0	0.0%
TOTAL CAPITAL IMPROVEMENTS		562,118	536,479	187,450	86,340	245,088	313,975	67.5%
EXCESS RECEIPTS OVER EXPENDITURES		(560,094)	(535,229)	(187,450)	(56,340)	(245,088)	(313,975)	-67.5%
TRANSFERS/ADVANCES-IN								
42110	Transfer from General Fund	626,308	489,004	187,450	93,725	187,450	294,465	57.1%
TRANSFERS/ADVANCES-IN		626,308	489,004	187,450	93,725	187,450	294,465	57.1%
NET INCOME (DEFICIT)		66,214	(46,225)	0	37,385	(57,638)	(19,510)	-100.0%
BALANCE BEGINNING OF THE YEAR		806,000	872,214	824,884	825,989	825,989	768,351	-6.9%
ENCUMBERED		147,566	60,455		191,564	0		
BALANCE END OF THE YEAR		724,648	765,534	824,884	671,810	768,351	748,841	-9.2%

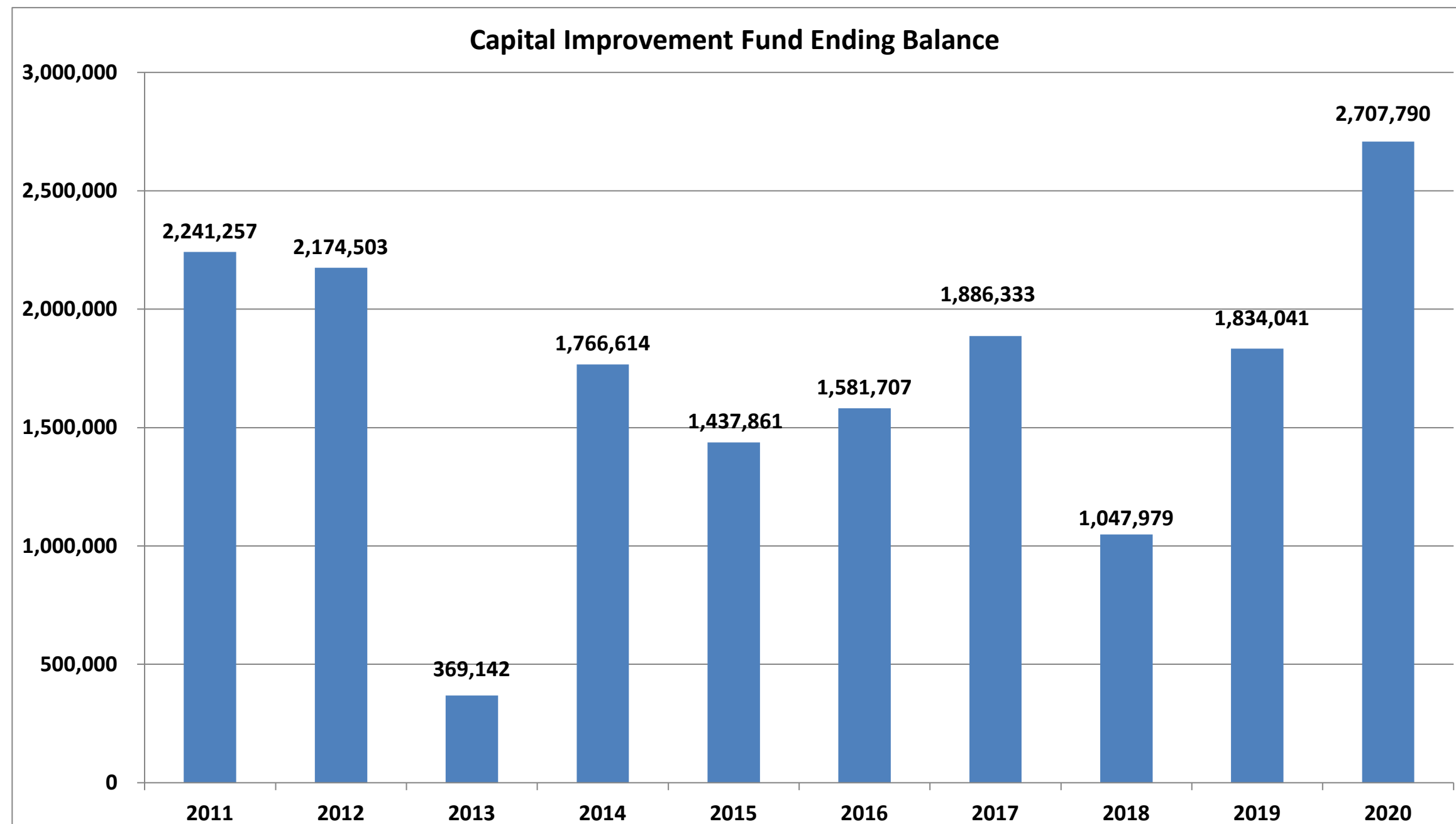
SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
110.61104	Police Cars & Related Equipment		199,137	96,300	1,107	96,300	49,595	
110.61105	Police Tablet Replacement	6,290	12,126					
110.61127	Replace 800MHZ Radios	74,980	90,900					
110.61168	Body Cameras	9,225						
110.61187	Mobile Routers	670	9,830					
110.61196	Ultrasonic Cleaner	5,412						
110.61204	Replace 2006 Ford Explorer w/ Command Vehicle		50,000					
110.61205	Unmanned Aerial System (UAS)		26,700					
110.61218	Administrative Unmarked Vehicles						92,000	
310.61198	BSA Community Development Software/Online	9,832	23,273					
408.61120	Computer Network System (MIS)		1,080					
408.61121	Computer Hardware (MIS)	16,349	8,315	12,000	1,915	12,000	13,300	
408.61170	Infrastructure Updates	31,556	7,785	31,150		20,000	10,080	
408.61178	City Wide Surveillance		7,420					
408.61197	Server Infrastructure Updates	4,540	7,650					
408.61206	City Website Update							
420.61171	Time Clocks	765	2,312					
450.61212	HR - BS&A Software		1,250					
483.61158	Audio/Video Equipment Replacement	26,076	4,794					
490.61209	Electric Charging Stations				2,500	2,500		
490.61214	Staff Car at Municipal Building 2007 Honda			10,000	10,000	10,000		
490.61219	GPS Data Collection/Locating Handheld Unit						2,000	
620.61161	Playground Repairs	4,025	3,578		3,994	3,994		
620.61186	Leonard Howell Park Equipment		8,500				125,000	
620.61208	Replacement 2004 UTV Utility Vehicle							
630.61136	Community Park Equipment	5,344	5,000	5,000		3,800		
630.61210	New UTV Utility Vehicle Community Park		10,000					
630.61220	Sprayer/Spreader						14,000	
720.61172	Uptown Park Splash Fountain Equipment	799	2,360					
720.61184	Replacement of Truck #05-60 4x4 Dump	7,400						
720.61191	Streetlight Replacement Key Rench Dr.	24,918						
720.61193	Replacement of Ford F350 #06-55	37,427						
720.61199	Painting of Metal Equipment in Uptown Park	4,980						
720.61200	Crosswalk Safety Improvements Dana Dr. and SR732	9,000						
720.61201	Replacement of Kifco Water Reel	16,987						
720.61202	Replacement of City Garage Generator		18,730					
720.61203	Replace #2007-50 Schwarze Street Sweeper	265,543						
720.61211	Replacement of Truck #2008-61 Ford F350		35,739		34,261	34,261		
720.61215	Replacement of 2012 Mower #895			14,000	13,663	13,663		
720.61216	Replacement of Sidewalk Broom			19,000	18,900	18,900		
720.61217	Traffic Signal Repairs					29,670		
720.61221	Replace Rusted Aluminum Flat Bed						8,000	
TOTAL EXPENDITURES		562,118	536,479	187,450	86,340	245,088	313,975	67.5%

**Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 141

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	226,132	189,300	709,250	1,000	758,300	276,500	-61.0%
TOTAL CAPITAL IMPROVEMENTS	714,073	834,999	1,521,000	98,294	2,355,200	725,000	-52.3%
EXCESS RECEIPTS OVER EXPENDITURES	(487,941)	(645,699)	(811,750)	(97,294)	(1,596,900)	(448,500)	44.7%
TRANSFERS IN	1,274,003	1,519,448	199,203	99,601	199,203	211,802	6.3%
TRANSFER OUT	0	0	0	0	0	0	0.0%
ADVANCE IN	265,650	785,050	103,250	103,250	103,250	276,500	167.8%
ADVANCE OUT	265,650	785,050	103,250	0	103,250	276,500	167.8%
NET INCOME (DEFICIT)	786,062	873,749	(612,547)	105,557	(1,397,697)	(236,698)	61.4%
BALANCE BEGINNING OF YEAR	1,047,979	1,834,041	1,989,084	2,707,790	2,707,790	1,310,093	-34.1%
ENCUMBERED	558,160	533,412		1,740,379			
BALANCE END OF YEAR	1,275,881	2,174,378	1,376,537	1,072,968	1,310,093	1,073,395	-22.0%



**Capital Improvement Fund
SUMMARY OF RECEIPTS**

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40271	M.U. Contribution							
40272	MVLF Resurfacing			300,000		300,000		
40285	OKI Funding							
40286	OPWC Funding	226,132	151,800	103,250		151,800	276,500	
40287	ODOT Funding			300,000		300,000		
40299	Safe Routes to School Funding							
40617	Miscellaneous							
41001	Special Assessments							
41201	Contributions		5,000	6,000	1,000	6,500		
41222	Reimbursement		32,500					
41223	Red Brick & Ivy Gifts							
	Receipts	226,132	189,300	709,250	1,000	758,300	276,500	-61.0%
	Transfers from:							
42110	General Fund	1,164,003	1,409,448	199,203	99,601	199,203	211,802	6.3%
42130	Parking Fund	110,000	110,000	0	0	0	0	0.0%
	Transfers-in	1,274,003	1,519,448	199,203	99,601	199,203	211,802	6.3%
	Advance from:							
43110	General Fund	265,650	785,050	103,250	103,250	103,250	276,500	167.8%
	Advances-in	265,650	785,050	103,250	103,250	103,250	276,500	167.8%
	TOTAL REVENUES	1,765,785	2,493,798	1,011,703	203,851	1,060,753	764,802	-24.4%

**Capital Improvement Fund
SUMMARY OF EXPENDITURES**

Code: 141

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
	ROAD AND STREET PROJECTS							
720.63130	Urban Paving Program Campus-Patterson-Chestnut			600,000		600,000		
720.63133	Street Maintenance & Resurfacing	429,524	450,000	300,000		300,000	350,000	
720.63137	Street Sign Replacement	3,797	780	5,000	1,783	4,000		
720.63142	US 27 S ROW Acquisitions							
720.63149	Sidewalk/Curb/Gutter Replacement	11,174	5,620	20,000	478	18,500	25,000	
720.63163	Sandra Drive Culvert Improvement	62						
720.63171	Crosswalk Safety Improvements Locust Street	15,830						
720.63174	Contreras Road Culvert Improvement	91,630						
720.63179	College/Chestnut Traffic Signal	15,740	218,172					
720.63180	Bicycle & Pedestrian Safety	35,945	10,325	10,000	17,780	17,780	25,000	
720.63181	Maintenance Crack Sealing of City Streets		49,984	50,000		50,000	60,000	
720.63186	72" Culvert Repair US27 North					100,000		
720.63187	Pedestrian Safety US 27 North Street Lighting				8,790	8,790		
720.63188	42" Culvert Repair US27 North					75,000		
720.63189	Northridge Dr. Applewood Stormwater Improvements				5,750	5,750		
720.63191	Convert Streetlights to LED		5,720	350,000		350,000		
720.63192	Roadway Paver Maintenance		1,800		12,700	12,700	25,000	
720.63198	Main St. Reconstruction between High St. and Park Place					350,000		
720.63199	Traffic Signal Mast Arm Pole at College Ave and Church Street						50,000	
720.63200	RxR Bore to Replace Storm Sewer at Spring and Elm Streets						10,000	
SUBTOTAL	ROAD AND STREET PROJECTS	603,702	742,401	1,335,000	47,281	1,892,520	545,000	-59.2%
	OTHER PROJECTS							
310.63195	Uptown Public Restroom			5,000		5,000		
345.63151	Emerald Ash Borer (EAB) Response	8,017	36,100	10,000	14,890	14,890	30,000	
480.63107	Municipal/Court Building Improvements	13,160		10,000	893	5,000	15,000	
490.63193	Foxfire Culvert Scour Protection			30,000		30,000		
490.63194	Installation of Vehicle Charging Station			125,000		28,060	100,000	
490.63196	Removal of Underground Storage Tanks				35,230	35,230		
610.63111	Municipal Pool Improvements		25,400					
610.63176	Demolition of Old Pool/Buildings	48,674						
620.61133	Memorial Tree Plaque			6,000		7,500		
620.63170	New Roof for Senior Center	32,520						
620.63177	Senior Center Painting	8,000						
620.63178	Senior Center Parking Lot Paving		7,683					
620.63201	Senior Center Maintenance and Repairs					10,000		
620.63184	New Tennis/Pickleball Courts					77,000		
620.63185	Skate Park Maintenance & Repair							
620.63202	Athletic Field Renovation						15,000	
720.63173	Passenger Rail Platform					250,000		
720.63183	City Garage's UST Systems		23,415					
720.63190	Uptown Water Garden (Fountain) Replacement							
720.63203	Black Covered Bridge						20,000	
997.55110	Return Advance to General Fund	265,650	785,050	103,250		103,250	276,500	
999.53110	Transfer to General Fund							
SUBTOTAL	OTHER PROJECTS	376,021	877,648	289,250	51,013	565,930	456,500	57.8%
		979,723	1,620,049	1,624,250	98,294	2,458,450	1,001,500	-38.3%

SUMMARY OF BALANCES

Fund: Parking Improvement Fund
Code: 142

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
NET	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	35,331	29,094	100,000	297,830	312,665	100,000	0.0%
42130 Transfer from Parking Fund	40,000	321,489	10,000	10,000	10,000	10,000	0.0%
TRANSFERS IN	40,000	321,489	10,000	10,000	10,000	10,000	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	4,669	292,395	(90,000)	(287,830)	(302,665)	(90,000)	0.0%
BALANCE-BEGINNING OF THE YEAR	107,638	112,307	259,232	404,702	404,702	102,037	-60.6%
ENCUMBERED		305,182		25,571			
BALANCE-END OF YEAR	112,307	99,520	169,232	91,301	102,037	12,037	-92.9%
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Transportation

DEPARTMENT: Parking Improvements

Code: 142.711

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
61002	Parking Garage Improvements	35,331		100,000	5,165	20,000	100,000	
61017	Smart and Multi-space Parking Meters		29,094		292,665	292,665		
	EXPENDITURES	35,331	29,094	100,000	297,830	312,665	100,000	0.0%
999.53130	Transfer to Parking Fund							0.0%
	TOTAL EXPENDITURES & TRANSFERS	35,331	29,094	100,000	297,830	312,665	100,000	0.0%

**Municipal Facilities Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 143

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
	TOTAL RECEIPTS	0	0	0	0	0	0	
	TOTAL CAPITAL IMPROVEMENTS	2,676,635	125,019	0	0	0	0	0.0%
	EXCESS RECEIPTS OVER EXPENDITURES	(2,676,635)	(125,019)	0	0	0	0	0.0%
	NET INCOME (DEFICIT)	(2,676,635)	(125,019)	0	0	0	0	0.0%
	BALANCE BEGINNING OF THE YEAR	3,073,703	397,068	269,139	272,049	272,049	272,049	1.1%
	ENCUMBERED	351,646						
	BALANCE END OF THE YEAR	45,422	272,049	269,139	272,049	272,049	272,049	1.1%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
490.64701	Acquisition of Property &	2,676,635	125,019					
	Renovation Municipal Buildings							
	TOTAL EXPENDITURES	2,676,635	125,019	0	0	0	0	0.0%

**Oxford Area Trail Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 144

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40271	Miami Contribution	700,000				303,922		
40285	OKI Funding		750,000				2,250,000	
40290	ODNR Grant							
40601	Sale of Plans							
41201	Contributions							
TOTAL RECEIPTS		700,000	750,000	0	0	303,922	2,250,000	100.0%
TOTAL MAINTENANCE EXPENSES		0	5,290	31,214	15,037	31,214	31,936	
TOTAL CAPITAL IMPROVEMENTS		515,491	2,286,323	359,000	156,409	234,900	5,500,000	1432.0%
EXCESS RECEIPTS OVER EXPENDITURES		184,509	(1,541,613)	(390,214)	(171,446)	37,808	(3,281,936)	-741.1%
TRANSFERS-IN								
42425	Transfer from OAT Property Tax Fund	1,050,000	1,050,000	1,036,020	518,010	1,036,020	1,035,000	-0.1%
TRANSFERS-IN		1,050,000	1,050,000	1,036,020	518,010	1,036,020	1,035,000	-0.1%
TRANSFERS - OUT								
								0.0%
TRANSFERS - OUT		0	0	0	0	0	0	0.0%
ADVANCES-IN								
43110	Advance from General Fund	2,125,781	1,800,000	550,000	550,000	550,000	2,871,337	422.1%
ADVANCES-IN		2,125,781	1,800,000	550,000	550,000	550,000	2,871,337	422.1%
ADVANCES-OUT								
55110	Repay Advance to General Fund	2,125,781	1,800,000	550,000	0	550,000	2,871,337	422.1%
ADVANCES-OUT		2,125,781	1,800,000	550,000	0	550,000	2,871,337	422.1%
NET INCOME (DEFICIT)		1,234,509	(491,613)	645,806	896,564	1,073,828	(2,246,936)	-447.9%
BALANCE BEGINNING OF THE YEAR		112,797	1,347,306	231,241	855,693	855,693	1,929,521	734.4%
ENCUMBERED		2,219,270	487,456		336,408			
BALANCE END OF THE YEAR		(871,964)	368,237	877,047	1,415,849	1,929,521	(317,415)	-136.2%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages		3,393	19,433	9,569	19,433	20,013	3.0%
52111	Overtime		9	724	110	724	746	3.0%
52120	Personnel Benefits		1,888	11,057	5,358	11,057	11,177	1.1%
	TOTAL	0	5,290	31,214	15,037	31,214	31,936	2.3%

490.64702	Construction of Oxford Area Trails	515,491	2,286,323	300,000	156,409	206,000	5,500,000	
490.64706	Black Covered Bridge Repairs			40,000		10,000		
490.61216	Replacement of Sidewalk Broom			19,000		18,900		
997.55110	Repay Advance to General	2,125,781	1,800,000	550,000		550,000	2,871,337	
TOTAL EXPENDITURES		2,641,272	4,086,323	909,000	156,409	784,900	8,371,337	820.9%

PERSONNEL

(1) Service Worker1, 50%

**Aquatic Center Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 145

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40951	Note Proceeds							
41201	Contributions	161,225						
TOTAL RECEIPTS		161,225	0	0	0	0	0	
TOTAL CAPITAL IMPROVEMENTS		3,203,992	23,258	0	0	13,691	11,059	100.0%
EXCESS RECEIPTS OVER EXPENDITURES		(3,042,767)	(23,258)	0	0	(13,691)	(11,059)	-100.0%
TRANSFERS-IN								
	TRANSFERS-IN	0	0	0	0	0	0	0.0%
	TRANSFERS-OUT	200,000	119,958	0	0	0	0	
NET INCOME (DEFICIT)		(3,242,767)	(143,216)	0	0	(13,691)	(11,059)	-100.0%
BALANCE BEGINNING OF THE YEAR		3,410,733	167,966	0	24,750	24,750	11,059	100.0%
ENCUMBERED		52,741	24,750		24,750			
BALANCE END OF THE YEAR		115,225	0	0	0	11,059	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
610.64703	Aquatic Center Construction	3,203,992	23,258			13,691	11,059	
995.52600	Debt Issuance Cost							
TOTAL EXPENDITURES		3,203,992	23,258	0	0	13,691	11,059	100.0%

**Southpointe Roadway TIF Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 146

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40951	Note Proceeds							
	TOTAL RECEIPTS	0	0	0	0	0	0	
	TOTAL CAPITAL IMPROVEMENTS	23,444	2,398,912	0	0	0	0	0.0%
	EXCESS RECEIPTS OVER EXPENDITURES	(23,444)	(2,398,912)	0	0	0	0	0.0%
	ADVANCES-IN							
43110	Advance from General Fund	200,000	0	0	0	0	0	0.0%
	ADVANCES-IN	200,000	0	0	0	0	0	0.0%
	ADVANCES-OUT							
997.55110	Repay Advance to General Fund	200,000	0	0	0	0	0	0.0%
	ADVANCES-OUT	200,000	0	0	0	0	0	0.0%
	TRANSFERS-IN							
43151	Transfer from Southpoint TIF Debt Service Fund	2,600,000	0	0	0	0	0	0.0%
	TRANSFERS-IN	2,600,000	0	0	0	0	0	0.0%
	TRANSFERS-OUT							
53151	Transfer to Southpoint TIF Debt Service Fund		1,264					0.0%
	TRANSFERS-OUT	0	1,264	0	0	0	0	0.0%
	NET INCOME (DEFICIT)	2,576,556	(2,400,176)	0	0	0	0	0.0%
	BALANCE BEGINNING OF THE YEAR	(176,380)	2,400,176	0	0	0	0	0.0%
	ENCUMBERED	2,400,176						
	BALANCE END OF THE YEAR	0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
490.64704	South Pointe Roadway TIF Construction	23,444	2,398,912					
995.52600	Debt Issuance Cost							
997.55110	Repay Advance to General	200,000						
	TOTAL EXPENDITURES	223,444	2,398,912	0	0	0	0	0.0%

**High St. Pedestrian Safety (MU) Capital Improvement Fund
SUMMARY OF BALANCES**

Code: 147

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40287	ODOT			1,000,000	137,035	1,000,000		-100.00%
40288	Miami Reimbursement			2,714,503	2,079,005	2,444,000		-100.00%
41101	Interest				1,426			
TOTAL RECEIPTS		0	0	3,714,503	2,217,466	3,444,000	0	-100.00%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.00%
TOTAL CAPITAL IMPROVEMENTS		0	0	3,714,503	410,452	3,444,000	0	-100.0%
EXCESS RECEIPTS OVER EXPENDITURES		0	0	0	1,807,014	0	0	0.0%
ADVANCES-IN								
43110	Advance from General Fund	0	1,000,000	1,000,000	1,000,000	1,000,000	0	-100.0%
ADVANCES-IN		0	1,000,000	1,000,000	1,000,000	1,000,000	0	-100.0%
ADVANCES-OUT								
997.55110	Repay Advance to General Fund	0	1,000,000	1,000,000	0	1,000,000	0	-100.0%
ADVANCES-OUT		0	1,000,000	1,000,000	0	1,000,000	0	-100.0%
NET INCOME (DEFICIT)		0	0	0	2,807,014	0	0	0.0%
BALANCE BEGINNING OF THE YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED					2,668,553			
BALANCE END OF THE YEAR		0	0	0	138,461	0	0	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
490.64705	High St. Pedestrian Safety (MU) Construction			3,714,503	410,452	3,444,000		-100.00%
490.52496	ODOT Funding to Miami							0.00%
997.55110	Repay Advance to General		1,000,000	1,000,000		1,000,000	0	-100.00%
TOTAL EXPENDITURES		0	1,000,000	4,714,503	410,452	4,444,000	0	-100.0%

**Special Assessment Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 417

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41001	Special Assessments	53,642	98,510	57,775	45,823	86,823	57,775	0.0%
41101	Interest on Investments	2,418	2,799	1,527	1,356	1,527	931	-39.0%
TOTAL RECEIPTS		56,060	101,309	59,302	47,179	88,350	58,706	-1.0%
TOTAL EXPENDITURES		0	0	0	0	0	0	0.0%
TOTAL CAPITAL IMPROVEMENTS		100,000	123,606	150,000	72,628	149,000	150,000	0.0%
ADVANCES IN		100,000	150,000	150,000	150,000	150,000	150,000	0.0%
ADVANCES OUT		100,000	150,000	150,000	0	150,000	150,000	0.0%
TRANSFERS IN		40,000	90,000	50,000	50,000	50,000	50,000	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		(3,940)	67,703	(40,698)	174,551	(10,650)	(41,294)	-1.5%
BALANCE AT BEGINNING OF YEAR		17,710	13,770	51,056	81,473	81,473	70,823	38.7%
ENCUMBERED					77,373			
BALANCE AT END OF YEAR		13,770	81,473	10,358	178,651	70,823	29,529	185.1%

SUMMARY OF EXPENDITURES

Division: General Government

DEPARTMENT:

Special Assessment

Code: 417.750

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52340	Contracted Services	100,000	123,606	150,000	72,628	149,000	150,000	0.0%
997.55110	Repay Advance to General Fund	100,000	150,000	150,000		150,000	150,000	0.0%
TOTAL EXPENDITURES		200,000	273,606	300,000	72,628	299,000	300,000	0.0%

SPECIAL ASSESSMENT REVENUE

Current Projects Collections

2021

88,545

2022

101,405

2023

85,843

2024

52,144

2025

52,144

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**Summary Of Revenues, Expenditures, And Fund Balances
Enterprise Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Intergovernmental Receipts	0	0	243,345	0	0
Charges for Services	7,023,539	7,180,367	6,708,895	7,252,172	7,252,172
Permits and Fees	414,702	228,362	183,345	122,650	122,650
Interest Income	163,842	303,199	220,191	125,431	82,426
Miscellaneous	57,536	37,540	141,962	5,800	5,800
Total Revenue	7,659,619	7,749,468	7,497,738	7,506,053	7,463,048
Expenditures:					
Personnel Services	3,044,601	3,082,291	3,140,866	3,429,338	3,536,038
Operating Expenditures	2,512,337	2,637,101	2,620,648	3,176,164	3,265,066
Capital Outlay	1,168,047	805,580	1,612,139	1,729,500	4,352,038
Debt Service	506,727	0	0	0	0
Total Expenditures	7,231,712	6,524,972	7,373,653	8,335,002	11,153,142
Transfers-In	1,311,101	1,225,052	1,034,578	903,603	637,888
Transfers-Out	1,363,113	1,293,081	1,135,134	1,006,955	759,441
	(52,012)	(68,029)	(100,556)	(103,352)	(121,553)
Excess Revenue Over Expenditures	375,895	1,156,467	23,529	(932,301)	(3,811,647)
Encumbrances Outstanding	484,282	1,233,126	122,234	0	0
Cash Carry-Over Balance	14,665,902	15,041,797	16,198,012	15,799,967	16,187,823
Total	14,557,515	14,965,138	16,099,307	14,867,666	12,376,176

SUMMARY OF BALANCES

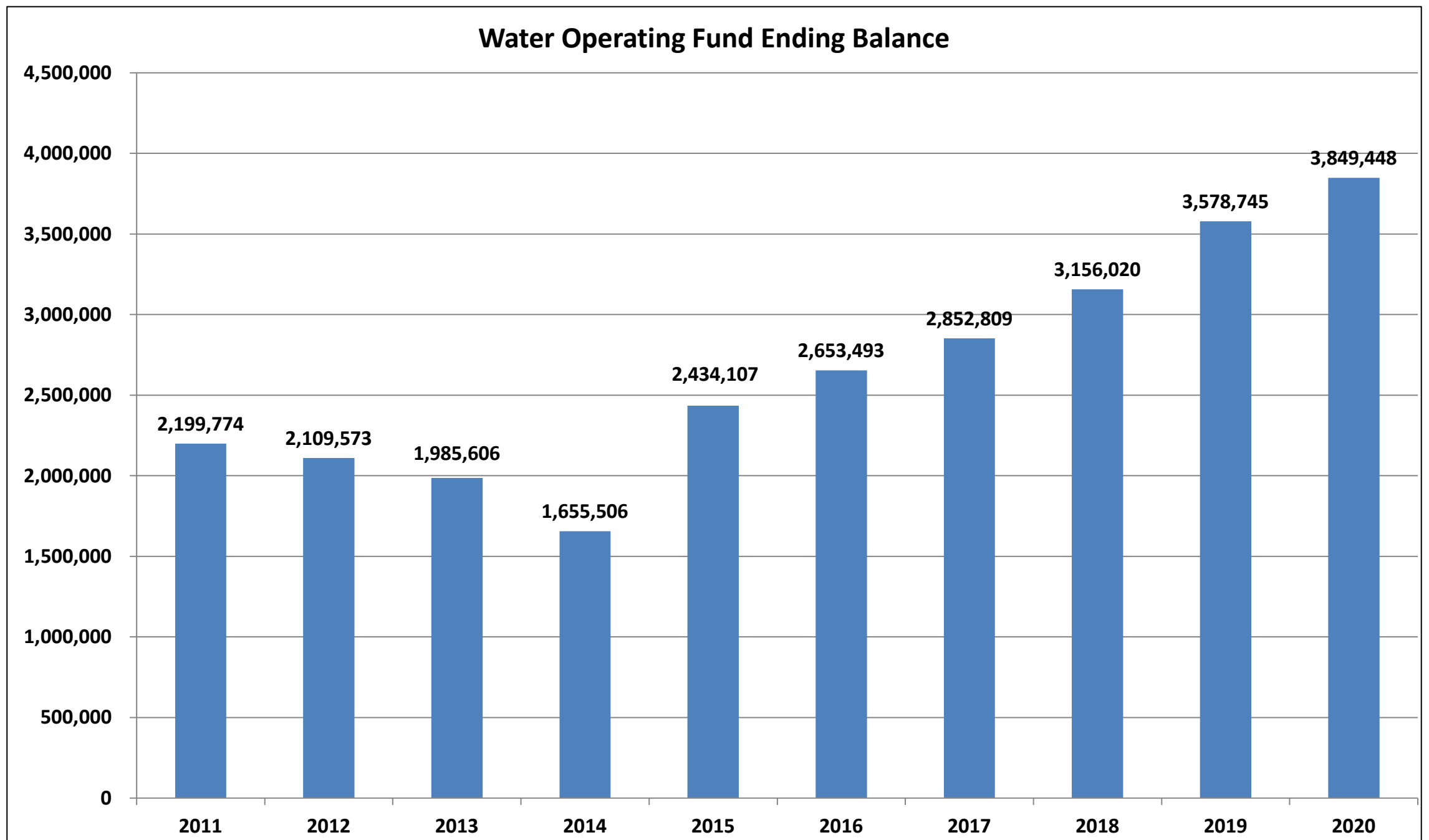
Fund: Water Operating

Code: 321

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	2,911,433	2,737,873	2,719,679	1,258,382	2,641,779	2,704,527	-0.6%
TOTAL EXPENDITURES	1,822,864	1,848,844	2,176,547	925,322	1,943,305	2,237,385	2.8%
NET OPERATIONS	1,088,569	889,029	543,132	333,060	698,474	467,142	-14.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFER IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	665,844	618,326	543,132	524,240	543,132	465,342	-14.3%
NET INCOME (DEFICIT)	422,725	270,703	0	(191,180)	155,342	1,800	100.0%
BALANCE AT BEGINNING OF YEAR	3,156,021	3,578,746	3,485,192	3,849,449	3,849,449	4,004,791	14.9%
ENCUMBERED	35,053	3,500		226,334			
BALANCE AT END OF YEAR	3,543,693	3,845,949	3,485,192	3,431,935	4,004,791	4,006,591	15.0%

2022 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

148%

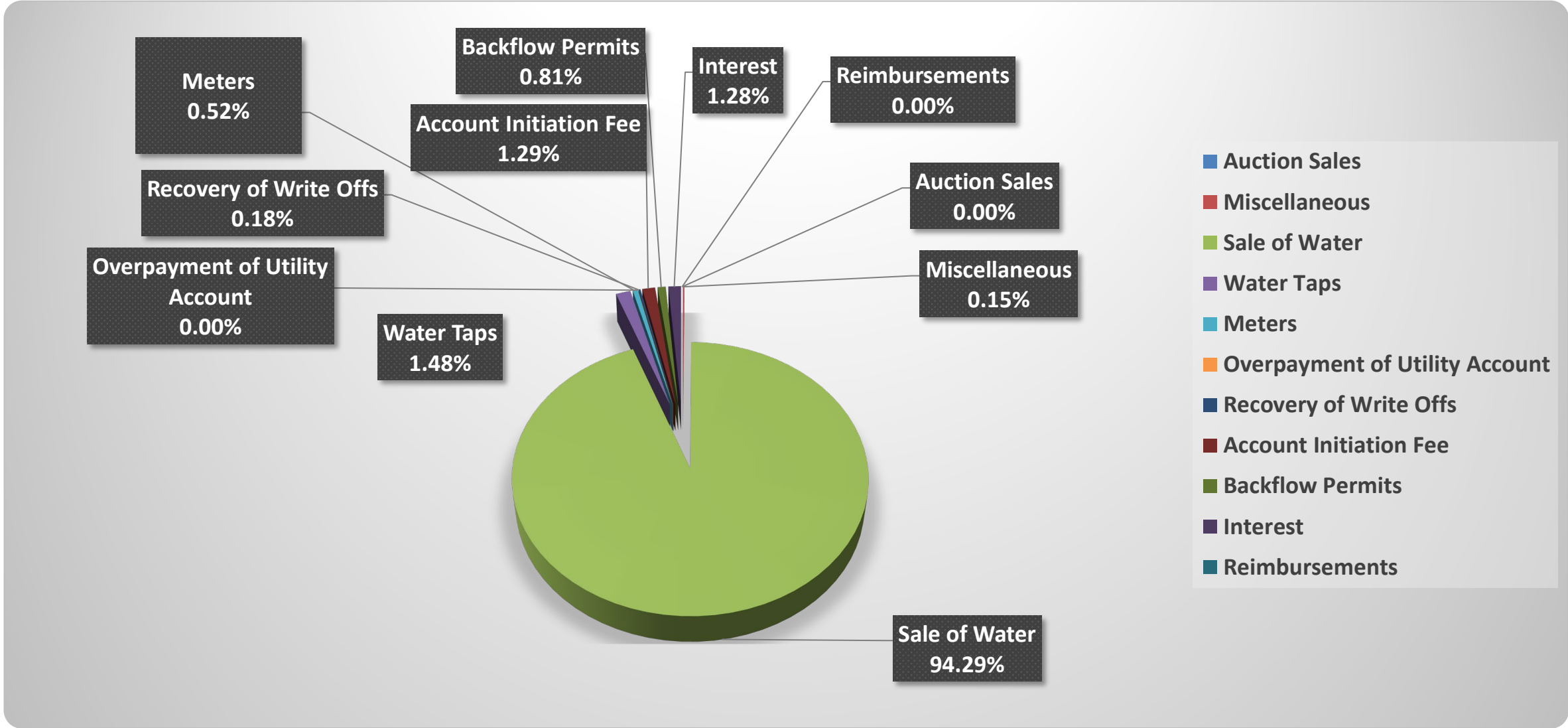


SUMMARY OF RECEIPTS

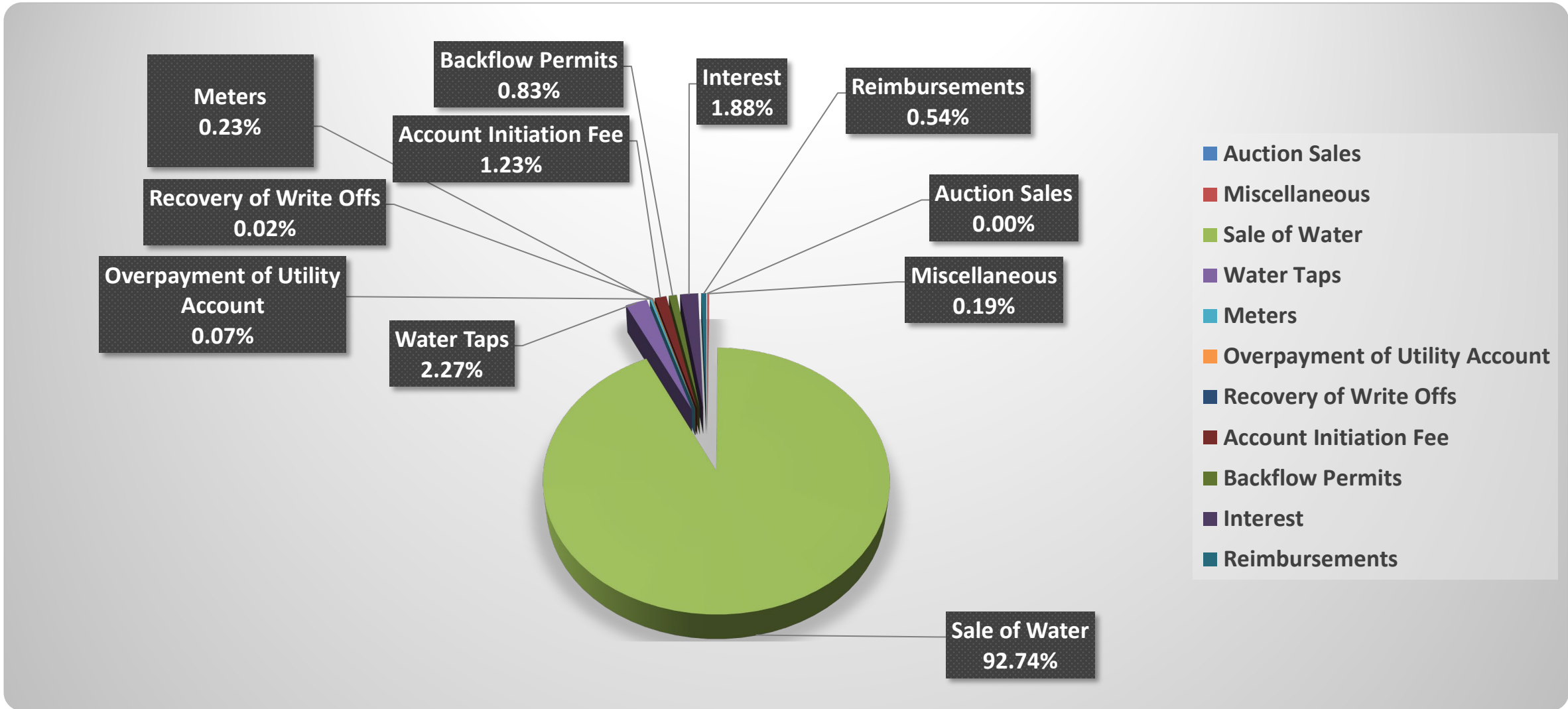
Fund: Water Operating
Code: 321

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40608	Auction Sales	1,988						0.0%
40617	Miscellaneous	3,600	4,084	4,000	3,697	5,000	4,000	0.0%
40637	Sale of Water	2,659,337	2,458,092	2,550,000	1,138,659	2,450,000	2,550,000	0.0%
40640	Water Taps	23,170	47,496	40,000	42,603	60,000	40,000	0.0%
40643	Meters	18,422	6,456	14,000	2,230	6,000	14,000	0.0%
40646	Overpayment of Utility Account	11,363	10,135		1,955	1,955		0.0%
40649	Recovery of Write Offs	1,259	1,920	5,000	471	471	5,000	0.0%
40651	Account Initiation Fee	40,327	42,850	35,000	12,163	32,500	35,000	0.0%
40704	Backflow Permits	23,700	22,825	22,000	11,050	22,000	22,000	0.0%
41101	Interest	115,678	85,391	49,679	31,380	49,679	34,527	-30.5%
41222	Reimbursements	12,589	58,624		14,174	14,174		0.0%
	RECEIPTS	2,911,433	2,737,873	2,719,679	1,258,382	2,641,779	2,704,527	-0.6%
42416	Transfer from FEMA							
	TOTAL REVENUE	2,911,433	2,737,873	2,719,679	1,258,382	2,641,779	2,704,527	-0.6%

2022 Budgeted Water Fund Revenues



2021 Projected Water Fund Revenues



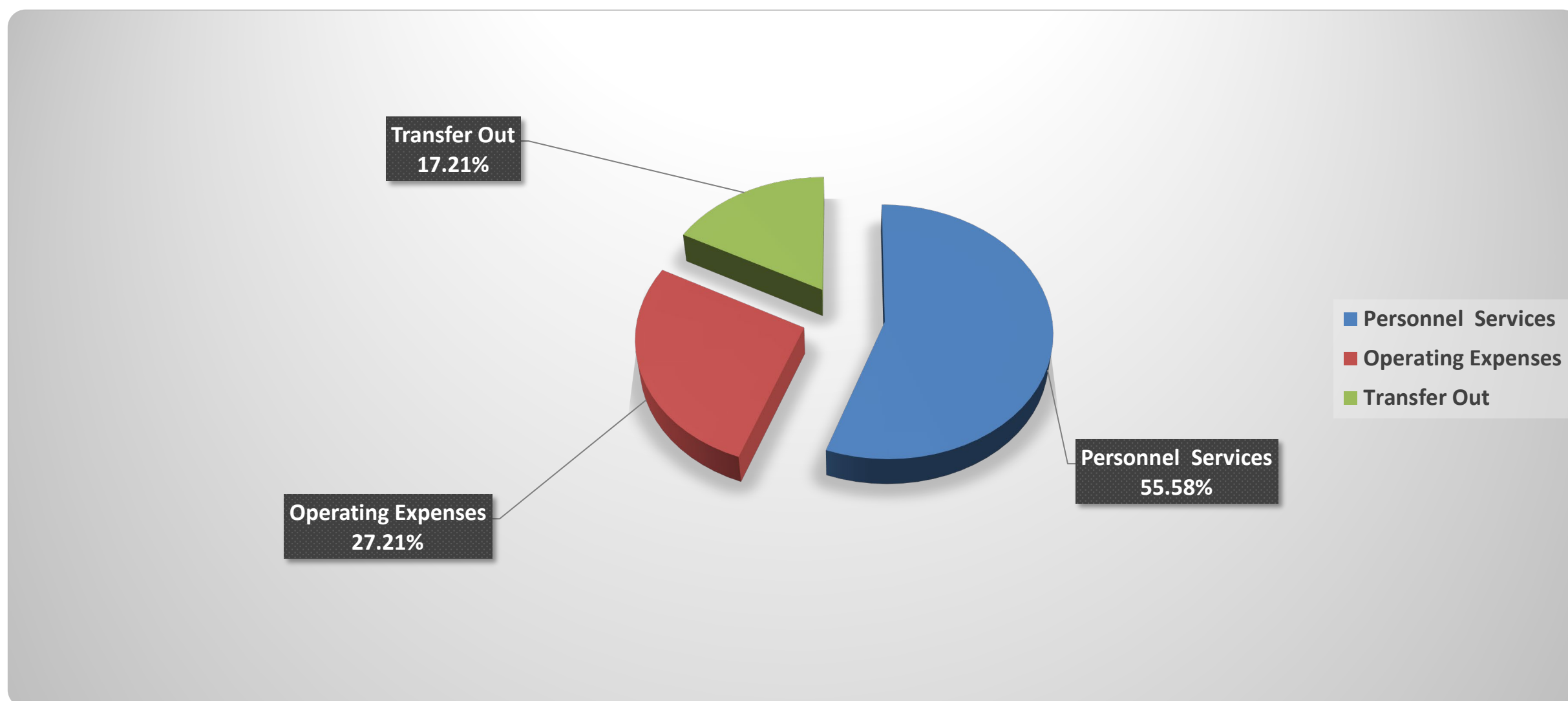
SUMMARY OF EXPENDITURES

Fund: Water Operating
Code: 321

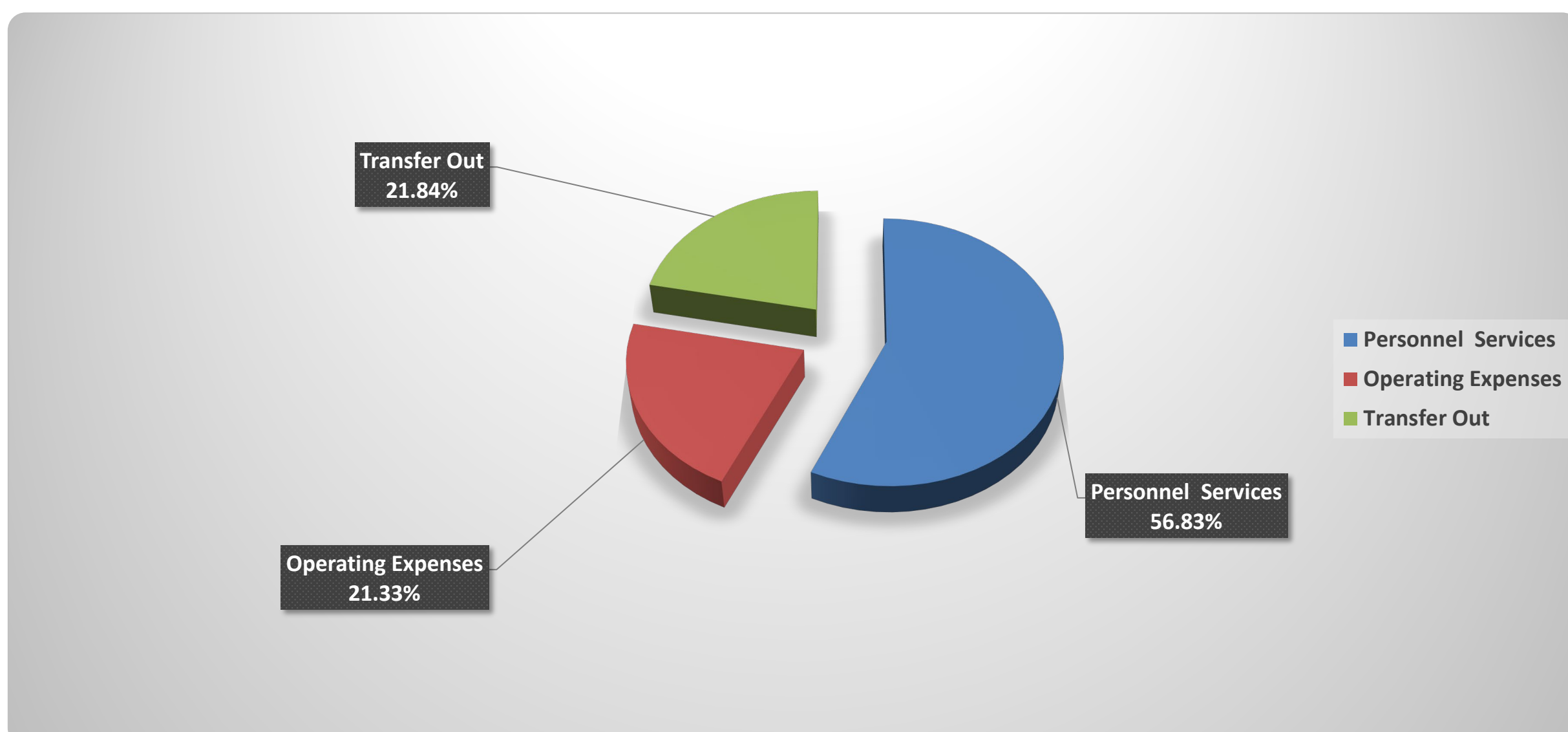
Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810	Water Pumping & Supply	742,525	771,159	921,407	349,888	758,474	933,981	1.4%
811	Water Distribution	519,731	494,419	573,842	267,347	557,046	568,478	-0.9%
812	Water Administration	112,486	112,722	126,617	59,441	119,198	145,532	14.9%
814	Finance Allocation Water	239,645	248,542	249,085	122,972	256,250	263,953	6.0%
816	MIS Allocation Water	36,148	34,379	44,960	22,718	33,300	52,645	17.1%
817	City Manager Allocation Water	31,582	32,079	33,751	16,995	33,890	34,635	2.6%
818	Human Resources Allocation Water	22,834	24,923	35,778	18,644	37,558	43,906	22.7%
819	Engineer Allocation Water	110,582	124,070	178,756	63,868	140,238	181,900	1.8%
820	Legislative Allocation Water	6,331	6,551	7,351	3,449	7,351	7,355	0.1%
815	Water Fund Insurance	1,000	0	5,000	0	0	5,000	0.0%
	EXPENDITURES	1,822,864	1,848,844	2,176,547	925,322	1,943,305	2,237,385	2.8%
	Transfers To:							
999.53110	General	39,343	46,852	37,784	18,892	37,784	43,851	16.1%
999.53312	Water Bond Debt Service							0.0%
999.53320	Water Capital Equipment	131,850	131,850	86,000	86,000	86,000	64,460	-25.0%
999.53322	Water Capital Improvement	494,651	439,624	419,348	419,348	419,348	357,031	-14.9%
	TRANSFERS	665,844	618,326	543,132	524,240	543,132	465,342	-14.3%
	TOTAL EXPENDITURES & TRANSFERS	2,488,708	2,467,170	2,719,679	1,449,562	2,486,437	2,702,727	-0.6%

Transfer to General Fund includes salaries for maintenance of grounds at Water Plant - \$10,000
and 20% of Municipal Building budget - \$33,851

2022 Budgeted Water Fund Expenditures



2021 Projected Water Fund Expenditures



Fund: Water Operating
Division: Utility Services
Code: 321.810

DEPARTMENT: Water Pumping & Filtration
(Water Plant operations, customer services, and well maintenance)

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	274,392	288,917	317,410	148,272	317,410	326,120	2.7%
52111	Overtime	25,468	22,546	57,951	10,470	23,000	59,704	3.0%
52120	Personnel Benefits	118,065	120,563	132,831	63,024	132,831	134,942	1.6%
	TOTAL	417,925	432,026	508,192	221,766	473,241	520,766	2.5%

OPERATING EXPENSES

52310	Uniform	6,829	5,964	2,500	536	2,500	2,500	0.0%
52311	Electric Services	155,355	158,666	205,275	69,660	151,000	205,275	0.0%
52312	Gas Service	12,930	11,687	21,700	10,744	14,900	21,700	0.0%
52313	Telephone	9,104	9,043	14,000	4,431	9,000	14,000	0.0%
52330	Training & Travel	3,286	2,090	3,500	45	750	3,500	0.0%
52340	Contracted Services	28,826	40,762	40,000	9,262	23,000	40,000	0.0%
52350	General Liability Insurance	17,163	17,086	17,940	9,085	19,583	17,940	0.0%
52370	Printing & Reproduction	3,440	3,590	5,000		500	5,000	0.0%
52380	Membership & Subscriptions	493	415	500	210	500	500	0.0%
52381	Permits	8,062	7,098	7,000		7,000	7,000	0.0%
52411	Postage	11	15	300		100	300	0.0%
52420	Operating Supplies	17,569	27,711	32,000	7,350	18,000	32,000	0.0%
52425	Chemical Supplies	14,001	13,145	18,000	3,988	13,000	18,000	0.0%
52430	Vehicle Maintenance	5,353	1,628	5,000	1,549	3,000	5,000	0.0%
52440	Small Tools & Equipment	1,638	4,689	5,000	3,164	5,000	5,000	0.0%
52460	Maintenance Supplies	1,778	2,618	3,000	984	2,100	3,000	0.0%
52470	Fuel	9,570	5,217	9,500	3,153	6,300	9,500	0.0%
52480	Maintenance of Facilities	3,202	4,878	3,000	3,005	4,000	3,000	0.0%
52481	Maintenance of Wells	19,139	22,831	20,000	956	5,000	20,000	0.0%
52490	Refunds	6,851						0.0%
	TOTAL	324,600	339,133	413,215	128,122	285,233	413,215	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	742,525	771,159	921,407	349,888	758,474	933,981	1.4%
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PERSONNEL

- (1) FT Water Plant Manager, 100%
- (1) FT Water Plant Operator III, 100%
- (1) FT Water Plant Operator II, 100%
- (1) FT Utility Maintenance Tech., 100%
- (1) FT Meter Reader, 50%

Fund: Water Operating
Division: Utility Services
Code: 321.811

DEPARTMENT: Water Distribution

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	297,946	275,389	302,210	140,203	302,210	297,778	-1.5%
52111	Overtime	7,376	6,339	24,253	5,018	10,000	23,889	-1.5%
52120	Personnel Benefits	131,545	119,847	135,846	66,684	135,846	135,278	-0.4%
	TOTAL	436,867	401,575	462,309	211,905	448,056	456,945	-1.2%

OPERATING EXPENSES

52310	Uniform	5,918	4,400	3,000	2,375	4,400	3,000	0.0%
52313	Telephone	769	833	3,000	373	1,000	3,000	0.0%
52330	Training & Travel	623	215	1,000	20	500	1,000	0.0%
52340	Contracted Services	2,708	3,071	4,500	539	3,000	4,500	0.0%
52350	General Liability Insurance	9,771	9,727	10,213	5,172	9,440	10,213	0.0%
52370	Printing & Reproduction	90		100		50	100	0.0%
52380	Membership & Subscriptions			200		50	200	0.0%
52411	Postage			50	1	50	50	0.0%
52420	Operating Supplies	43,510	32,117	47,300	21,379	45,000	47,300	0.0%
52430	Vehicle Maintenance	5,751	5,345	7,000	4,091	7,000	7,000	0.0%
52440	Small Tools & Equipment	5,535	4,763	6,000	1,590	4,500	6,000	0.0%
52450	Materials	483	26,510	16,170	15,693	26,000	16,170	0.0%
52470	Fuel	7,706	5,863	13,000	4,209	8,000	13,000	0.0%
	TOTAL	82,864	92,844	111,533	55,442	108,990	111,533	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	519,731	494,419	573,842	267,347	557,046	568,478	-0.9%
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PERSONNEL

- (1) FT Water Distribution Manager, 100%
- (2) FT Utility Maintenance Worker III, 100%
- (2) FT Utility Maintenance Worker II, 100%
- (1) FT Mechanics, 25%

Includes \$9,975 for part-time seasonal worker for maintenance and painting of fire hydrants

Fund: Water Operating
Division: Utility Services
Code: 321.812

DEPARTMENT: Water Administration

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	79,175	81,130	84,778	42,791	84,778	94,566	11.5%
52111	Overtime	443	283	459	150	400	1,530	233.3%
52120	Personnel Benefits	21,783	22,043	22,711	11,898	22,711	30,767	35.5%
	TOTAL	101,401	103,456	107,948	54,839	107,889	126,863	17.5%

OPERATING EXPENSES

52310	Uniform			600	95	450	600	0.0%
52313	Telephone	2,457	2,436	5,900	1,193	2,500	5,900	0.0%
52330	Training & Travel	2,700	250	1,900		1,500	1,900	0.0%
52340	Contracted Services	260	2,345	1,000		500	1,000	0.0%
52350	General Liability Insurance	2,485	2,474	2,599	2,237	3,323	2,599	0.0%
52370	Printing & Reproduction		410	500		100	500	0.0%
52380	Membership & Subscriptions	198	204	300	210	210	300	0.0%
52410	Office Supplies	160		1,200	99	500	1,200	0.0%
52411	Postage	54	1	500		100	500	0.0%
52420	Operating Supplies	367	26	600		300	600	0.0%
52430	Vehicle Maintenance	31	426	500	508	508	500	0.0%
52440	Small Tools & Equipment	2,373	694	750	192	500	750	0.0%
52470	Fuel			2,320		750	2,320	0.0%
52490	Refunds				68	68		0.0%
52715	OTCS Utility Assistance							0.0%
	TOTAL	11,085	9,266	18,669	4,602	11,309	18,669	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	112,486	112,722	126,617	59,441	119,198	145,532	14.9%
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PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director, 40%**
- (1) FT Environmental Specialist, 25%

Fund: Water Operating
Division: Utility Services
Code: 321.814

DEPARTMENT: Finance Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	133,804	139,938	138,796	68,339	138,000	142,937	3.0%
52111	Overtime	1,429	1,782	2,629	453	2,629	2,709	3.0%
52120	Personnel Benefits	53,351	51,715	54,720	26,019	54,720	55,564	1.5%
	TOTAL	188,584	193,435	196,145	94,811	195,349	201,210	2.6%

OPERATING EXPENSES

52327	Audit & CAFR Fees	7,933	8,340	9,200	5,744	9,450	9,450	2.7%
52329	Bank & Investment Fees	21,379	24,225	20,000	12,288	25,000	25,000	25.0%
52330	Training & Travel	1,706	126	550		550	550	0.0%
52340	Contracted Services	9,889	10,047	10,500	2,903	12,000	14,616	39.2%
52352	Public Officials Bond	690	690	690	690	690	690	0.0%
52354	Appraisal Costs		2,220		437	437	437	100.0%
52360	Advertising	26	62	100		100	100	0.0%
53364	Cyber Insurance	1,000	1,290	1,050	1,824	1,824	1,050	0.0%
52370	Printing & Reproduction	1,247	620	2,100	436	2,100	2,100	0.0%
52380	Membership & Subscriptions	484	491	750	364	750	750	0.0%
52410	Office Supplies	913	1,110	1,500	613	1,500	1,500	0.0%
52411	Postage	5,794	5,886	6,500	2,862	6,500	6,500	0.0%
	TOTAL	51,061	55,107	52,940	28,161	60,901	62,743	18.5%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	239,645	248,542	249,085	122,972	256,250	263,953	6.0%
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PERSONNEL

- (1) FT Finance Director, 30%
- (1) FT Assistant Finance Director, 30%
- (1) FT Payroll and Benefits Specialist, 25%
- (1) FT Accounting Specialist, 25%
- (1) FT Finance Specialist, 30%
- (2) Utility Billing & Collection Specialist, 30%

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Water Operating
Division: Utility Services
Code: 321.816

DEPARTMENT: Management Information System Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52331	Professional Services	2,209	2,045	2,200	1,094	2,200	3,265	48.4%
52340	Contracted Services	26,962	27,642	35,660	19,381	25,000	41,880	17.4%
52370	Printing & Reproduction	3,731	3,613	4,500	1,694	3,800	4,500	0.0%
52380	Membership & Subscriptions		123		123	250	400	100.0%
53410	Office Supplies	63	25	100		50	100	0.0%
52434	Computer Supplies	3,183	931	2,500	426	2,000	2,500	0.0%
	TOTAL	36,148	34,379	44,960	22,718	33,300	52,645	17.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	36,148	34,379	44,960	22,718	33,300	52,645	17.1%
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OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2018/2019

Professional Services: Granicus Manager Services (\$12,351.18)
Granicus Encoder Software: (\$1,200.00)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	2021	2022	
Network Service	63,000	63,500	
Internet Access	45,000	50,100	
BDR (Backup Disaster Recovery)	13,200	13,200	Total annual cost at 19,800 -
Mitel Phone System Maintenance (Support)	9,500	9,000	(1/3 to be paid from Fire/EMS Fund)
ArcGIS Server Maintenance	5,000	5,000	
Columbitech (Police Mobile VPN Maintenance)	2,750	3,000	
SAN Maintenance Renewal (2yr)	-	-	
VMWare Licensing Update (3yr)	-	7,000	
Barracuda Mail Archiver Support (1yr)	6,750	7,500	
Meraki License Renewals (1yr)		14,000	
Server OS Upgrades (7)		5,600	
Cyber Security	18,600	18,600	
UPS Maintenance & Parts (2yrs)	5,000	0	
GovQA	4,500	4,500	
Telephone System Maintenance (Supplies)	2,500	2,500	
Basic Network Wiring	2,000	2,000	
Web Hosting	500	3,900	New Website Revize
Total	178,300	209,400	
Allocation:			
General Fund	60%	106,980	125,640
Water Fund	20%	35,660	41,880
Wastewater Fund	20%	35,660	41,880
Total		178,300	209,400

Fund: Water Operating
Division: Utility Services
Code: 321.817

DEPARTMENT: City Manager Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	21,900	22,854	23,258	12,020	24,127	23,952	3.0%
52120	Personnel Benefits	7,720	7,595	8,028	4,263	8,028	8,218	2.4%
52150	Vehicle Allowance	720	720	720	360	720	720	0.0%
	TOTAL	30,340	31,169	32,006	16,643	32,875	32,890	2.8%

OPERATING EXPENSES

52330	Training & Travel	426	104	550		115	550	0.0%
52340	Contracted Services	315		150	210	150	150	0.0%
52370	Printing & Reproduction			120			120	0.0%
52380	Memberships & Subscriptions	320	507	450	120	450	450	0.0%
52410	Office Supplies	147	24	100	6	60	100	0.0%
52411	Postage	19	51	75	16	40	75	0.0%
52420	Operating Supplies	15	224	300		200	300	0.0%
	TOTAL	1,242	910	1,745	352	1,015	1,745	0.0%

TOTAL EXPENDITURES		31,582	32,079	33,751	16,995	33,890	34,635	2.6%
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PERSONNEL

(1) FT City Manager, 15%

Fund: Water Operating
Division: Utility Services
Code: 321.818

DEPARTMENT: HR - Communications - Assistant City Manager Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	12,380	13,824	20,630	10,836	20,630	23,328	13.1%
52120	Personnel Benefits	4,912	4,587	6,958	3,597	6,958	7,453	7.1%
	TOTAL	17,292	18,411	27,588	14,433	27,588	30,781	11.6%

OPERATING EXPENSES

52210	Unemployment Insurance		694	600	281	600	600	0.0%
52220	Employee Incentives	900	1,765	1,125	409	1,125	1,125	0.0%
52330	Training & Travel	289	15	585	19	585	585	0.0%
52331	Professional Services	1,019	407	1,500	396	1,500	1,500	0.0%
52337	Employee Training	6		180	288	180	1,200	566.7%
52339	Tuition Reimbursement			150		150	150	0.0%
52340	Contracted Services	1,770	1,285	1,365	907	1,365	1,365	0.0%
52360	Advertising	886	1,010	1,500	92	1,000	1,500	0.0%
52366	Communications		937	720	1,610	3,000	4,500	525.0%
52380	Memberships & Subscriptions	610	320	315	202	315	450	42.9%
52410	Office Supplies	44	76	75	6	75	75	0.0%
52411	Postage	18	3	75	1	75	75	0.0%
52490	Refunds							0.0%
	TOTAL	5,542	6,512	8,190	4,211	9,970	13,125	60.3%

TOTAL EXPENDITURES	22,834	24,923	35,778	18,644	37,558	43,906	22.7%
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PERSONNEL

- (1) FT Human Resources Manager, 15%
- (1/2) FT Assistant City Manager, 15%
- (2) PT Interns, 15% (\$10.30 @ 1,152)

OPERATING EXPENSES

Professional Service includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams
Employee incentives includes Employee Appreciation Picnic and wellness initiatives

OPERATING EXPENSES

Directors travel and training as part of IPMA and regional training sessions

Fund: Water Operating
Division: Utility Services
Code: 321.819

DEPARTMENT: Engineer Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	72,412	83,372	85,996	42,123	85,996	88,552	3.0%
52111	Overtime	404	165	2,003	381	1,000	2,064	3.0%
52120	Personnel Benefits	30,272	34,047	35,192	17,908	35,192	35,719	1.5%
	TOTAL	103,088	117,584	123,191	60,412	122,188	126,335	2.6%

OPERATING EXPENSES

52310	Uniform			100		100	100	0.0%
52313	Telephone	904	968	1,100	426	950	1,100	0.0%
52330	Training & Travel		192	2,000		500	2,000	0.0%
52331	Professional Services			2,500		2,000	2,500	0.0%
52340	Contracted Services	1,999	1,872	43,000	1,500	10,000	43,000	0.0%
52360	Advertising			600		300	600	0.0%
52370	Printing & Reproduction			600		300	600	0.0%
52380	Membership & Subscriptions			200		200	200	0.0%
52410	Office Supplies	2,040	740	900	548	900	900	0.0%
52411	Postage	245	342	700	155	350	700	0.0%
52420	Operating Supplies	990	678	750	200	700	750	0.0%
52430	Vehicle Maintenance	52	200	300	162	400	300	0.0%
52440	Small Tools & Equipment	814	1,171	1,750	250	750	1,750	0.0%
52470	Fuel	450	323	1,065	215	600	1,065	0.0%
	TOTAL	7,494	6,486	55,565	3,456	18,050	55,565	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	110,582	124,070	178,756	63,868	140,238	181,900	1.8%
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PERSONNEL

- (1) FT City Engineer, 33%
- (1) FT Engineering Technician, 33%
- (1) FT Engineering Aide, 33%
- (1) FT Administrative Assistant III, 33%

CONTRACTED SERVICES

\$40,000 for Energy Efficiency Initiatives

Fund: Water Operating
Division: Utility Services
Code: 321.820

DEPARTMENT: Legislative Allocation Water

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	4,482	5,139	5,130	2,564	5,130	5,130	0.0%
52120	Personnel Benefits	616	698	701	396	701	705	0.6%
	TOTAL	5,098	5,837	5,831	2,960	5,831	5,835	0.1%

OPERATING EXPENSES

52211	Boards & Commissions			50		50	50	0.0%
52221	Public Service Recognition	8	71	30		30	30	0.0%
52330	Travel & Training	603	168	510	21	510	510	0.0%
52331	Professional Service							0.0%
52360	Advertising			107		107	107	0.0%
52380	Membership & Subscriptions	622	475	623	468	623	623	0.0%
52410	Office Supplies			100		100	100	0.0%
52411	Postage							0.0%
52420	Operating Supplies			100		100	100	0.0%
	TOTAL	1,233	714	1,520	489	1,520	1,520	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	6,331	6,551	7,351	3,449	7,351	7,355	0.1%
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PERSONNEL

- (1) PT Mayor (15%)
- (6) PT Council Members (15%)

Fund: Water Operating
Division: Utility Services
Code: 321.815

DEPARTMENT: Water Fund Insurance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52355	Claims Paid	1,000		5,000			5,000	0.0%
TOTAL EXPENDITURES		1,000	0	5,000	0	0	5,000	0.0%

Fund: Water Improvement Fund
SUMMARY OF BALANCES

Code: 322

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	0	243,345	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	431,176	602,052	680,000	99,624	571,526	2,864,400	321.2%
NET	(431,176)	(358,707)	(680,000)	(99,624)	(571,526)	(2,864,400)	-321.2%
TRANSFERS IN	568,151	439,624	419,348	419,348	419,348	357,031	-14.9%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	136,975	80,917	(260,652)	319,724	(152,178)	(2,507,369)	-862.0%
BALANCE AT BEGINNING OF YEAR	2,323,509	2,460,484	2,610,539	2,541,401	2,541,401	2,389,223	-8.5%
ENCUMBERED	534,129	81,971		134,847			
BALANCE AT END OF YEAR	1,926,355	2,459,430	2,349,887	2,726,278	2,389,223	(118,146)	-105.0%

SUMMARY OF RECEIPTS

Code: 322

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40285	OKI Funding							
40286	OPWC Funding		243,345					
40617	Miscellaneous							
	RECEIPTS	0	243,345	0	0	0	0	0.0%
42321	Transfer from Water	494,651	439,624	419,348	419,348	419,348	357,031	-14.9%
42381	Transfer from Water Capital Benefit NE	18,375	0	0	0	0	0	0.0%
42382	Transfer from Water Capital Benefit NW	18,375	0	0	0	0	0	0.0%
42383	Transfer from Water Capital Benefit SE	18,375	0	0	0	0	0	0.0%
42384	Transfer from Water Capital Benefit SW	18,375	0	0	0	0	0	0.0%
42393	Transfer from Wastewater Capital Benefit SE	0	0	0	0	0	0	0.0%
	TRANSFERS	568,151	439,624	419,348	419,348	419,348	357,031	-14.9%
	TOTAL RECEIPTS	568,151	682,969	419,348	419,348	419,348	357,031	-14.9%

SUMMARY OF EXPENDITURES

Fund: Water Improvement Fund
Code: 322

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.67101	Water Improvements	52,406	37,918	100,000	12,019	95,000	100,000	
810.67110	Meter System Upgrade	99,947	95,707	175,000	54,695	100,000	104,400	
810.67122	WTP Modernization	1,498	111,330				2,370,000	
810.67128	Clean and Redevelop PW #2	158,703						
810.67131	Clean and Redevelop Vertical Water Well		21,300	20,000	19,965	19,965	50,000	
810.67134	Water and Distribution Building Repair & Painting			15,000		12,500	20,000	
810.67135	Raw Water Main Blowoff			25,000		20,000		
810.67136	West Booster Station Improvements			25,000	10,884	22,000		
810.67137	Refurbish Elevated Storage Tank Exterior Coating System			300,000		300,000		
811.67126	Upgrade Water Main High St - College to Elm	44,045						
811.67129	High Street Railroad Track Bore	8,800	329,728		2,061	2,061		
811.67130	ST RT73 Water Main Straitening-Springwood	65,777	6,069					
811.67132	Lead Service Line Replacements			20,000			20,000	
811.67133	Upgrade Water Main Contreras - Lynn-Fieldcrest							
811.67138	Bonham Rd. Water Main Replacement						200,000	
	TOTAL EXPENDITURES	431,176	602,052	680,000	99,624	571,526	2,864,400	321.2%

Fund: Water Capacity Benefit Fund - NE Quadrant
SUMMARY OF BALANCES

Code: 381

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	58,380	11,651	4,397	16,910	18,597	2,926	-33.5%
TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	18,375	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	40,005	11,651	4,397	16,910	18,597	2,926	-33.5%
BALANCE AT BEGINNING OF YEAR	509,062	549,067	556,095	560,718	560,718	579,315	4.2%
ENCUMBERED							
BALANCE AT END OF YEAR	549,067	560,718	560,492	577,628	579,315	582,241	3.9%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	9,900	7,451	4,397	2,710	4,397	2,926	-33.5%
41203	Water CBC Permit NE	48,480	4,200		14,200	14,200		0.0%
	TOTAL RECEIPTS	58,380	11,651	4,397	16,910	18,597	2,926	-33.5%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.60201	Capacity Improvements							0.0%
811.52490	Refunds							0.0%
999.53322	Transfer to Water Improvement	18,375						0.0%
	TOTAL EXPENDITURES	18,375	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - NW Quadrant
SUMMARY OF BALANCES

Code: 382

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	15,091	8,223	1,377	5,901	6,417	944	-31.4%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	18,375	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	(3,284)	8,223	1,377	5,901	6,417	944	-31.4%
BALANCE BEGINNING OF YEAR	173,748	170,464	174,137	178,687	178,687	185,104	6.3%
ENCUMBERED							
BALANCE END OF YEAR	170,464	178,687	175,514	184,588	185,104	186,048	6.0%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	3,121	2,343	1,377	861	1,377	944	-31.4%
41204	Water CBC Permit NW	11,970	5,880		5,040	5,040		0.0%
	TOTAL RECEIPTS	15,091	8,223	1,377	5,901	6,417	944	-31.4%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.60301	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement	18,375						0.0%
	TOTAL EXPENDITURES	18,375	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - SE Quadrant
SUMMARY OF BALANCES

Code: 383

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	5,956	4,277	2,525	15,729	16,725	1,773	-29.8%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	18,375	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	(12,419)	4,277	2,525	15,729	16,725	1,773	-29.8%
BALANCE BEGINNING OF YEAR	328,188	315,769	319,554	320,046	320,046	336,771	5.4%
ENCUMBERED							
BALANCE END OF YEAR	315,769	320,046	322,079	335,775	336,771	338,544	5.1%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	5,956	4,277	2,525	1,529	2,525	1,773	-29.8%
41205	Water CBC Permit SE				14,200	14,200		0.0%
	TOTAL RECEIPTS	5,956	4,277	2,525	15,729	16,725	1,773	-29.8%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.60401	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement	18,375						0.0%
	TOTAL EXPENDITURES	18,375	0	0	0	0	0	0.0%

Fund: Water Capacity Benefit Fund - SW Quadrant
SUMMARY OF BALANCES

Code: 384

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	5,118	2,480	1,464	28,172	28,714	1,083	-26.0%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS OUT	18,375	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	(13,257)	2,480	1,464	28,172	28,714	1,083	-26.0%
BALANCE BEGINNING OF YEAR	196,330	183,073	185,268	185,553	185,553	214,267	15.7%
ENCUMBERED							
BALANCE END OF YEAR	183,073	185,553	186,732	213,725	214,267	215,350	15.3%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	3,438	2,480	1,464	922	1,464	1,083	-26.0%
41206	Water CBC Permit SW	1,680			27,250	27,250		0.0%
	TOTAL RECEIPTS	5,118	2,480	1,464	28,172	28,714	1,083	-26.0%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.60501	Capacity Improvements							0.0%
999.53322	Transfer to Water Improvement	18,375						0.0%
	TOTAL EXPENDITURES	18,375	0	0	0	0	0	0.0%

**Fund: Water Capital Equipment Fund
SUMMARY OF BALANCES**

Code: 320

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	97,678	213,220	104,450	25,423	96,120	64,460	-38.3%
NET	(97,678)	(213,220)	(104,450)	(25,423)	(96,120)	(64,460)	38.3%
TRANSFERS IN	131,850	131,850	86,000	86,000	86,000	64,460	-25.0%
NET INCOME (DEFICIT)	34,172	(81,370)	(18,450)	60,577	(10,120)	0	-100.0%
BALANCE BEGINNING OF YEAR	266,763	300,935	306,834	219,565	219,565	209,445	-31.7%
ENCUMBERED	102,521	1,250		66,283			
BALANCE END OF YEAR	198,414	218,315	288,384	213,859	209,445	209,445	-27.4%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40608	Auction Sales							
41222	Reimbursements							
RECEIPTS		0	0	0	0	0	0	0.0%
TRANSFERS IN								
42321	Transfer from							
	Water Operating Fund	131,850	131,850	86,000	86,000	86,000	64,460	-25.0%
	TOTAL REVENUE	131,850	131,850	86,000	86,000	86,000	64,460	-25.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
810.65105	Vulnerability Assessment Mitigation Items	17,253	17,770	20,000	18,303	19,000	20,000	
810.65139	Replace Truck #2007-01 Dodge Durango	30,000						
810.65142	Replacement for Truck #2007-25 Ford Ranger		25,928					
810.65150	Replacement of Truck #2008-37 Ford F250						40,000	
811.65136	300 KW Stationary Generator		72,590					
811.65140	Replace Truck #2003-34 Ford F250	32,913						
811.65141	Triple Axle Dampening Tilt Bed Trailer	6,398						
811.65143	Replacement of Skid Steer Loader #411		72,317					
811.65145	Replacement of B101 Mueller Tap Machine			15,000	5,870	7,870		
811.65148	Replacement of Truck #2001-30 Dodge 350			51,000		51,000		
814.65130	Time Clocks	306	25					
816.65124	Computer Hardware (MIS)		4,387	4,000		4,000	1,100	
816.65131	Infrastructure Updates	3,396	1,673	4,450		3,000	3,360	
816.65137	Server Infrastructure Upgrades	1,513	1,816					
816.65138	BSA Community Development Software/Online	5,899	14,164					
816.65146	City Website Update		2,550					
819.65147	Electric Charging Stations				1,250	1,250		
819.65149	Staff Car at Municipal Building 2007 Honda			10,000		10,000		
	TOTAL EXPENDITURES	97,678	213,220	104,450	25,423	96,120	64,460	-38.3%

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SUMMARY OF BALANCES

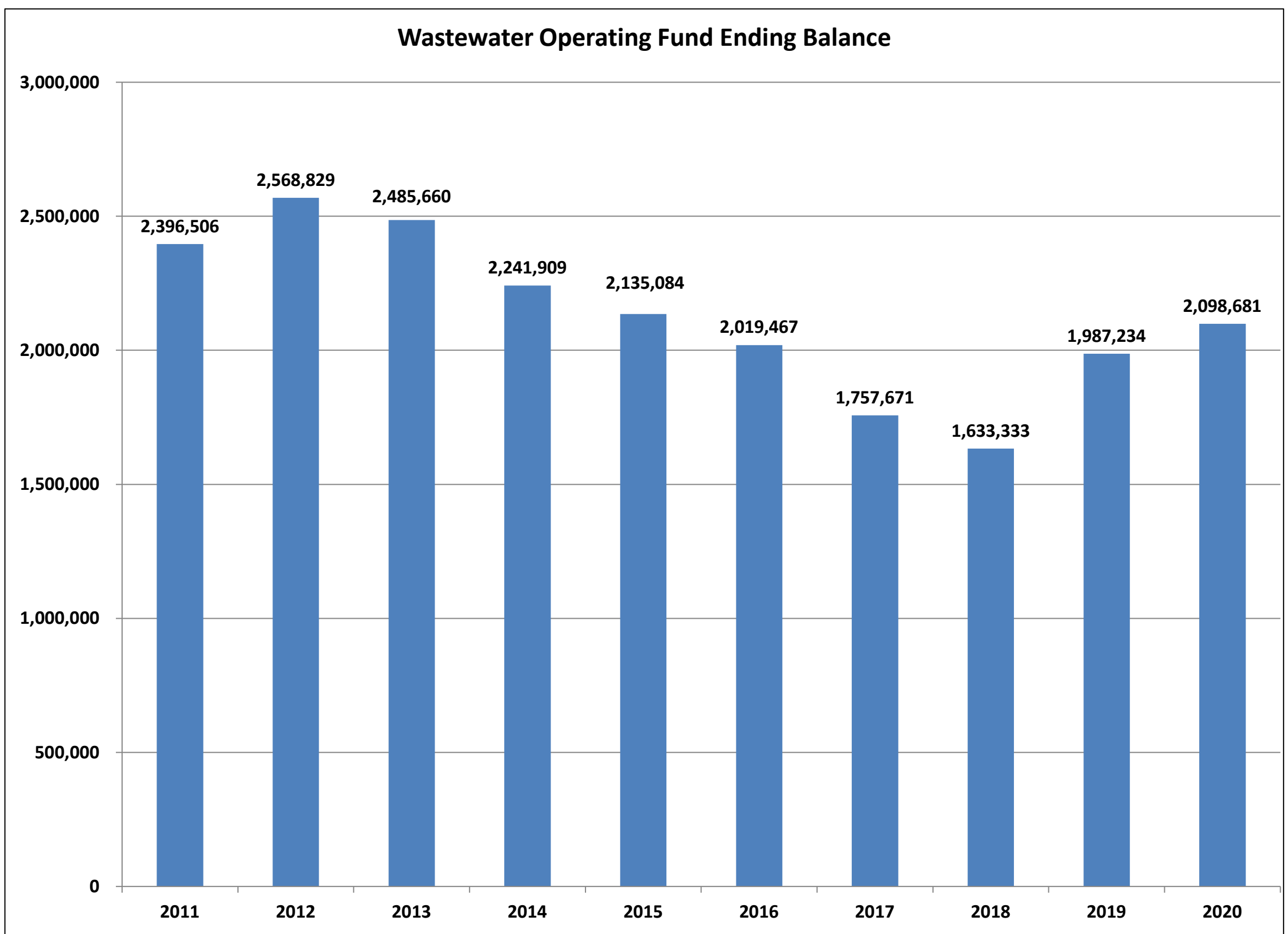
Fund: Wastewater Operating

Code: 331

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	3,081,909	2,811,639	2,981,051	1,299,642	2,683,011	2,971,012	-0.3%
TOTAL EXPENDITURES	2,203,614	2,220,236	2,620,012	1,134,320	2,308,719	2,710,764	3.5%
NET OPERATIONS	878,295	591,403	361,039	165,322	374,292	260,248	-27.9%
CAPITAL IMPROVEMENTS	252	0	0	0	0	0	0.0%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	524,394	479,956	361,039	342,147	361,039	260,248	-27.9%
NET INCOME (DEFICIT)	353,649	111,447	0	(176,825)	13,253	0	0.0%
BALANCE AT BEGINNING OF YEAR	1,633,333	1,986,982	1,947,652	2,098,429	2,098,429	2,111,682	8.4%
ENCUMBERED	18,066	2,500		325,228			
BALANCE AT END OF YEAR	1,968,916	2,095,929	1,947,652	1,596,376	2,111,682	2,111,682	8.4%

2022 Projected Ending Fund Balance as a percentage of expenditures and transfers out:

71%

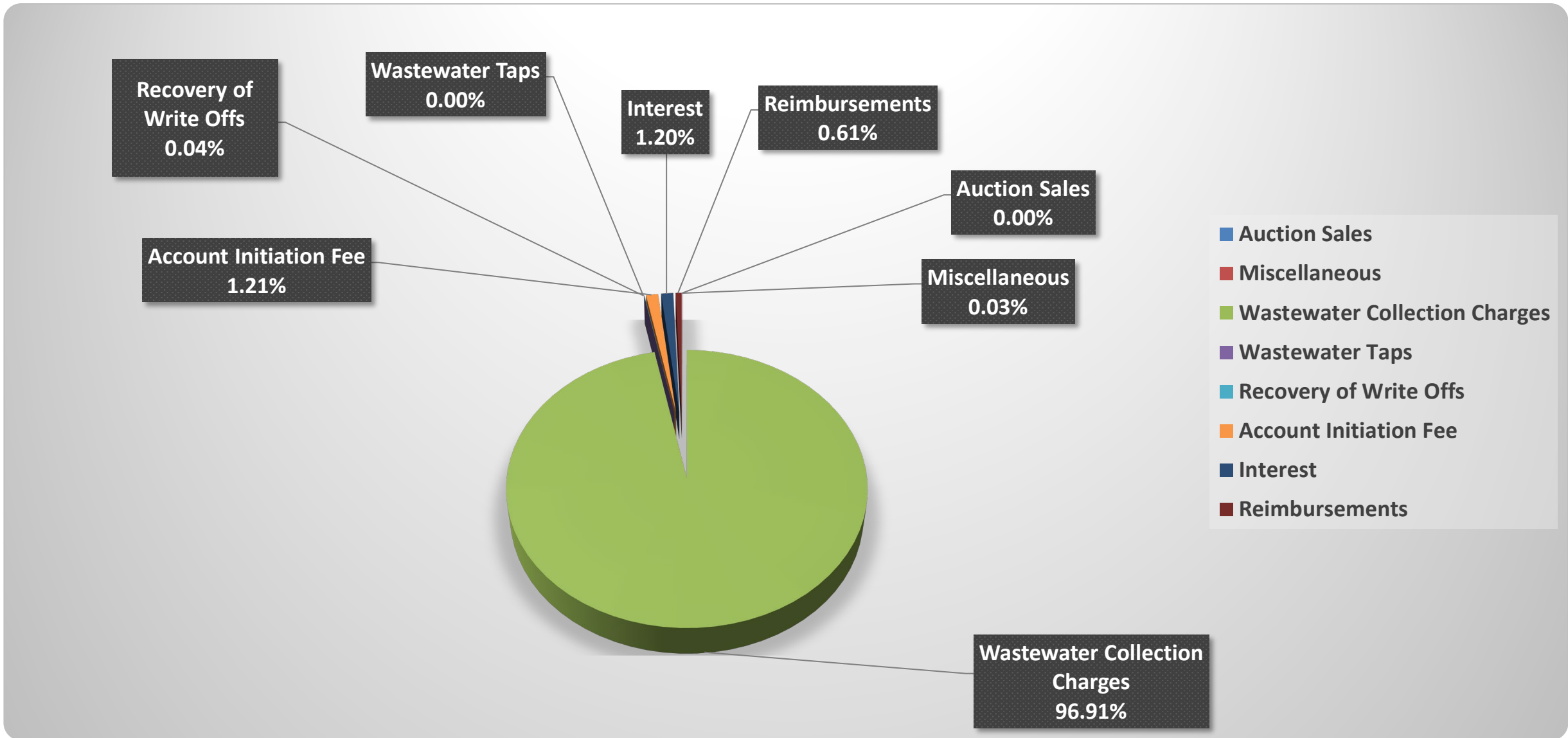


SUMMARY OF RECEIPTS

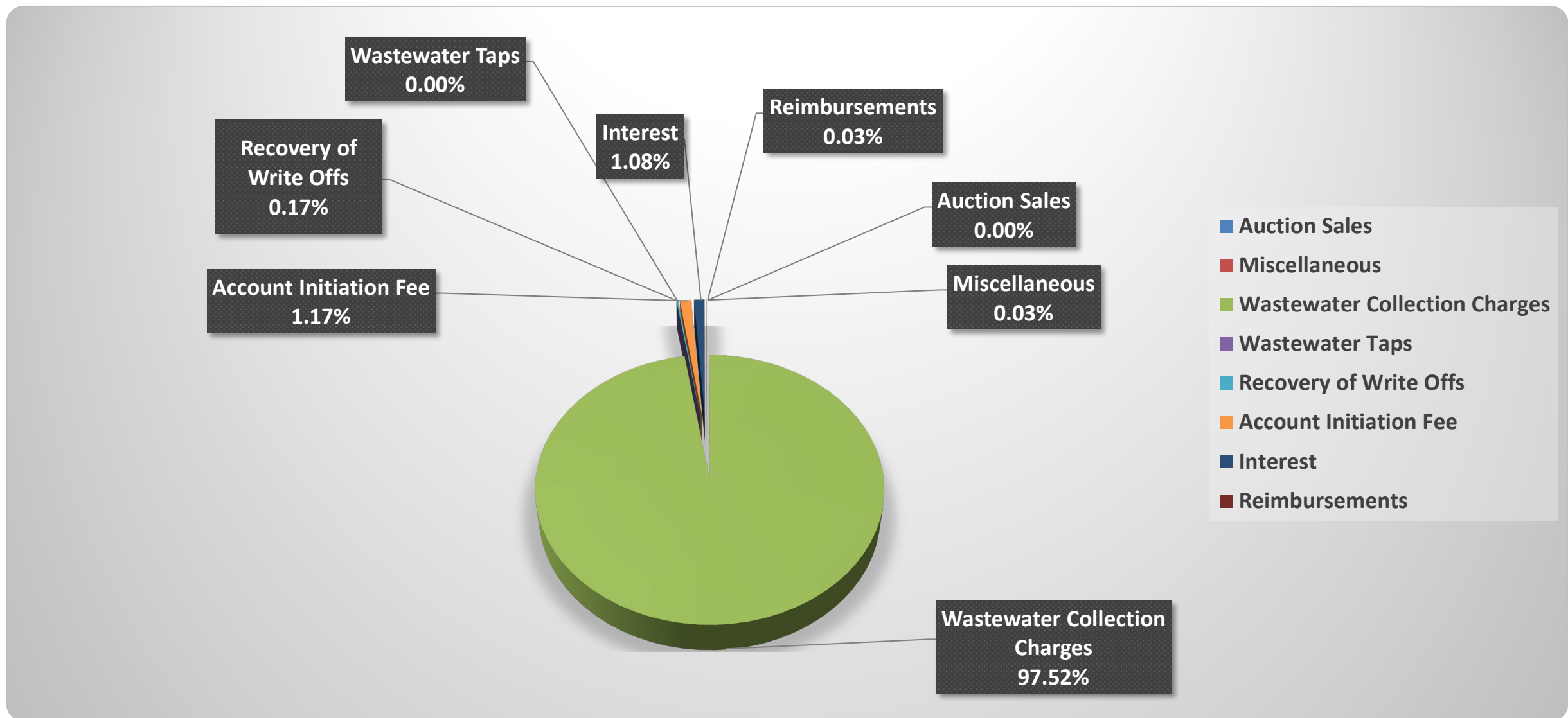
Fund: Wastewater Operating
Code: 331

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40608	Auction Sales	2,110						0.0%
40617	Miscellaneous	800	795	800	400	800	800	0.0%
40638	Wastewater Collection Charges	2,948,707	2,642,708	2,907,000	1,249,835	2,600,000	2,907,000	0.0%
40641	Wastewater Taps		50					0.0%
40649	Recovery of Write Offs	1,288	2,474	5,000	529	1,000	5,000	0.0%
40651	Account Initiation Fee	39,675	42,515	35,000	11,978	32,500	35,000	0.0%
41101	Interest	74,534	54,869	32,251	20,440	32,251	22,212	-31.1%
41222	Reimbursements	14,795	68,228	1,000	16,460	16,460	1,000	0.0%
	RECEIPTS	3,081,909	2,811,639	2,981,051	1,299,642	2,683,011	2,971,012	-0.3%
42416	Transfer From FEMA							0.0%
	TRANSFERS	0	0	0	0	0	0	0.0%
	TOTAL REVENUE	3,081,909	2,811,639	2,981,051	1,299,642	2,683,011	2,971,012	-0.3%

2022 Budgeted Wastewater Fund Revenues



2021 Projected Wastewater Fund Revenues



SUMMARY OF EXPENDITURES

Fund: Wastewater Operating
Code: 331

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

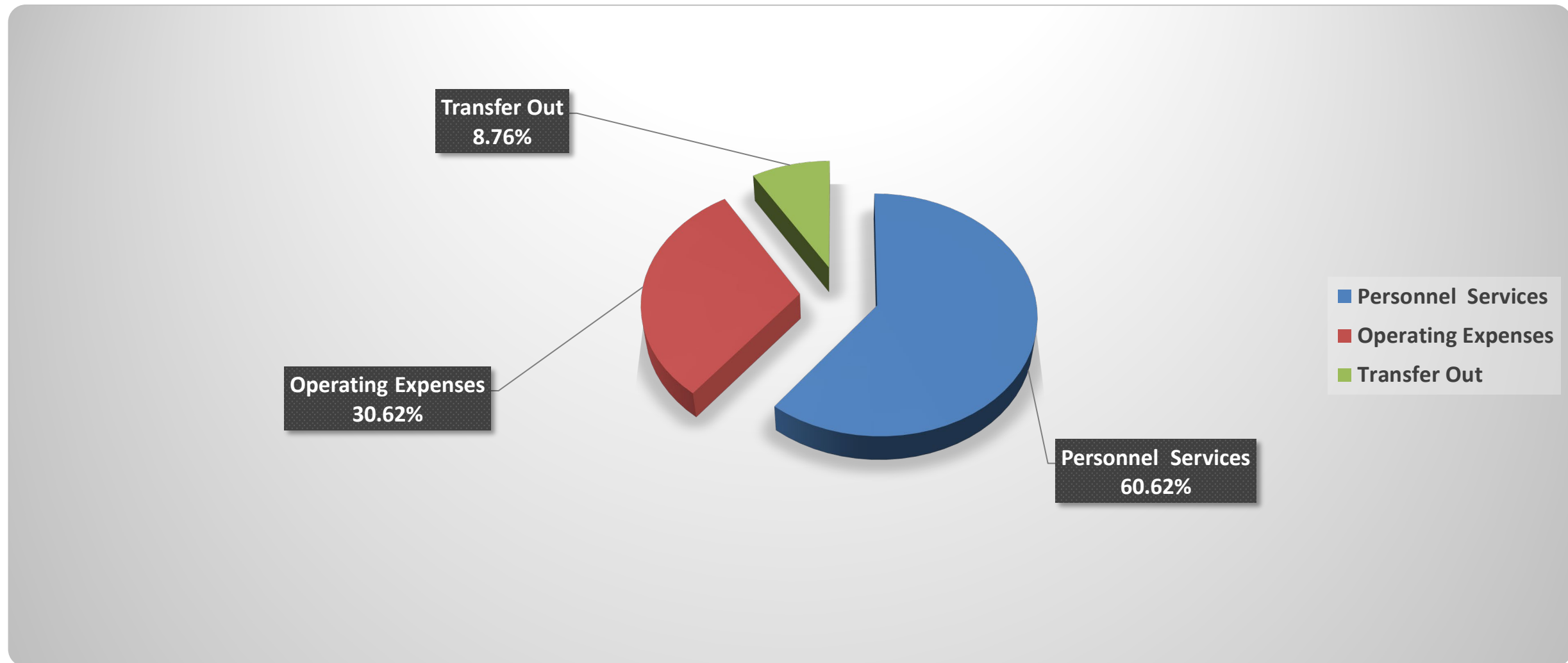
830	Wastewater Plant	1,144,621	1,116,319	1,333,737	564,483	1,131,033	1,352,989	1.4%
831	Wastewater Collection	491,951	511,626	599,957	257,030	541,699	612,018	2.0%
832	Wastewater Administration	113,772	112,814	130,597	60,587	122,137	149,512	14.5%
834	Finance Allocation Wastewater	246,869	259,809	250,335	127,718	264,768	273,294	9.2%
836	MIS Allocation Wastewater	36,167	34,249	44,960	18,988	33,300	52,645	17.1%
837	City Manager Allocation Wastewater	31,633	32,076	33,751	16,995	33,890	34,635	2.6%
838	HR Allocation Wastewater	22,764	25,054	38,058	22,373	41,193	43,906	15.4%
839	Engineer Allocation Wastewater	109,505	121,738	176,306	62,697	133,388	179,450	1.8%
820	Legislative Allocation Wastewater	6,332	6,551	7,311	3,449	7,311	7,315	0.1%
835	Wastewater Fund Insurance	0	0	5,000	0	0	5,000	0.0%
	TOTAL OPERATING COSTS	2,203,614	2,220,236	2,620,012	1,134,320	2,308,719	2,710,764	3.5%

TRANSFERS TO:

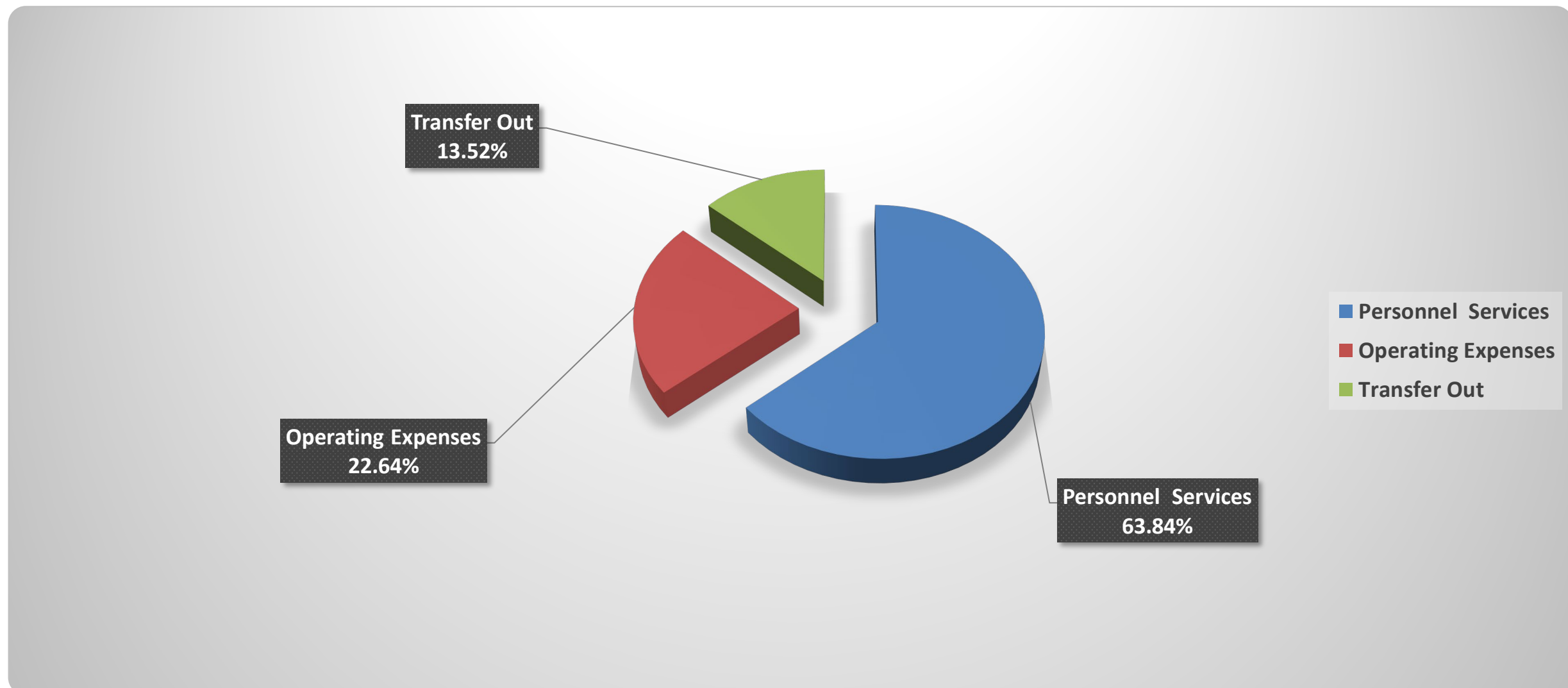
999.53110	General Fund	39,343	46,852	37,784	18,892	37,784	43,851	16.1%
999.53330	Wastewater Capital Equipment Fund	233,102	195,350	12,600	12,600	12,600	12,600	0.0%
999.53332	Wastewater Improvement Fund	251,949	237,754	310,655	310,655	310,655	203,797	-34.4%
	TOTAL TRANSFERS OUT	524,394	479,956	361,039	342,147	361,039	260,248	-27.9%
	TOTAL EXPENDITURES	2,728,008	2,700,192	2,981,051	1,476,467	2,669,758	2,971,012	-0.3%

Transfer to General Fund includes salaries for maintenance of grounds at Wastewater Plant - \$10,000
and 20% of Municipal Building budget - \$35,651

2022 Budgeted Wastewater Fund Expenditures



2021 Projected Wastewater Fund Expenditures



Fund: Wastewater Operating
Division: Utility Services
Code: 331.830

DEPARTMENT: Wastewater Plant

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	479,843	492,523	509,223	250,632	509,223	524,379	3.0%
52111	Overtime	17,671	14,295	29,325	6,946	16,000	30,210	3.0%
52120	Personnel Benefits	213,562	214,707	221,734	111,869	221,734	224,945	1.4%
	TOTAL	711,076	721,525	760,282	369,447	746,957	779,534	2.5%

OPERATING EXPENSES

52310	Uniform	8,472	6,853	4,200	2,401	4,800	4,200	0.0%
52311	Electrical Services	196,359	179,621	232,000	83,727	175,000	232,000	0.0%
52312	Gas Service	44,512	42,181	124,500	30,270	46,000	124,500	0.0%
52313	Telephone	1,783	1,861	3,000	887	1,800	3,000	0.0%
52330	Training & Travel	2,309	548	2,500	1,086	1,500	2,500	0.0%
52340	Contracted Services	36,921	42,837	82,000	13,680	38,000	82,000	0.0%
52350	General Liability Insurance	32,112	32,290	33,905	16,999	31,026	33,905	0.0%
52370	Printing & Reproduction			100		50	100	0.0%
52380	Membership & Subscriptions	338	338	300		100	300	0.0%
52381	Permits	5,200	5,645	6,500	695	6,500	6,500	0.0%
52410	Office Supplies	1,013	1,584	1,200	791	1,200	1,200	0.0%
52411	Postage	2	33	250		100	250	0.0%
52420	Operating Supplies	37,177	26,732	29,000	19,400	32,000	29,000	0.0%
52427	Operating Supplies Lab	4,694	7,697	4,500	3,582	6,400	4,500	0.0%
52430	Vehicle Maintenance	4,162	669	2,000	1,731	3,000	2,000	0.0%
52440	Small Tools & Equipment	3,556	2,452	3,000	1,830	3,000	3,000	0.0%
52460	Maintenance Supplies	3,238	1,924	2,000	1,097	2,000	2,000	0.0%
52470	Fuel	1,285	921	5,000	732	1,600	5,000	0.0%
52480	Maintenance of Facilities	43,562	40,608	30,000	16,128	30,000	30,000	0.0%
52490	Refunds	6,850		7,500			7,500	0.0%
	TOTAL	433,545	394,794	573,455	195,036	384,076	573,455	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	1,144,621	1,116,319	1,333,737	564,483	1,131,033	1,352,989	1.4%
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PERSONNEL

OPERATING SUPPLIES

(1) FT WWTP Manager, 100%	Polymer per OEPA	9,000
(3) FT WWTP Operator III, 100%	Ultra-violet pathogen tubes	5,000
(1) FT WWTP Lab Technician, 100%		
(1) FT Treatment Plant Mechanic II, 100%		
(1) FT Treatment Plant Mechanic I, 100%		
(1) FT WWTP Service Worker I, 100%		
(1) FT Meter Reader, 50%		

CONTRACTED SERVICES INCLUDES:

Bio-solid Recycling and Application	45,000
Electronics, SCADA, Controller Maintenance	20,000
Laboratory Analysis	10,000
Generators/Controller Maintenance	5,000
Miscellaneous	2,000
Total	82,000

Fund: Wastewater Operating
Division: Utility Services
Code: 331.831

DEPARTMENT: Wastewater Collection

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	284,536	301,678	322,853	154,306	322,853	332,186	2.9%
52111	Overtime	1,889	642	23,519	1,318	4,000	24,230	3.0%
52120	Personnel Benefits	128,981	131,398	139,299	68,678	139,299	141,316	1.4%
	TOTAL	415,406	433,718	485,671	224,302	466,152	497,732	2.5%

OPERATING EXPENSES

52310	Uniform	7,716	5,264	3,500	1,950	4,000	3,500	0.0%
52311	Electrical Services	847	835	2,007	518	1,000	2,007	0.0%
52313	Telephone	2,293	2,293	2,700	1,112	2,300	2,700	0.0%
52330	Training & Travel	376	92	1,500	140	500	1,500	0.0%
52340	Contracted Services	4,523	6,052	16,900	324	5,600	16,900	0.0%
52350	General Liability Insurance	11,025	10,976	11,525	5,836	10,652	11,525	0.0%
52370	Printing & Reproduction			50		25	50	0.0%
52380	Memberships & Subscriptions	91		500		250	500	0.0%
52410	Office Supplies	80		300		100	300	0.0%
52411	Postage	32		50		20	50	0.0%
52420	Operating Supplies	28,899	22,230	34,500	11,464	25,000	34,500	0.0%
52430	Vehicle Maintenance	5,604	4,567	5,300	3,671	5,500	5,300	0.0%
52440	Small Tools & Equipment	5,331	10,116	8,900		7,500	8,900	0.0%
52450	Materials	2,206	9,508	4,950	3,382	5,000	4,950	0.0%
52470	Fuel	7,270	5,975	21,604	4,331	8,100	21,604	0.0%
	TOTAL	76,293	77,908	114,286	32,728	75,547	114,286	0.0%

CAPITAL OUTLAY

52520	Equipment	252						0.0%
	TOTAL	252	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	491,951	511,626	599,957	257,030	541,699	612,018	2.0%
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PERSONNEL

(1) FT Wastewater Collection Manager, 100%
(3) FT WWTP Service Worker III, 100%
(1) FT WWTP Service Worker II, 100%
(1) FT Mechanics, 25%
950 PT Hours

SMALL EQUIPMENT

High Pressure Jet Hose Replacement

CONTRACTED SERVICES

Smoke Testing

Fund: Wastewater Operating
Division: Utility Services
Code: 331.832

DEPARTMENT: Wastewater Administration

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	79,171	81,126	84,778	42,789	84,778	94,566	11.5%
52111	Overtime	442	283	459	149	400	1,530	233.3%
52120	Personnel Benefits	21,783	22,043	22,711	11,899	22,711	30,767	35.5%
	TOTAL	101,396	103,452	107,948	54,837	107,889	126,863	17.5%

OPERATING EXPENSES

52310	Uniform			600	152	300	600	0.0%
52313	Telephone	2,395	2,330	6,100	1,118	2,300	6,100	0.0%
52330	Training & Travel	1,273	325	1,500		750	1,500	0.0%
52331	Professional Services	600		5,000		2,500	5,000	0.0%
52340	Contracted Services	2,240	1,965	500	1,310	1,310	500	0.0%
52350	General Liability Insurance	2,486	2,474	2,599	2,237	3,323	2,599	0.0%
52360	Advertising			500		250	500	0.0%
52370	Printing & Reproduction		405	200		100	200	0.0%
52380	Memberships & Subscriptions	170	170	350	215	215	350	0.0%
52410	Office Supplies			800	135	600	800	0.0%
52411	Postage			200		100	200	0.0%
52420	Operating Supplies			1,000		500	1,000	0.0%
52430	Vehicle Maintenance	205	270	300	333	400	300	0.0%
52440	Small Tools & Equipment	2,252	1,108	2,000	250	1,000	2,000	0.0%
52470	Fuel	755	315	1,000		600	1,000	0.0%
52715	OTCS Utility Assistance							0.0%
	TOTAL	12,376	9,362	22,649	5,750	14,248	22,649	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	113,772	112,814	130,597	60,587	122,137	149,512	14.5%
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PERSONNEL

- (1) FT Service Director, 30%
- (1) FT Deputy Service Director, 40%**
- (1) FT Environmental Specialist, 25%

Fund: Wastewater Operating

Division: Utility Services

Code: 331.834

DEPARTMENT:

Finance Allocation Wastewater

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	133,799	139,932	138,796	68,336	138,000	142,937	3.0%
52111	Overtime	1,429	1,783	2,629	453	2,629	2,709	3.0%
52120	Personnel Benefits	53,352	51,713	54,720	26,019	54,720	55,564	1.5%
	TOTAL	188,580	193,428	196,145	94,808	195,349	201,210	2.6%

OPERATING EXPENSES

52327	Audit & CAFR Fees	7,933	8,340	9,200	5,744	9,450	9,450	2.7%
52329	Bank & Investment Fees	28,661	32,394	22,500	16,521	33,042	33,000	46.7%
52330	Training & Travel	1,706	126	500		500	500	0.0%
52340	Contracted Services	9,842	10,005	9,300	2,892	12,000	14,616	57.2%
52352	Public Officials Bond	690	690	690	690	690	690	0.0%
52354	Appraisal Costs		4,884		963	963	963	100.0%
52360	Advertising	26	62	100		100	100	0.0%
52364	Cyber Insurance	1,000	1,290	1,050	1,824	1,824	1,915	82.4%
52370	Printing & Reproduction	1,243	613	2,100	436	2,100	2,100	0.0%
52380	Memberships & Subscriptions	484	491	750	364	750	750	0.0%
52410	Office Supplies	910	1,601	1,500	613	1,500	1,500	0.0%
52411	Postage	5,794	5,885	6,500	2,863	6,500	6,500	0.0%
	TOTAL	58,289	66,381	54,190	32,910	69,419	72,084	33.0%

TOTAL EXPENDITURES	246,869	259,809	250,335	127,718	264,768	273,294	9.2%
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PERSONNEL

- | | |
|---|--|
| (1) FT Finance Director, 30% | (1) FT Finance Specialist, 30% |
| (1) FT Assistant Finance Director, 30% | (2) Utility Billing & Collection Specialist, 30% |
| (1) FT Payroll and Benefits Specialist, 25% | |
| (1) FT Accounting Specialist, 25% | |

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Wastewater Operating
Division: Utility Services
Code: 331.836

DEPARTMENT:

MIS Allocation Wastewater

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52331	Professional Services	2,316	2,045	2,200	1,094	2,200	3,265	48.4%
52340	Contracted Services	26,942	27,509	35,660	15,671	25,000	41,880	17.4%
52370	Printing & Reproduction	3,664	3,613	4,500	1,694	3,800	4,500	0.0%
52380	Memberships & Subscriptions	63	122		103	250	400	100.0%
52410	Office Supplies	19	29	100		50	100	0.0%
52434	Computer Supplies	3,163	931	2,500	426	2,000	2,500	0.0%
	TOTAL	36,167	34,249	44,960	18,988	33,300	52,645	17.1%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	36,167	34,249	44,960	18,988	33,300	52,645	17.1%
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OPERATING EXPENSES

Contracted services internet access & long distance service
Upgraded all facilities in 2018/2019

Professional Services: Granicus Manager Services (\$12,351.18)
Granicus Encoder Software: (\$1,200.00)
(70% General; 15% Water; 15% Wastewater)

INCLUDED IN CONTRACTED SERVICES

	<u>2021</u>	<u>2022</u>	
Network Service	63,000	63,500	
Internet Access	45,000	50,100	
BDR (Backup Disaster Recovery)	13,200	13,200	Total annual cost at 19,800 -
Mitel Phone System Maintenance (Support)	9,500	9,000	(1/3 to be paid from Fire/EMS Fund)
ArcGIS Server Maintenance	5,000	5,000	
Columbitech (Police Mobile VPN Maintenance)	2,750	3,000	
SAN Maintenance Renewal (2yr)	-	-	
VMWare Licensing Update (3yr)	-	7,000	
Barracuda Mail Archiver Support (1yr)	6,750	7,500	
Meraki License Renewals (1yr)		14,000	
Server OS Upgrades (7)		5,600	
Cyber Security	18,600	18,600	
UPS Maintenance & Parts (2yrs)	5,000	0	
GovQA	4,500	4,500	
Telephone System Maintenance (Supplies)	2,500	2,500	
Basic Network Wiring	2,000	2,000	
Web Hosting	<u>500</u>	<u>3,900</u>	New Website Revize
Total	178,300	209,400	
Allocation:			
General Fund	60%	106,980	125,640
Water Fund	20%	35,660	41,880
Wastewater Fund	20%	<u>35,660</u>	<u>41,880</u>
Total		178,300	209,400

Fund: Wastewater Operating
Division: Utility Services
Code: 331.837

DEPARTMENT: City Manager Allocation Wastewater

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	21,899	22,584	23,258	12,019	24,127	23,952	3.0%
52120	Personnel Benefits	7,721	7,862	8,028	4,264	8,028	8,218	2.4%
52150	Vehicle Allowance	720	720	720	360	720	720	0.0%
	TOTAL	30,340	31,166	32,006	16,643	32,875	32,890	2.8%

OPERATING EXPENSES

52330	Training & Travel	426	104	550		115	550	0.0%
52340	Contracted Services	315		150	210	150	150	0.0%
52370	Printing & Reproduction	67		120			120	0.0%
52380	Memberships & Subscriptions	320	507	450	120	450	450	0.0%
52410	Office Supplies	131	24	100	6	60	100	0.0%
52411	Postage	19	51	75	16	40	75	0.0%
52420	Operating Supplies	15	224	300		200	300	0.0%
	TOTAL	1,293	910	1,745	352	1,015	1,745	0.0%

TOTAL EXPENDITURES		31,633	32,076	33,751	16,995	33,890	34,635	2.6%
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PERSONNEL

(1) FT City Manager, 15%

Fund: Wastewater Operating
Division: Utility Services
Code: 331.838

DEPARTMENT: HR - Communications - Assistant City Manager Allocation Wastewater

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	12,379	13,823	20,630	10,836	20,630	23,328	13.1%
52120	Personnel Benefits	4,912	4,590	6,958	3,596	6,958	7,453	7.1%
	TOTAL	17,291	18,413	27,588	14,432	27,588	30,781	11.6%

OPERATING EXPENSES

52210	Unemployment Insurance		694	600	281	600	600	0.0%
52220	Employee Incentive	900	1,765	1,125	409	1,125	1,125	0.0%
52330	Training & Travel	290	15	585	19	585	585	0.0%
52331	Professional Services	912	407	1,500	396	1,500	1,500	0.0%
52337	Employee Training	6		180	288	180	1,200	566.7%
52339	Tuition Reimbursement			150		150	150	0.0%
52340	Contracted Services	1,791	1,425	1,365	4,617	5,000	1,365	0.0%
52360	Advertising	886	1,012	1,500	92	1,000	1,500	0.0%
52366	Communications		929	3,000	1,611	3,000	4,500	50.0%
52380	Memberships & Subscriptions	610	320	315	221	315	450	42.9%
52410	Office Supplies	60	72	75	6	75	75	0.0%
52411	Postage	18	2	75	1	75	75	0.0%
52490	Refunds							0.0%
	TOTAL	5,473	6,641	10,470	7,941	13,605	13,125	25.4%

TOTAL EXPENDITURES	22,764	25,054	38,058	22,373	41,193	43,906	15.4%
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PERSONNEL

- (1) FT Human Resources Manager, 15%
- (1/2) FT Assistant City Manager, 15%
- (2) PT Interns, 15% (\$10.30 @ 1,152)

OPERATING EXPENSES

Professional Service includes pre-employment psychological testing, pre-employment physicals, and pre-employment polygraph exams
Employee incentives includes Employee Appreciation Picnic and wellness initiatives

OPERATING EXPENSES

Directors travel and training as part of IPMA and regional training sessions

Fund: Wastewater Operating**Division: Utility Services****DEPARTMENT:****Engineering Allocation Wastewater****Code: 331.839**

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	72,412	83,371	85,996	42,122	85,996	88,552	3.0%
52111	Overtime	404	165	2,003	381	500	2,064	3.0%
52120	Personnel Benefits	30,271	34,046	35,192	17,908	35,192	35,719	1.5%
	TOTAL	103,087	117,582	123,191	60,411	121,688	126,335	2.6%

OPERATING EXPENSES

52310	Uniform		5	100		100	100	0.0%
52313	Telephone			700		100	700	0.0%
52330	Training and Travel			1,800		900	1,800	0.0%
52331	Professional Services			2,500		1,250	2,500	0.0%
52340	Contracted Services	1,816	1,444	41,250	1,110	5,000	41,250	0.0%
52360	Advertising	28		600		200	600	0.0%
52370	Printing & Reproduction			500		250	500	0.0%
52380	Membership & Subscriptions	1,820		150		150	150	0.0%
52410	Office Supplies	245	993	900	172	900	900	0.0%
52411	Postage	1,808	342	700	155	400	700	0.0%
52420	Operating Supplies		263	2,250	200	1,000	2,250	0.0%
52430	Vehicle Maintenance		474	350	258	500	350	0.0%
52440	Small Tools and Equipment	250	312	250	176	350	250	0.0%
52470	Fuel	451	323	1,065	215	600	1,065	0.0%
	TOTAL	6,418	4,156	53,115	2,286	11,700	53,115	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	109,505	121,738	176,306	62,697	133,388	179,450	1.8%
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PERSONNEL

- (1) FT City Engineer, 33%
- (1) FT Engineering Technician, 33%
- (1) FT Engineering Aide, 33%
- (1) FT Administrative Assistant III, 33%

CONTRACTED SERVICES

\$40,000 for Energy Efficiency Initiatives

Fund: Wastewater Operating
Division: Utility Services
Code: 331.840

DEPARTMENT: Legislative Allocation Wastewater

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	4,483	5,140	5,130	2,565	5,130	5,130	0.0%
52120	Personnel Benefits	616	697	701	395	701	705	0.6%
	TOTAL	5,099	5,837	5,831	2,960	5,831	5,835	0.1%

OPERATING EXPENSES

52211	Boards & Commissions			50		50	50	0.0%
52221	Public Service Recognition	8	71	30		30	30	0.0%
52330	Travel & Training	603	168	500	21	500	500	0.0%
52331	Professional Services							0.0%
52360	Advertising			100		100	100	0.0%
52380	Membership & Subscriptions	622	475	600	468	600	600	0.0%
52410	Office Supplies			100		100	100	0.0%
52411	Postage							0.0%
52420	Operating Supplies			100		100	100	0.0%
	TOTAL	1,233	714	1,480	489	1,480	1,480	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		6,332	6,551	7,311	3,449	7,311	7,315	0.1%
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PERSONNEL

- (1) PT Mayor (15%)
- (6) PT Council Members (15%)

Fund: Wastewater Operating
Division: Utility Services
Code: 331.835

DEPARTMENT: Wastewater Fund Insurance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52355	Claims Paid			5,000			5,000	0.0%
TOTAL EXPENDITURES		0	0	5,000	0	0	5,000	0.0%

**Wastewater Improvement Fund
SUMMARY OF BALANCES**

Code: 332

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	0	738	0	0	0	0	0.0%
CAPITAL IMPROVEMENTS	120,559	144,662	834,000	50,941	316,750	1,199,400	43.8%
NET OPERATIONS	(120,559)	(143,924)	(834,000)	(50,941)	(316,750)	(1,199,400)	-43.8%
TRANSFERS IN	251,949	237,754	385,655	385,655	385,655	203,797	-47.2%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	131,390	93,830	(448,345)	334,714	68,905	(995,603)	-122.1%
BALANCE AT BEGINNING OF YEAR	1,725,465	1,856,855	1,862,948	1,950,685	1,950,685	2,019,590	8.4%
ENCUMBERED	236,382	10,700		120,822			
BALANCE AT END OF YEAR	1,620,473	1,939,985	1,414,603	2,164,577	2,019,590	1,023,987	-27.6%

The balance in the Wastewater Improvement Fund is being accumulated to fund future OEPA Phase II plant improvements.

**Wastewater Improvement Fund
SUMMARY OF RECEIPTS**

Code: 332

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41001	Special Assessments							0.0%
41201	Contributions		738					0.0%
	RECEIPTS	0	738	0	0	0	0	0.0%
	TRANSFERS FROM:							
42331	Transfer from Wastewater Fund	251,949	237,754	310,655	310,655	310,655	203,797	
42391	Transfer from NE CBC	0	0	0	0	0	0	
42392	Transfer from NW CBC	0	0	0	0	0	0	
42393	Transfer from SE CBC	0	0	0	0	0	0	
42394	Transfer from SW CBC	0	0	75,000	75,000	75,000	0	
	TRANSFERS-IN	251,949	237,754	385,655	385,655	385,655	203,797	-47.2%
	TOTAL RECEIPTS	251,949	238,492	385,655	385,655	385,655	203,797	-47.2%

**Wastewater Improvement Fund
SUMMARY OF EXPENDITURES**

Code: 332

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.71101	Meter System Upgrades	101,344	95,427	175,000	50,463	100,000	104,400	
830.71127	Biotower Media Replacement			250,000			900,000	
830.71135	Disc Aeration Rehabilitation	19,215		214,000		140,000	75,000	
831.71120	System Improvements		17,544	100,000	478	10,000	100,000	
831.71129	Southpointe Parkway Sanitary Sewer Extension							
831.71130	Walnut Street Sanitary Sewer Improvements		14,030					
831.71133	Chestnut/South Locust Relining		17,661					
831.71137	Sanitary Sewer Relining			20,000		20,000	20,000	
831.71138	SS Extension/Upgrade Melissa to W. Knolls			75,000		46,750		
TOTAL EXPENDITURES		120,559	144,662	834,000	50,941	316,750	1,199,400	43.8%

TRANSFERS OUT

TOTAL TRANSFERS OUT		0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - NE Quadrant
SUMMARY OF BALANCES

Code: 391

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS		28,205	8,504	3,534	16,387	17,734	2,361	-33.2%
TOTAL EXPENDITURES		0	0	0	0	0	0	
CAPITAL EXPENDITURES		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)		28,205	8,504	3,534	16,387	17,734	2,361	-33.2%
BALANCE AT BEGINNING OF YEAR		412,902	441,107	447,068	449,611	449,611	467,345	4.5%
ENCUMBERED								
BALANCE AT END OF YEAR		441,107	449,611	450,602	465,998	467,345	469,706	4.2%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	8,125	5,984	3,534	2,187	3,534	2,361	-33.2%
41207	Wastewater CBC Permit NE	20,080	2,520		14,200	14,200		0.0%
	TOTAL RECEIPTS	28,205	8,504	3,534	16,387	17,734	2,361	-33.2%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.60601	Capacity Improvements							0.0%
831.52490	Refunds							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement							0.0%
	TOTAL TRANSFERS OUT	0	0	0	0	0	0	0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - NW Quadrant
SUMMARY OF BALANCES

Code: 392

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	15,022	8,173	1,347	5,883	6,387	925	-31.3%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	15,022	8,173	1,347	5,883	6,387	925	-31.3%
BALANCE AT BEGINNING OF YEAR	151,754	166,776	170,405	174,949	174,949	181,336	6.4%
ENCUMBERED							
BALANCE AT END OF YEAR	166,776	174,949	171,752	180,832	181,336	182,261	6.1%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	3,052	2,293	1,347	843	1,347	925	-31.3%
41208	Wastewater CBC Permit NW	11,970	5,880		5,040	5,040		0.0%
	TOTAL RECEIPTS	15,022	8,173	1,347	5,883	6,387	925	-31.3%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.60701	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement							
	TOTAL TRANSFERS OUT	0	0	0	0	0	0	0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - SE Quadrant
SUMMARY OF BALANCES

Code: 393

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	8,255	41,038	3,500	16,476	17,700	2,581	-26.3%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	8,255	41,038	3,500	16,476	17,700	2,581	-26.3%
BALANCE AT BEGINNING OF YEAR	429,371	437,626	442,872	478,664	478,664	496,364	12.1%
ENCUMBERED							
BALANCE AT END OF YEAR	437,626	478,664	446,372	495,140	496,364	498,945	11.8%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	8,255	5,998	3,500	2,276	3,500	2,581	-26.3%
41209	Wastewater CBC Permit SE		35,040		14,200	14,200		0.0%
	TOTAL RECEIPTS	8,255	41,038	3,500	16,476	17,700	2,581	-26.3%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.60801	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53322	Transfer to Water Improvement							0.0%
999.53332	Transfer to Wastewater Improvement							0.0%
	TOTAL TRANSFERS	0	0	0	0	0	0	0.0%
								0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	0	0	0	0	0.0%

Fund: Wastewater Capacity Benefit Fund - SW Quadrant
SUMMARY OF BALANCES

Code: 394

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	4,147	1,783	1,053	27,573	27,896	436	-58.6%
CAPITAL EXPENDITURES	0	0	0	0	0	0	0.0%
TRANSFERS OUT	0	0	75,000	75,000	75,000	0	-100.0%
NET INCOME (DEFICIT)	4,147	1,783	(73,947)	(47,427)	(47,104)	436	-100.0%
BALANCE AT BEGINNING OF YEAR	127,469	131,616	133,194	133,399	133,399	86,295	-35.2%
ENCUMBERED							
BALANCE AT END OF YEAR	131,616	133,399	59,247	85,972	86,295	86,731	46.4%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
41101	Interest	2,467	1,783	1,053	323	646	436	-58.6%
41210	Wastewater CBC Permit SW	1,680			27,250	27,250		0.0%
	TOTAL RECEIPTS	4,147	1,783	1,053	27,573	27,896	436	-58.6%

Capacity benefit contribution unpredictable income therefore no revenues budgeted

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.60901	Capacity Improvements							0.0%
	TOTAL EXPENDITURES	0	0	0	0	0	0	0.0%
999.53332	Transfer to Wastewater Improvement			75,000	75,000	75,000		-100.0%
	TOTAL TRANSFERS	0	0	75,000	75,000	75,000	0	-100.0%
								0.0%
	TOTAL EXPENDITURES AND TRANSFERS	0	0	75,000	75,000	75,000	0	-100.0%

**Fund: Wastewater Capital Equipment Fund
SUMMARY OF BALANCES**

Code: 330

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	0	0	0	0	0	0	0.0%
CAPITAL EXPENDITURES	112,614	418,336	31,050	12,785	29,785	114,278	268.0%
NET	(112,614)	(418,336)	(31,050)	(12,785)	(29,785)	(114,278)	-268.0%
TRANSFERS IN	233,102	195,350	12,600	12,600	12,600	12,600	0.0%
NET INCOME (DEFICIT)	120,488	(222,986)	(18,450)	(185)	(17,185)	(101,678)	-451.1%
BALANCE AT BEGINNING OF YEAR	315,863	436,351	199,628	213,365	213,365	196,180	-1.7%
ENCUMBERED	280,855	9,750		21,984			
BALANCE AT END OF YEAR	155,496	203,615	181,178	191,196	196,180	94,502	-47.8%

SUMMARY OF RECEIPTS

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
42331	Transfer from Wastewater Fund	233,102	195,350	12,600	12,600	12,600	12,600	0.0%
	TOTAL RECEIPTS	233,102	195,350	12,600	12,600	12,600	12,600	0.0%

SUMMARY OF EXPENDITURES

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
830.69112	Biocell Pump Rebuild-Replacement		44,759					
830.69114	UV System Upgrade	6,000						
830.69150	Grit System Rehabilitation	24,337	135,080					
830.69152	Replacement of Truck #05-60 4x4 Dump	7,400						
830.69159	Bar Screens		70,903					
830.69160	UV Lamp Replacements		12,600	12,600	12,600	12,600		
830.69167	Discharge Conveyor						47,818	
830.69168	Press Room Garage Door						11,000	
830.69169	Primary Sludge Pump Rebuild of 2 Pumps						15,000	
830.69170	RAS Pump Rebuild of 2 Pumps						36,000	
831.69156	Replacement of Chevrolet C-8500 #2002-45	56,411						
831.69162	Replacement Truck #2009-49 F250 Super Duty		36,041					
831.69163	Replacement of 2004 Backhoe		94,338					
834.69147	Time Clocks	306	25					
836.69134	Computer Hardware (MIS)		4,387	4,000		4,000	1,100	
836.69148	Infrastructure Updates	4,971	1,673					
836.69157	Server Infrastructure Updates	1,513	2,016	4,450		3,000	3,360	
836.69158	BSA Community Development Software/Online	5,899	13,964					
836.69164	City Website Update		2,550					
839.69153	City Wide Surveillance	5,777						
839.69165	Electric Charging Stations				185	185		
839.69166	Staff Car at Municipal Building 2007 Honda			10,000		10,000		
	TOTAL EXPENDITURES	112,614	418,336	31,050	12,785	29,785	114,278	268.0%

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SUMMARY OF BALANCES

Fund: Storm Water Operating
Code: 351

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	1,928	1,345	777	356	777	363	-53.3%
TOTAL EXPENDITURES	43,301	30,227	30,000	10,577	22,500	30,000	0.0%
NET OPERATIONS	(41,373)	(28,882)	(29,223)	(10,221)	(21,723)	(29,637)	-1.4%
CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0.0%
TRANSFERS IN	40,000	30,000	0	0	0	0	0.0%
TRANSFERS OUT	0	0	0	0	0	0	0.0%
NET INCOME (DEFICIT)	(1,373)	1,118	(29,223)	(10,221)	(21,723)	(29,637)	-1.4%
BALANCE AT BEGINNING OF YEAR	83,480	82,107	78,193	83,225	78,057	56,334	-28.0%
ENCUMBERED	10,000	5,168		1,108			
BALANCE AT END OF YEAR	72,107	78,057	48,970	71,896	56,334	26,697	-45.5%

SUMMARY OF RECEIPTS

Fund: Storm Water Operating
Code: 351

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40617	Miscellaneous							0.0%
41101	Interest on Investments	1,928	1,345	777	356	777	363	-53.3%
	RECEIPTS	1,928	1,345	777	356	777	363	-53.3%
42110	Transfer from General Fund	40,000	30,000	0	0	0	0	0.0%
	TRANSFERS	40,000	30,000	0	0	0	0	0.0%
	TOTAL REVENUE	41,928	31,345	777	356	777	363	-53.3%

SUMMARY OF EXPENDITURES

Fund: Storm Water Operating
Department: Service
Code: 351. 861

PROGRAM: Storm Water Operations

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52340	Contracted Services	43,301	30,227	30,000	10,577	22,500	30,000	0.0%
	TOTAL	43,301	30,227	30,000	10,577	22,500	30,000	0.0%

CAPITAL OUTLAY

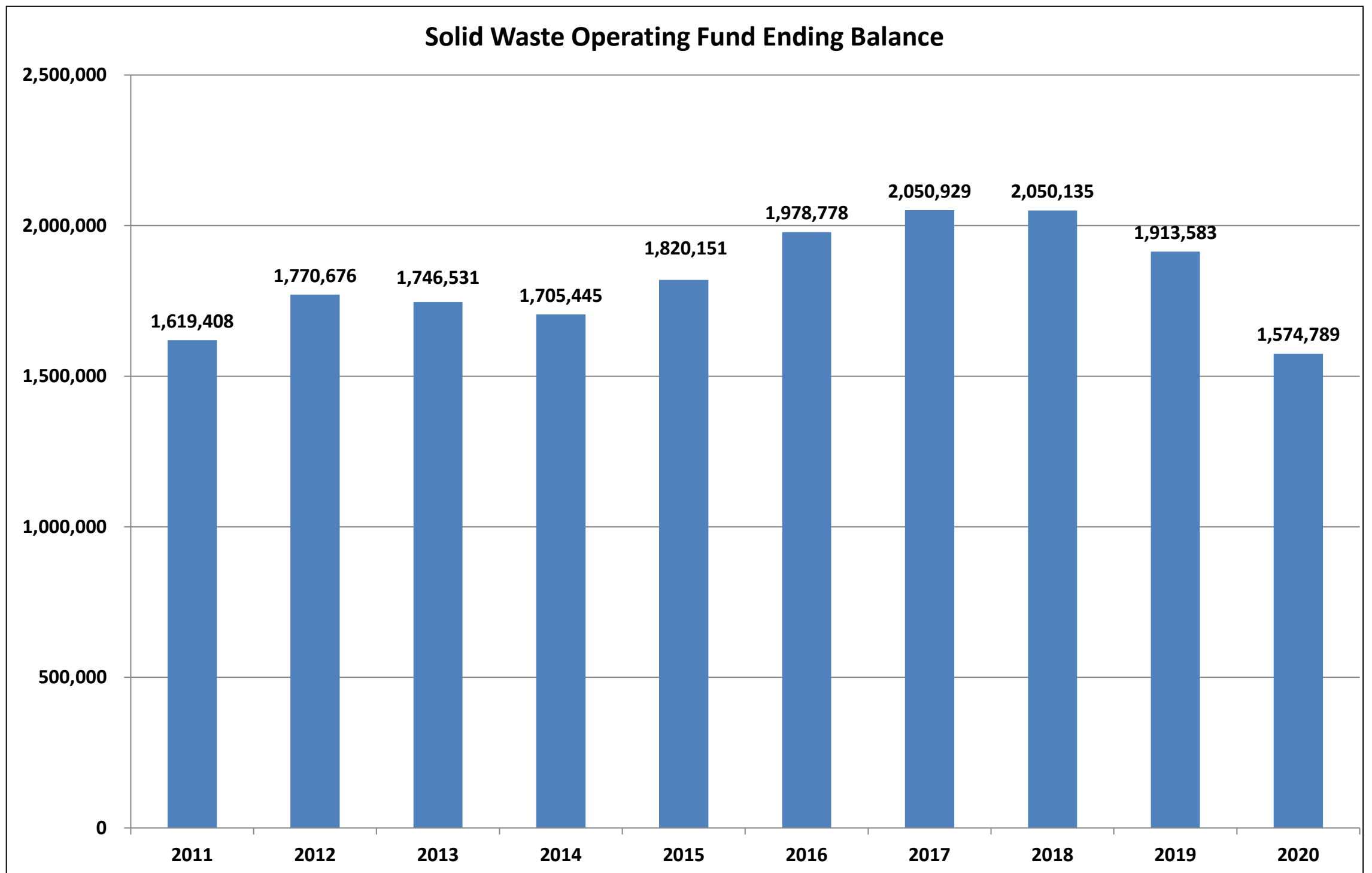
52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES		43,301	30,227	30,000	10,577	22,500	30,000	0.0%

SUMMARY OF BALANCES

Fund: Solid Waste Operating

Code: 341

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS	1,584,919	1,593,068	1,774,527	809,152	1,621,255	1,769,317	-0.3%
TOTAL EXPEND. & ENCUMB.	1,692,128	1,691,368	1,807,743	837,247	1,733,227	1,851,755	2.4%
NET OPERATIONS	(107,209)	(98,300)	(33,216)	(28,095)	(111,972)	(82,438)	-148.2%
CAPITAL IMPROVEMENTS	0	203,642	50,000	0	0	79,500	59.0%
TRANSFERS IN	0	0	0	0	0	0	0.0%
TRANSFERS OUT	29,343	36,852	27,784	13,892	27,784	33,851	21.8%
NET INCOME (DEFICIT)	(136,552)	(338,794)	(111,000)	(41,987)	(139,756)	(195,789)	-76.4%
BALANCE AT BEGINNING OF YEAR	2,050,135	1,913,583	1,672,992	1,574,789	1,574,789	1,435,033	-14.2%
ENCUMBERED	16,120	7,395		804,000			
BALANCE AT END OF YEAR	1,897,463	1,567,394	1,561,992	728,802	1,435,033	1,239,244	-20.7%

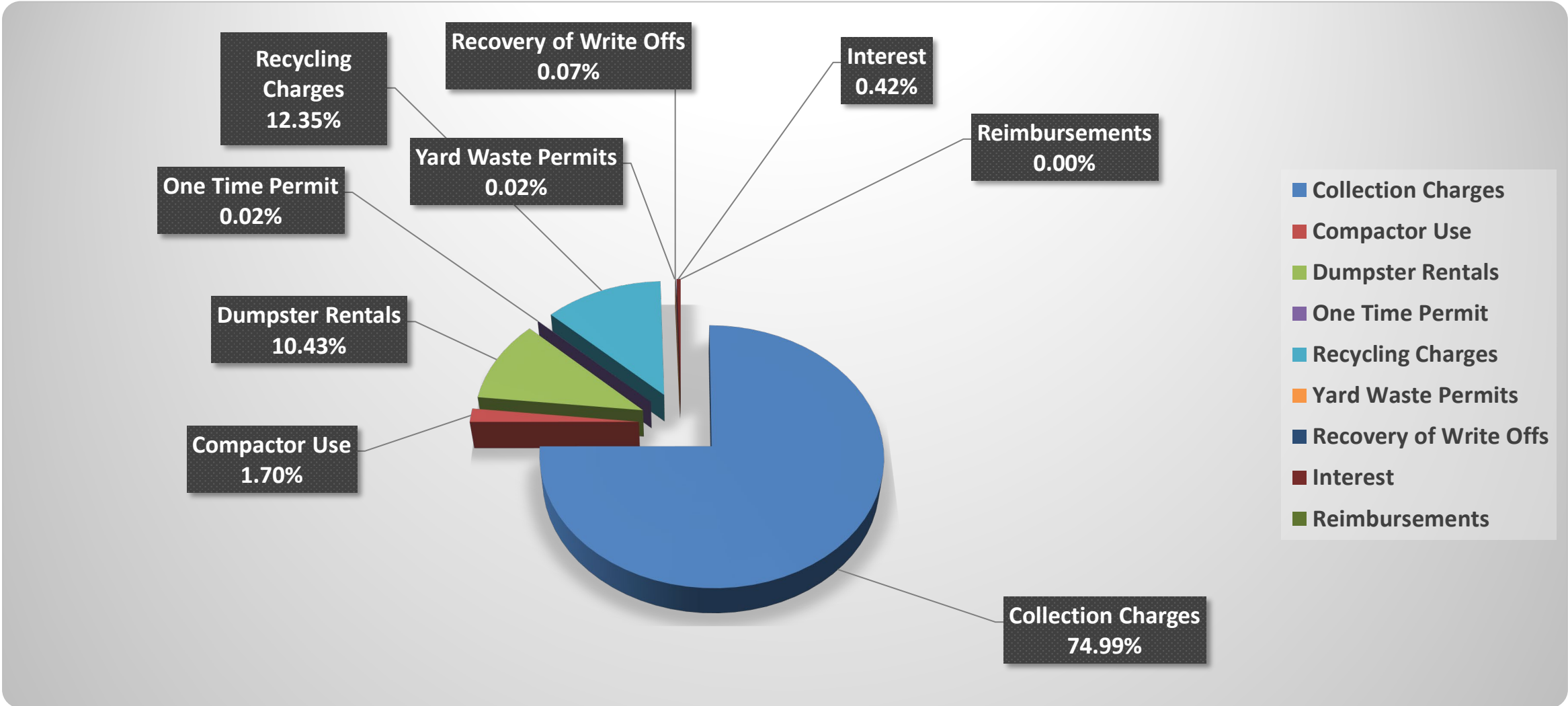


SUMMARY OF RECEIPTS

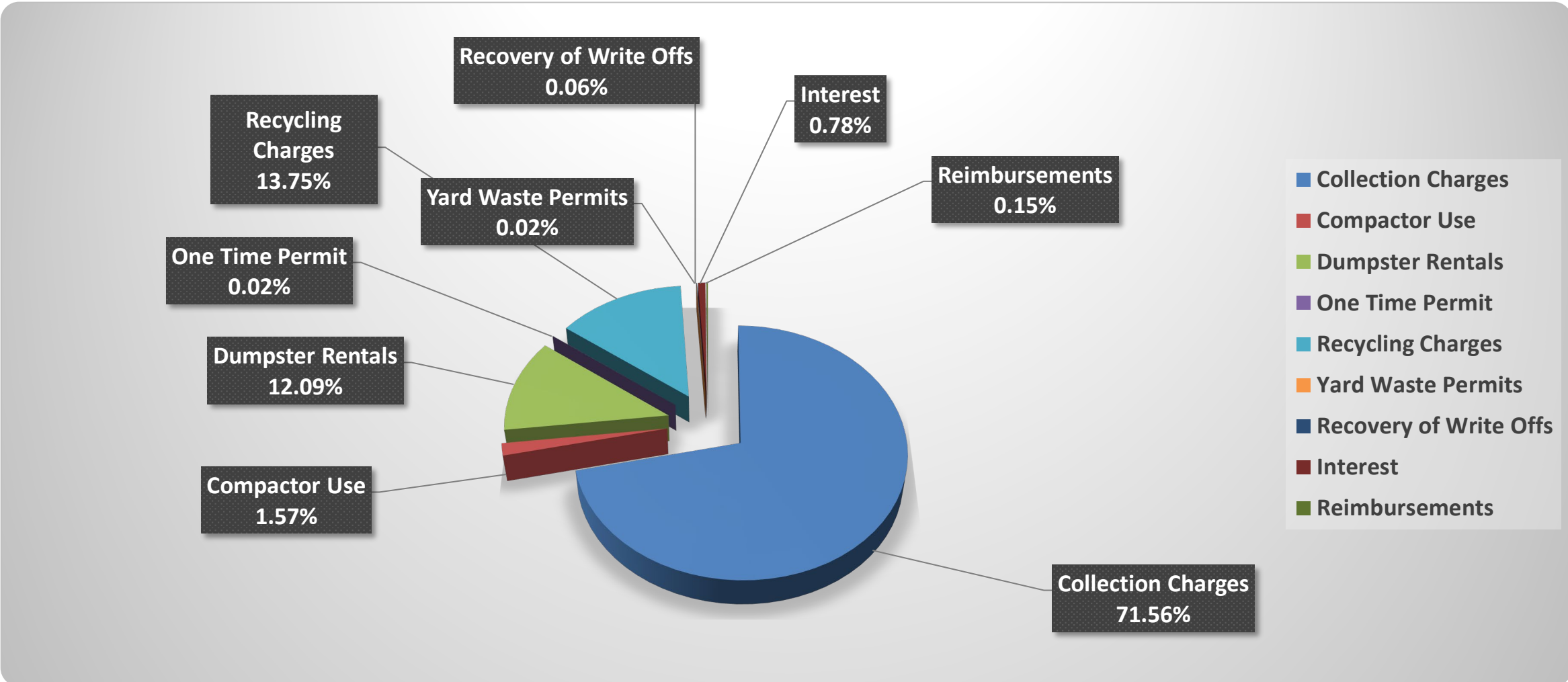
Fund: Solid Waste Operating
Code: 341

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40267	Miscellaneous State Grant							0.0%
40639	Collection Charges	1,124,141	1,130,822	1,326,786	578,208	1,160,000	1,326,786	0.0%
40642	Compactor Use	28,080	21,285	30,000	12,150	25,500	30,000	0.0%
40644	Dumpster Rentals	182,461	187,113	184,620	97,030	196,000	184,620	0.0%
40645	One Time Permit	720	350	300	125	250	300	0.0%
40647	Recycling Charges	208,834	219,887	218,566	111,268	223,000	218,566	0.0%
40648	Yard Waste Permits			350	150	300	350	0.0%
40649	Recovery of Write Offs	1,385	1,742	1,200	452	1,000	1,200	0.0%
41101	Interest	37,640	22,376	12,705	7,269	12,705	7,495	-41.0%
41222	Reimbursements	1,658	9,493		2,500	2,500		0.0%
	RECEIPTS	1,584,919	1,593,068	1,774,527	809,152	1,621,255	1,769,317	-0.3%
	TRANSFERS FROM:							
42353	Landfill Post-Closure Fund							0.0%
	TRANSFERS	0	0	0	0	0	0	0.0%
	TOTAL REVENUE	1,584,919	1,593,068	1,774,527	809,152	1,621,255	1,769,317	-0.3%

2022 Budgeted Solid Waste Fund Revenues



2021 Projected Solid Waste Fund Revenues



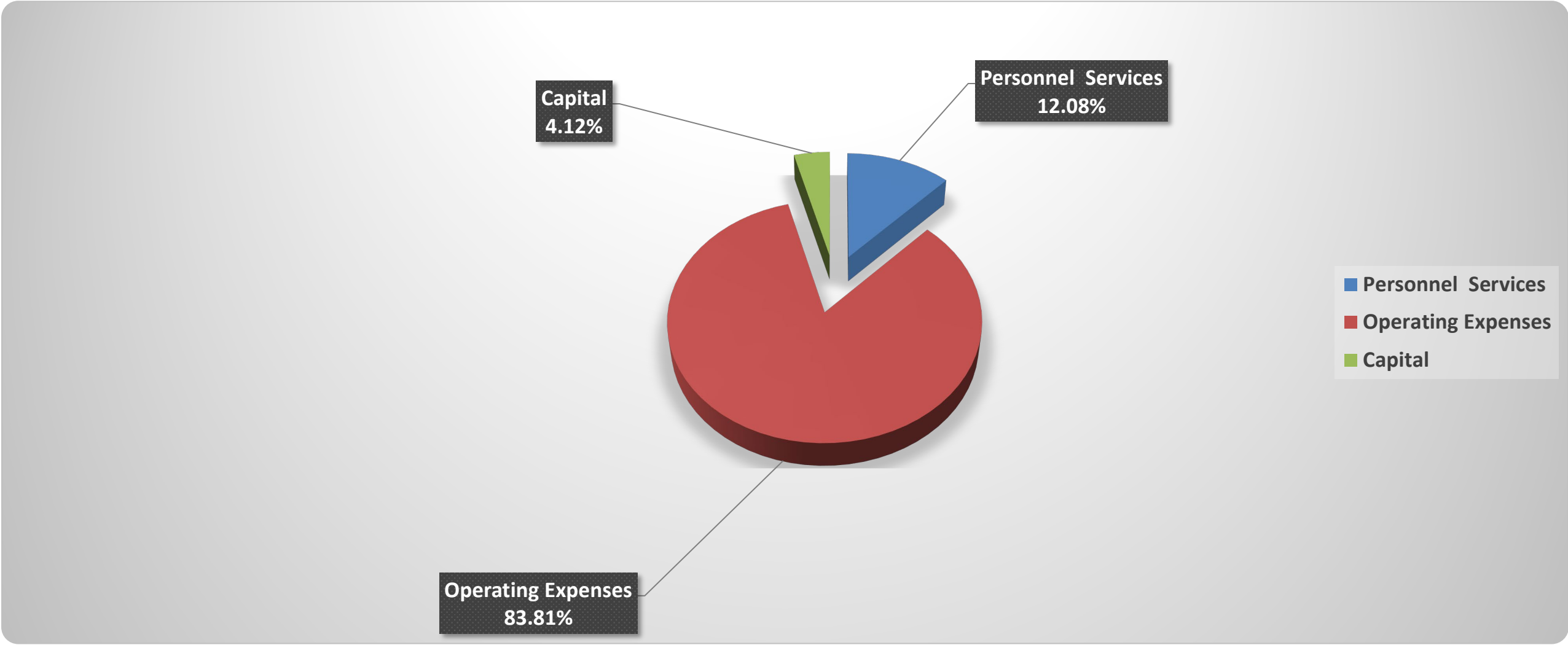
SUMMARY OF EXPENDITURES

Fund: Solid Waste Operating
Code: 341

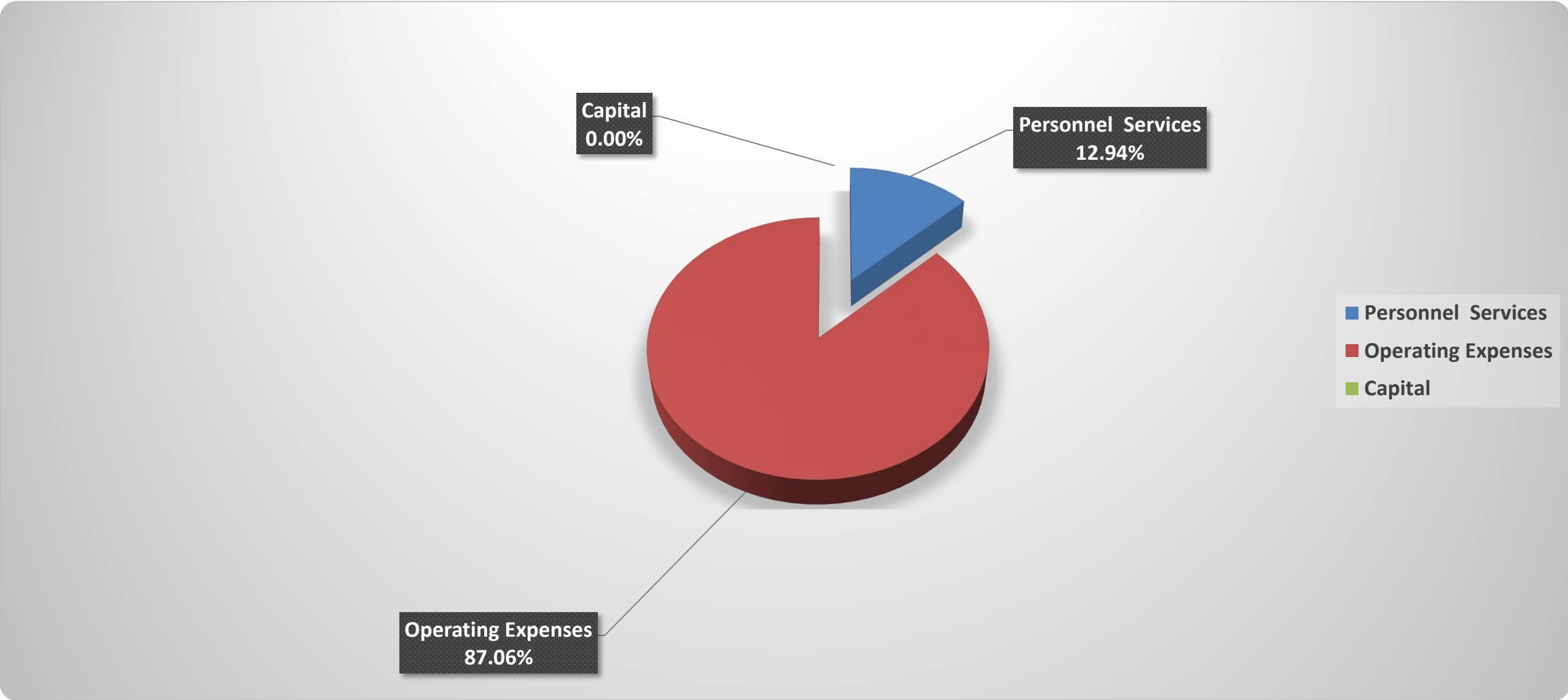
Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
851	Solid Waste Collection & Transfer Station	1,438,513	1,640,181	1,537,460	702,202	1,463,935	1,570,941	2.2%
852	Solid Waste Administration	57,322	58,696	67,634	31,331	63,250	69,155	2.2%
854	Solid Waste Billing	132,368	136,777	139,436	65,462	142,947	148,064	6.2%
855	Solid Waste Fund Insurance	8,213	8,213	8,213	8,595	8,595	8,595	4.7%
856	Post-closure Annual Costs	55,712	51,143	105,000	29,657	54,500	134,500	28.1%
999.53110	Transfer to General Fund	29,343	36,852	27,784	13,892	27,784	33,851	21.8%
	OPERATING COST	1,721,471	1,931,862	1,885,527	851,139	1,761,011	1,965,106	4.2%
	TOTAL EXPENDITURES	1,721,471	1,931,862	1,885,527	851,139	1,761,011	1,965,106	4.2%

Transfer to General Fund includes 20% of New Municipal Building budget - \$35,651

2022 Budgeted Solid Waste Fund Expenditures



2021 Projected Solid Waste Fund Expenditures



Fund: Solid Waste Operating
Division: Utility Services
Code: 341.851

DEPARTMENT: Solid Waste Collection & Transfer Station

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	37,821	39,003	40,311	20,079	40,311	41,496	2.9%
52111	Overtime	2,369	339	2,484	247	500	2,558	3.0%
52120	Personnel Benefits	12,829	12,999	21,024	6,734	21,024	21,276	1.2%
	TOTAL	53,019	52,341	63,819	27,060	61,835	65,330	2.4%

OPERATING EXPENSES

52310	Uniform	299	210	50	84	200	50	0.0%
52311	Electric Services	279	280	1,000	139	300	1,000	0.0%
52340	Contracted Services	1,229,390	1,246,499	1,278,786	609,854	1,250,000	1,310,756	2.5%
52346	Transfer Station	27,677	26,372	32,275	10,320	22,000	32,275	0.0%
52347	OEPA Landfill Surcharges	37,811	38,565	58,835	19,317	40,000	58,835	0.0%
52348	General Recycling	68,156	60,644	73,595	31,496	64,000	73,595	0.0%
52357	Sidewalk & Trash Bin Cleaning	13,940	11,628	17,100		17,000	17,100	0.0%
52383	Composting	7,942		11,000	3,932	8,000	11,000	0.0%
52420	Operating Supplies			350		200	350	0.0%
52430	Vehicle Maintenance			350		200	350	0.0%
52470	Fuel			300		200	300	0.0%
	TOTAL	1,385,494	1,384,198	1,473,641	675,142	1,402,100	1,505,611	2.2%

CAPITAL OUTLAY

64706	Replacement of 1997 Tub Grinder #77		203,642					0.0%
	TOTAL	0	203,642	0	0	0	0	0.0%

TOTAL EXPENDITURES	1,438,513	1,640,181	1,537,460	702,202	1,463,935	1,570,941	2.2%
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OEPA landfill surcharges have increased due to the State House Bill 66 fee and the Butler County District fee

PERSONNEL

- (1) FT Street Operations Specialist, 25%
- (1) FT Service Worker I, 50%
- (1) FT Service Worker III, 15%

COMPOSTING Drop-off recycling trial (food scraps)

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.852

DEPARTMENT: Solid Waste Administration

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	29,595	40,748	42,051	21,607	42,051	43,301	3.0%
52111	Overtime	708	454	734	239	600	756	3.0%
52120	Personnel Benefits	24,343	14,482	14,749	7,684	14,749	14,998	1.7%
	TOTAL	54,646	55,684	57,534	29,530	57,400	59,055	2.6%

OPERATING EXPENSES

52310	Uniform			250		250	250	0.0%
52313	Telephone	1,511	1,460	3,550	705	1,460	3,550	0.0%
52330	Training & Travel			1,500		750	1,500	0.0%
52331	Professional Service			1,000		500	1,000	0.0%
52340	Contracted Services	376		300		100	300	0.0%
52360	Advertising			200		100	200	0.0%
52370	Printing & Reproduction			200		140	200	0.0%
52380	Memberships & Subscriptions			400		200	400	0.0%
52410	Office Supplies			500		200	500	0.0%
52411	Postage	43	42	100	5	50	100	0.0%
52430	Vehicle Maintenance		763	500		700	500	0.0%
52440	Small Tools & Equipment	746	747	800	1,091	1,100	800	0.0%
52470	Fuel			800		300	800	0.0%
52490	Refunds							0.0%
	TOTAL	2,676	3,012	10,100	1,801	5,850	10,100	0.0%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES		57,322	58,696	67,634	31,331	63,250	69,155	2.2%
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PERSONNEL

- (1) FT Service Director, 10%
- (1) FT Environmental Specialist, 40%

Fund: Solid Waste Operating

Division: Utility Services

Code: 341.854

DEPARTMENT:

Solid Waste Billing

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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PERSONNEL SERVICES

52110	Salaries & Wages	71,304	75,475	74,028	35,808	73,000	76,239	3.0%
52111	Overtime	1,383	1,595	2,250	426	2,250	2,318	3.0%
52120	Personnel Benefits	29,069	27,157	29,835	13,192	29,835	30,291	1.5%
	TOTAL	101,756	104,227	106,113	49,426	105,085	108,848	2.6%

OPERATING EXPENSES

52327	Audit & CAFR Fees	3,967	4,170	4,600	2,872	4,750	4,750	3.3%
52329	Bank & Investment Fees	11,083	12,638	10,998	6,323	14,000	14,000	27.3%
52330	Training & Travel	1,195	63	800		800	800	0.0%
52340	Contracted Services	7,154	7,055	7,500	2,396	8,500	9,808	30.8%
52360	Advertising	13	31	50		50	50	0.0%
52364	Cyber Insurance	500	645	525	912	912	958	82.5%
52370	Printing & Reproduction	247	1,017	1,050	182	1,050	1,050	0.0%
52380	Memberships & Subscriptions	200	245	500	182	500	500	0.0%
52410	Office Supplies	459	800	800	306	800	800	0.0%
52411	Postage	5,794	5,886	6,500	2,863	6,500	6,500	0.0%
	TOTAL	30,612	32,550	33,323	16,036	37,862	39,216	17.7%

CAPITAL OUTLAY

52520	Equipment							0.0%
	TOTAL	0	0	0	0	0	0	0.0%

TOTAL EXPENDITURES	132,368	136,777	139,436	65,462	142,947	148,064	6.2%
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PERSONNEL

- (1) FT Finance Director, 10%
- (1) FT Assistant Finance Director, 30%
- (2) FT Collection Specialist, 30%
- (1) FT Finance Specialist, 10%

OPERATING EXPENSE

Contracted services reflects BS&A software, Creative Cloud licenses, Paylocity software and Balancing Act software
Sensus utility billing software maintenance, outsourced billing, repairs to handheld meter readers, collection agency fees

Bank/Investment fees reflects cost of professional management of investments, and VISA/MC fees

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.855

DEPARTMENT: Solid Waste Fund Insurance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52350	General Liability							0.0%
52351	Landfill Property Insurance	8,213	8,213	8,213	8,595	8,595	8,595	4.7%
52355	Claims Paid							0.0%
	TOTAL	8,213	8,213	8,213	8,595	8,595	8,595	4.7%
TOTAL EXPENDITURES		8,213	8,213	8,213	8,595	8,595	8,595	4.7%

OPERATING EXPENSES

General Insurance & Liability includes general liability, buildings & contents, public official liability fleet, flood and earthquake insurance

Property insurance represents separate coverage for the \$4M landfill cap

In 2005 the city council determined (based on information provided from finance and service departments) not to renew the pollution liability insurance coverage

Fund: Solid Waste Operating
Division: Utility Services
Code: 341.856

DEPARTMENT: Landfill Post-Closure

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
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OPERATING EXPENSES

52435	Post-Closure Costs	55,712	51,143	55,000	29,657	54,500	55,000	0.0%
CAPITAL OUTLAY								
52521	Groundwater Wells			50,000			79,500	59.0%
TOTAL EXPENDITURES		55,712	51,143	105,000	29,657	54,500	134,500	28.1%

OPERATING EXPENSES

Biosolids Application, Seed, Straw, Erosion Control		
Contracted and professional services:		
Leachate and groundwater sampling and analysis		36,700
Vegetative landfill cap improvements		10,000
Sedimentation pond and leachate collection channel maintenance		2,300
Other		<u>6,000</u>
Total		55,000

CAPITAL OUTLAY

Additional \$29,500 is attributed to Voluntary Closed Landfill Methane Emissions Reduction program

SUMMARY OF BALANCES

Fund: Landfill Post - Closure Investment Fund

Code: 353

	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
TOTAL RECEIPTS/TRANSFERS	29,105	23,601	10,822	6,073	10,822	4,800	-55.6%
TOTAL EXPENDITURES/TRANSFERS	1,038	1,066	1,200	535	1,080	1,200	0.0%
NET INCOME (DEFICIT)	28,067	22,535	9,622	5,538	9,742	3,600	-62.6%
BALANCE AT BEGINNING OF YEAR	1,158,404	1,186,471	1,207,396	1,209,006	1,209,006	1,218,748	0.9%
ENCUMBERED							
BALANCE AT END OF YEAR	1,186,471	1,209,006	1,217,018	1,214,544	1,218,748	1,222,348	0.4%

SUMMARY OF RECEIPTS

Fund: Landfill Post - Closure Investment Fund

Code: 353

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
RECEIPTS								
41101	Interest	29,105	23,601	10,822	6,073	10,822	4,800	-55.6%
	RECEIPTS	29,105	23,601	10,822	6,073	10,822	4,800	-55.6%
42341	Transfer from Refuse Fund							
	TOTAL REVENUE	29,105	23,601	10,822	6,073	10,822	4,800	-55.6%

SUMMARY OF EXPENDITURES

Division: Utility Services

DEPARTMENT:

Landfill Post-Closure

Code: 353.856

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
EXPENDITURES								
52329	Bank & Investment Fees	1,038	1,066	1,200	535	1,080	1,200	0.0%
	TOTAL OPERATING EXP	1,038	1,066	1,200	535	1,080	1,200	0.0%
TRANSFERS								
999.53341	Transfer to Refuse Fund							0.0%
	TOTAL EXPENDITURES	1,038	1,066	1,200	535	1,080	1,200	0.0%

The Landfill Investment fund is the result of the release in 2000 by the OEPA of the 1995 post-closure trust fund, which was required (by Ohio Law) when the City formally capped the landfill. The fund proceeds will be drawn down as needed to help offset refuse operating costs in order to help keep the refuse billing rates reduced.

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**Summary Of Revenues, Expenditures, And Fund Balances
Internal Service Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Intergovernmental Receipts	29,470	26,344	25,009	48,420	48,420
Interest Income	9,093	11,719	12,724	8,260	3,848
Miscellaneous	2,637,126	3,791,756	2,542,064	2,391,867	2,533,667
Total Revenue	2,675,689	3,829,819	2,579,797	2,448,547	2,585,935
Expenditures:					
Other Non-Operating Charges	2,882,041	3,592,988	2,637,961	2,622,521	2,639,321
Total Expenditures	2,882,041	3,592,988	2,637,961	2,622,521	2,639,321
Advance-In	5,000	5,000	5,000	5,000	5,000
Advance-Out	5,000	5,000	5,000	5,000	5,000
	0	0	0	0	0
Excess Revenue Over Expenditures	(206,352)	236,831	(58,164)	(173,974)	(53,386)
Encumbrances Outstanding	1,250	3,000	3,500	0	0
Cash Carry-Over Balance	720,601	514,249	751,080	759,575	544,471
Total	512,999	748,080	689,416	585,601	491,085

**Employee Benefits Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds
Code: 230

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40901	Premiums (from account 52120)	1,698,300	1,676,625	1,728,900	860,625	1,717,425	1,728,900	0.0%
40902	Premiums (Cobra)	812	6,642		3,229	3,229		0.0%
40903	Premiums Group Life (from account 52120)	16,095	16,389	23,154		17,275	23,154	0.0%
40904	Employee Contribution	240,215	235,379	249,238	114,562	220,788	249,238	0.0%
40905	Flexible Spending Contributions	64,092	70,499	74,266	37,229	75,695	74,266	0.0%
41101	Interest	10,545	11,935	7,738	3,220	6,440	3,541	-54.2%
41222	Reimbursements	1,629,362	435,299	105,000	497,661	590,000	230,000	119.0%
TOTAL RECEIPTS		3,659,421	2,452,768	2,188,296	1,516,526	2,630,852	2,309,099	5.5%
TOTAL EXPENDITURES		3,423,902	2,508,311	2,365,792	1,397,572	2,777,974	2,365,792	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES - IN - General - 43110		5,000	5,000	5,000	5,000	5,000	5,000	0.0%
ADVANCES - OUT - General - 55110		5,000	5,000	5,000	0	5,000	5,000	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		235,519	(55,543)	(177,496)	123,954	(147,122)	(56,693)	68.1%
BALANCE AT BEGINNING OF YEAR		459,660	695,179	698,675	639,636	639,636	492,514	-29.5%
ENCUMBERED		3,000	3,500		26,907			
BALANCE AT END OF YEAR		692,179	636,136	521,179	736,683	492,514	435,821	-16.4%

Revenues

2017 - 2022 premium revenue is based on transfers from operating departments of \$1,275 per employee per month

SUMMARY OF EXPENDITURES

Division: Internal Service
Code: 230.900

DEPARTMENT: Medical Insurance

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52800	Life Insurance Premiums	15,553	16,343	23,154	8,612	17,125	23,154	0.0%
52801	Medical Insurance Premiums	418,594	456,476	386,324	248,564	530,000	386,324	0.0%
52803	Medical Claims - Employees	1,003,297	408,959	592,251	96,987	400,000	592,251	0.0%
52804	Dental Claims - Employees	31,881	24,939	44,478	14,979	28,000	44,478	0.0%
52805	Prescription Claims	753,325	791,490	324,143	462,110	800,000	324,143	0.0%
52806	Vision Claims - Employees	1,385	762	2,524	545	1,000	2,524	0.0%
52807	Medical Claims - Dependents	1,009,735	614,580	719,332	440,356	700,000	719,332	0.0%
52808	Dental Claims - Dependents	48,894	44,235	58,480	20,861	53,000	58,480	0.0%
52809	Vision Claims - Dependents	1,095	748	2,416	615	750	2,416	0.0%
52810	Employee Assistance Program	4,675	4,776	4,748	2,417	4,833	4,748	0.0%
52811	Administrative Fees	76,767	73,856	133,676	58,751	169,000	133,676	0.0%
52812	Employee MSA Distribution	58,701	71,147	74,266	42,775	74,266	74,266	0.0%
TOTAL EXPENDITURES		3,423,902	2,508,311	2,365,792	1,397,572	2,777,974	2,365,792	0.0%

Internal Service Fund
SUMMARY OF RECEIPTS, AND BALANCES

Miscellaneous Funds

Code: 370

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40259	Talawanda Reimbursement	862	6,429	6,420	4,983	1,000	6,420	0.0%
40284	Fuel Oxford Township	25,482	18,580	42,000	11,381	22,600	42,000	0.0%
40617	Miscellaneous	30	5		40	40		
40621	Postage	8,229	9,148	18,000	5,121	10,200	18,000	0.0%
40622	Fuel	131,593	86,603	190,309	71,962	165,000	207,109	8.8%
41101	Interest - Investments	1,174	789	522	266	522	307	-41.2%
41222	Reimbursements	3,028	5,475	3,000	1,915	1,915	3,000	0.0%
TOTAL RECEIPTS		170,398	127,029	260,251	95,668	201,277	276,836	6.4%
TOTAL EXPENDITURES		169,086	129,650	256,729	90,532	202,600	273,529	6.5%
TRANSFERS IN								
	Transfer from General Fund							0.0%
	Transfer from Street Fund							0.0%
	Transfer from Parking Fund							0.0%
	Transfer from Water Fund							0.0%
	Transfer from Sewer Fund							0.0%
	Transfer from Refuse Fund							0.0%
TOTAL TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN		0	0	0	0	0	0	0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		1,312	(2,621)	3,522	5,136	(1,323)	3,307	-6.1%
BALANCE AT BEGINNING OF YEAR		54,589	55,901	60,900	53,280	53,280	51,957	-14.7%
ENCUMBERED					161,002			
BALANCE AT END OF YEAR		55,901	53,280	64,422	(102,586)	51,957	55,264	-14.2%

SUMMARY OF EXPENDITURES

Division: Internal Service

DEPARTMENT:

Internal Chargebacks

Code: 370.510

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52411	Postage	12,491	15,207	18,000	6,987	14,000	18,000	0.0%
52470	Fuel	156,595	114,443	238,729	83,545	188,600	255,529	7.0%
997.55110	Return Advance to General Fund							0.0%
TOTAL EXPENDITURES		169,086	129,650	256,729	90,532	202,600	273,529	6.5%

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**Summary Of Revenues, Expenditures, And Fund Balances
Fiduciary Funds**

	Actual 2018	Actual 2019	Actual 2020	Budgeted 2021	Budgeted 2022
Revenues:					
Hotel Taxes	271,952	268,953	121,811	135,400	220,000
Permits and Fees	4,351	2,738	2,334	6,900	6,900
Total Revenue	276,303	271,691	124,145	142,300	226,900
Expenditures:					
Other Non-Operating Charges	259,986	271,691	124,145	142,300	226,900
Total Expenditures	259,986	271,691	124,145	142,300	226,900
Transfers-Out	16,317	0	0	0	0
	(16,317)	0	0	0	0
Excess Revenue Over Expenditures	0	0	0	0	0
Cash Carry-Over Balance	0	0	0	0	0
Total	0	0	0	0	0

**Hotel and Convention Tax Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 120

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40203 - 40210	Tax Proceeds	268,953	121,811	135,400	84,442	190,000	220,000	62.5%
	TOTAL RECEIPTS	268,953	121,811	135,400	84,442	190,000	220,000	62.5%
	TOTAL EXPENDITURES	268,953	121,811	135,400	84,442	190,000	220,000	62.5%
	NET OPERATIONS	0	0	0	0	0	0	0.0%
	TRANSFERS IN	0	0	0	0	0	0	0.0%
	TRANSFERS OUT	0	0	0	0	0	0	0.0%
	NET INCOME (DEFICIT)	0	0	0	0	0	0	0.0%
	BALANCE AT BEGINNING OF YEAR	0	0	0	0	0	0	0.0%
	ENCUMBERED							
	BALANCE AT END OF YEAR	0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Agency DEPARTMENT: Convention & Hotel
Code: 120.311

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52340	Contractual Services	268,953	121,811	135,400	84,442	190,000	220,000	62.5%
999.53110	Transfer to General fund							0.0%
	TOTAL EXPENDITURES	268,953	121,811	135,400	84,442	190,000	220,000	62.5%

This fund is a pass-through Agency fund. We collect a total of 6% hotel tax. It consists, per state law, of a 3% hotel tax and a 3% convention tax. Oxford Ordinance #3098 passed in August 2008 states the city will provide OVB with funding of 94% the 3% convention tax. Ordinance #3492 passed in November 20, 2018 states the City will provide Enjoy Oxford with 100% of the 3% convention tax.

**Board of Building Standards Fund
SUMMARY OF RECEIPTS, AND BALANCES**

Miscellaneous Funds

Code: 414

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
40702	OBBC Commercial Fee	2,181	1,965	6,072	1,125	1,965	6,072	0.0%
40705	OBBC Residential Fee	557	369	828	141	369	828	0.0%
TOTAL RECEIPTS		2,738	2,334	6,900	1,266	2,334	6,900	0.0%
TOTAL EXPENDITURES		2,738	2,334	6,900	1,266	2,334	6,900	0.0%
TRANSFERS IN		0	0	0	0	0	0	0.0%
TRANSFERS OUT		0	0	0	0	0	0	0.0%
ADVANCES IN		0	0	0	0	0	0	0.0%
ADVANCES OUT		0	0	0	0	0	0	0.0%
EXCESS OF RECEIPTS OVER EXPENDITURES		0	0	0	0	0	0	0.0%
BALANCE AT BEGINNING OF YEAR		0	0	0	0	0	0	0.0%
ENCUMBERED								
BALANCE AT END OF YEAR		0	0	0	0	0	0	0.0%

SUMMARY OF EXPENDITURES

Division: Community Environment

DEPARTMENT:

Inspections

Code: 414.320

Account Number	Description	2019 Actual	2020 Actual	2021 Budget	2021 June	2021 Projected	2022 Budget	% Over 2021
52322	OBBC Commercial Fee	2,150	1,965	6,072	1,125	1,965	6,072	0.0%
52323	OBBC Residential Fee	588	369	828	141	369	828	0.0%
TOTAL EXPENDITURES		2,738	2,334	6,900	1,266	2,334	6,900	0.0%

This fund is a pass-through Agency fund with the OBBC fees being remitted to the State of Ohio

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ORDINANCE NO. 3646

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2022 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: To provide for the current expenses and expenditures of the City of Oxford during the fiscal year ending December 31, 2022, the following sums be and they are hereby set aside and appropriated as follows:

GENERAL FUND 110

SECURITY OF PERSONS & PROPERTY	
Personnel Services	4,973,470
Other Services & Charges	<u>1,055,506</u>
Total Appropriations	6,028,976
PUBLIC HEALTH AND WELFARE	
Other Services & Charges	<u>166,774</u>
Total Appropriations	166,774
LEISURE TIME ACTIVITIES	
Personnel Services	1,312,587
Other Services & Charges	<u>550,041</u>
Total Appropriations	1,862,628
COMMUNITY ENVIRONMENT	
Personnel Services	674,572
Other Services & Charges	<u>318,688</u>
Total Appropriations	993,260
GENERAL GOVERNMENT	
Personnel Services	1,119,955
Other Services & Charges	<u>1,132,815</u>
Total Appropriations	2,252,770
TRANSFERS TO OTHER FUNDS	
Other Services & Charges	<u>1,393,477</u>
Total Appropriations	1,393,477
ADVANCES TO OTHER FUNDS	
Other Services & Charges	<u>3,527,837</u>
Total Appropriations	3,527,837
TOTAL GENERAL FUND APPROPRIATIONS	16,225,722

SPECIAL REVENUE FUNDS

STREET FUND 122	
Personnel Services	822,880
Other Services & Charges	<u>538,767</u>
Total Appropriations	1,361,647
STATE HIGHWAY IMPROVEMENT FUND 123	
Other Services & Charges	<u>20,200</u>
Total Appropriations	20,200
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 126	
Other Services & Charges	<u>112,778</u>
Total Appropriations	112,778
COMMUNITY DEVELOPMENT BLOCK GRANT LOAN FUND 128	
Other Services & Charges	<u>160,000</u>
Total Appropriations	160,000
PARKING FUND 130	
Personnel Services	468,311
Other Services & Charges	177,582
Transfer to Other Funds	<u>75,485</u>
Total Appropriations	721,378
AFFORDABLE HOUSING TRUST FUND 212	
Other Services & Charges	<u>20,000</u>
Total Appropriations	20,000
LAW ENFORCEMENT TRUST FUND 410	
Other Services & Charges	<u>21,300</u>
Total Appropriations	21,300
ENFORCEMENT & EDUCATION FUND 412	
Other Services & Charges	<u>16,000</u>
Total Appropriations	16,000
FIRE/EMS FUND 418	
Personnel Services	1,903,027
Other Services & Charges	<u>658,615</u>
Total Appropriations	2,561,642
OVI TASK FORCE FUND 419	
Personnel Services	59,355
Other Services & Charges	165,645
Advance to Other Funds	<u>225,000</u>
Total Appropriations	450,000

SOUTHPOINTE TIF DISTRICT 1 FUND 420	
Transfers to Other Funds	<u>268,230</u>
Total Appropriations	268,230
SOUTHPOINTE TIF DISTRICT 2 FUND 421	
Transfers to Other Funds	<u>6,815</u>
Total Appropriations	6,815
SOUTHPOINTE TIF DISTRICT 3 FUND 422	
Transfers to Other Funds	<u>10,227</u>
Total Appropriations	10,227
SOUTHPOINTE TIF DISTRICT 4 FUND 423	
Transfers to Other Funds	<u>10,203</u>
Total Appropriations	10,203
SOUTHPOINTE TIF DISTRICT 5 FUND 424	
Transfers to Other Funds	<u>10,150</u>
Total Appropriations	10,150
OXFORD AREA TRAIL PROPERTY TAX FUND 425	
Other Services & Charges	15,000
Transfers to Other Funds	<u>1,035,000</u>
Total Appropriations	1,050,000
CORONAVIRUS LOCAL FISCAL RECOVERY FUND 429	
Other Services & Charges	<u>1,210,399</u>
Total Appropriations	1,210,399
TOTAL SPECIAL REVENUE FUNDS APPROPRIATIONS	8,010,969
<u>DEBT SERVICE FUNDS</u>	
AQUATIC CENTER IMPROVEMENT DEBT SERVICE FUND 150	
Other Services & Charges	<u>305,250</u>
Total Appropriations	305,250
SOUTHPOINTE TIF IMPROVEMENT DEBT SERVICE FUND 151	
Other Services & Charges	<u>305,625</u>
Total Appropriations	305,625
TOTAL DEBT SERVICE FUND APPROPRIATIONS	610,875
<u>CAPITAL IMPROVEMENT FUNDS</u>	
CAPITAL EQUIPMENT FUND 140	
Other Services & Charges	<u>313,975</u>
Total Appropriations	313,975

CAPITAL IMPROVEMENT FUND 141	
Other Services & Charges	725,000
Advance to Other Funds	<u>276,500</u>
Total Appropriations	1,001,500
PARKING IMPROVEMENT FUND 142	
Other Services & Charges	<u>100,000</u>
Total Appropriations	100,000
OAT CAPITAL IMPROVEMENT FUND 144	
Personnel Services	31,936
Other Services & Charges	5,500,000
Advance to Other Funds	<u>2,871,337</u>
Total Appropriations	8,403,273
AQUATIC CENTER CAPITAL IMPROVEMENT FUND 145	
Other Services & Charges	<u>11,059</u>
Total Appropriations	11,059
SPECIAL ASSESSMENT FUND 417	
Other Services & Charges	150,000
Advance to Other Funds	<u>150,000</u>
Total Appropriations	300,000
TOTAL CAPITAL IMPROVEMENT FUND APPROPRIATIONS	10,129,807
<u>ENTERPRISE FUNDS</u>	
WATER (OPERATING) FUND 321	
Personal Services	1,501,625
Other Services & Charges	735,760
Transfers to Other Funds	<u>465,342</u>
Total Appropriations	2,702,727
WATER IMPROVEMENT FUND 322	
Other Services & Charges	<u>2,864,400</u>
Total Appropriations	2,864,400
WATER CAPITAL EQUIPMENT FUND 320	
Other Services & Charges	<u>64,460</u>
Total Appropriations	64,460
WASTEWATER (OPERATING) FUND 331	
Personal Services	1,801,180
Other Services & Charges	909,584
Transfers to Other Funds	<u>260,248</u>
Total Appropriations	2,971,012

WASTEWATER IMPROVEMENT FUND 332	
Other Services & Charges	<u>1,199,400</u>
Total Appropriations	1,199,400
WASTEWATER CAPITAL EQUIPMENT FUND 330	
Other Services & Charges	<u>114,278</u>
Total Appropriations	114,278
STORM WATER FUND 351	
Other Services & Charges	<u>30,000</u>
Total Appropriations	30,000
SOLID WASTE (OPERATING) FUND 341	
Personal Services	233,233
Other Services & Charges	1,698,022
Transfer to Other Funds	<u>33,851</u>
Total Appropriations	1,965,106
LANDFILL POST-CLOSURE INVESTMENT FUND 353	
Other Services & Charges	<u>1,200</u>
Total Appropriations	1,200
TOTAL ENTERPRISE FUNDS APPROPRIATIONS	11,912,583
<u>INTERNAL SERVICE FUNDS</u>	
EMPLOYEE BENEFITS FUND 230	
Other Services & Charges	2,365,792
Advance to Other Funds	<u>5,000</u>
Total Appropriations	2,370,792
INTERNAL SERVICE FUND 370	
Other Services & Charges	<u>273,529</u>
Total Appropriations	273,529
TOTAL INTERNAL SERVICE FUNDS APPROPRIATIONS	2,644,321
<u>FIDUCIARY FUNDS</u>	
HOTEL & CONVENTION TAX FUND 120	
Other Services & Charges	<u>220,000</u>
TOTAL APPROPRIATIONS	220,000
BOARD OF BUILDING STANDARDS FUND 414	
Other Services & Charges	<u>6,900</u>
Total Appropriations	6,900
TOTAL FIDUCIARY FUNDS APPROPRIATIONS	226,900

TOTAL 2022 BUDGET APPROPRIATIONS

49,761,177

SECTION 2: The Finance Director is hereby authorized to draw warrants upon the Treasury from the amounts appropriated in this ordinance whenever claims are made, with the approval of the City Manager, where appropriate, and are legally contracted for in accordance with the law.

SECTION 3: This Ordinance shall take effect at the earliest time allowed by law.


MAYOR

ADOPTED: November 16, 2021

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: STAFF

ORDINANCE NO. 3647

AN ORDINANCE OUTLINING BUDGETED ADVANCES FOR THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2022 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The following advances are to be executed for the City of Oxford during the fiscal year ending December 31, 2022, as follows:

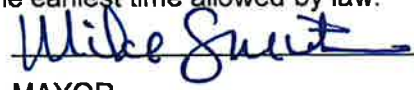
Advance from:

General Fund 110	276,500.00
Capital Improvement Fund 141	276,500.00
General Fund 110	2,871,337.00
Oxford Area Trail Capital Improvement Fund 144	2,871,337.00
General Fund 110	5,000.00
Employee Benefit Fund 230	5,000.00
General Fund 110	150,000.00
Special Assessment Fund 417	150,000.00
General Fund 110	225,000.00
OVI Task Force Fund 419	225,000.00

Advance to:

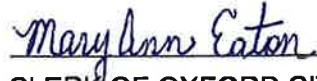
Capital Improvement Fund 141	276,500.00
General Fund 110	276,500.00
Oxford Area Trail Capital Improvement Fund 144	2,871,337.00
General Fund 110	2,871,337.00
Employee Benefit Fund 230	5,000.00
General Fund 110	5,000.00
Special Assessment Fund 417	150,000.00
General Fund 110	150,000.00
OVI Task Force Fund 419	225,000.00
General Fund 110	225,000.00

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.


MAYOR

ADOPTED: November 16, 2021

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: STAFF

ORDINANCE NO. 3648

AN ORDINANCE OUTLINING BUDGETED TRANSFERS FOR THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2022 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The following transfers are to be executed for the City of Oxford during the fiscal year ending December 31, 2022, as follows:

Transfer from:

General Fund 110	511,960.00
General Fund 110	294,465.00
General Fund 110	211,802.00
General Fund 110	305,250.00
General Fund 110	50,000.00
General Fund 110	20,000.00
Parking Fund 130	35,351.00
Parking Fund 130	30,134.00
Parking Fund 130	10,000.00
Southpointe TIF District 1 Fund 420	268,230.00
Southpointe TIF District 2 Fund 421	6,815.00
Southpointe TIF District 3 Fund 422	10,227.00
Southpointe TIF District 4 Fund 423	10,203.00
Southpointe TIF District 5 Fund 424	10,150.00
Oxford Area Trail Property Tax Fund 425	1,035,000.00
Water Fund 321	43,851.00
Water Fund 321	64,460.00
Water Fund 321	357,031.00
Wastewater Fund 331	43,851.00
Wastewater Fund 331	12,600.00
Wastewater Fund 331	203,797.00
Refuse Fund 341	33,851.00

Transfer to:

Street Fund 122	511,960.00
Capital Equipment Fund 140	294,465.00
Capital Improvement Fund 141	211,802.00
Aquatic Center Debt Service Fund 150	305,250.00
Special Assessment Fund 417	50,000.00
Fire/EMS Fund 418	20,000.00
General Fund 110	35,351.00
Street Fund 122	30,134.00
Parking Improvement Fund 142	10,000.00
Southpointe TIF Debt Service Fund 151	268,230.00
Southpointe TIF Debt Service Fund 151	6,815.00

Southpointe TIF Debt Service Fund 151	10,227.00
Southpointe TIF Debt Service Fund 151	10,203.00
Southpointe TIF Debt Service Fund 151	10,150.00
Oxford Area Trail Capital Improvement Fund 144	1,035,000.00
General Fund 110	43,851.00
Water Capital Equipment Fund 320	64,460.00
Water Capital Improvement Fund 322	357,031.00
General Fund 110	43,851.00
Wastewater Capital Equipment Fund 330	12,600.00
Wastewater Capital Improvement Fund 332	203,797.00
General Fund 110	33,851.00

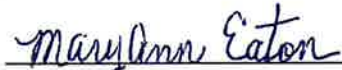
SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.



MAYOR

ADOPTED: November 16, 2021

ATTEST:



CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: STAFF

AN ORDINANCE TO ADOPT FEES AND CHARGES FOR THE FISCAL YEAR 2022.

WHEREAS, the City Manager and the Finance Director recommend City Council adopt fees for 2022, as itemized below.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Finance Director and authorizes the adoption of the fees as contained herein. Additionally, the Council authorizes the City Manager to implement changes to existing fees or add new fees as deemed appropriate.

A. RECREATION DEPARTMENT (Residents living or working in the City of Oxford)

	<u>\$ Amount</u>	<u>\$ Amount</u>
	<u>Residents</u>	<u>Non-residents</u>
<u>1) YEARLY MEMBERSHIP FEES - TRI COMMUNITY CENTER</u>		
(INCLUDES OPEN GYM AND WEIGHT ROOMS - for eligible ages)		
Child (Ages 0-9)	FREE	FREE
Youth (Ages 10-17)	7.00	8.00
Adult (Ages 18+)	14.00	16.00
<u>2) PRESCHOOL (per month)</u>		
Mon-Fri All Day	620.00	682.00
Mon-Fri Half Day	340.00	374.00
<u>3) SUMMER CAMP PROGRAM</u>		
Weekly	125.00	138.00
each additional child in family	105.00	116.00
Half-day:		
Pre-school camps	70.00	77.00
<u>4) YOUTH SPORTS LEAGUES</u>		
Basketball		
Instructional League, Grade K	65.00	72.00
Competitive League, Grade 1-2	85.00	94.00
Competitive League, Grade 3-12	95.00	105.00
Flag Football League	80.00	88.00
<u>5) ADULT SPORTS LEAGUES</u>		
Adult softball	425.00	
Adult kickball	200.00	
<u>6) RESERVATION FEES</u>		
Oxford Aquatic Center		
Reservation, per hour (competition pool only)	150.00	165.00
Reservation, per hour (activity pool only)	210.00	231.00
Reservation, per hour (both pools)	225.00	248.00
Athletic Fields		
Per game, per field	30.00	33.00
Per day, per field	140.00	160.00
Per game, per field (preps)	35.00	39.00
Per hour, per field (lights)	30.00	33.00

Community Park Gazebo Reservation

Up to 2 hours	30.00	33.00
Up to 4 hours	50.00	55.00
Up to 6 hours	65.00	72.00
Up to 8 hours	75.00	83.00

Park Shelter Reservation

Up to 2 hours	25.00	28.00
Up to 4 hours	40.00	44.00
Up to 6 hours	55.00	61.00
Up to 8 hours	65.00	72.00

Electric Tap Fee

50.00 per day

(Large machines such as ice machine,
inflatables, etc.)

7) AQUATIC CENTER

Season pool passes

Adult (18-59)	100.00	110.00
Senior (60+)	80.00	88.00
Youth (2-17)	80.00	88.00
Child under 2	FREE	FREE
Household (4 or less)	210.00	231.00

General admission

Adult (18-59)	8.00
Senior (60+)	7.00
Youth (2-17)	6.00
Child under 2	FREE

Swimming lessons

Parent/child	44.00	48.00
Preschool & Level I	50.00	55.00
Skill Level II thru V	55.00	61.00

8) SENIOR CITIZEN CENTER RENTAL

Includes kitchen & great room
(minimum 2 hour rental)

60.00 per hour 66.00 per hour

Special events and specialty class fees are established to cover the direct cost of each class/activity offered.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1) ADMINISTRATIVE ZONING REVIEW

Administrative Zoning Review Item

Building Accessory, Minor Improvement, including

Shed, Fence, and Temporary Tent - Residential 50.00

Building Accessory, Minor Improvement, including

Shed, Fence, and Temporary Tent - Commercial 100.00

One or Two-Family Residential, New home or unit addition 100.00

One or Two-Family Residential, Existing 50.00

Three-Family or more Residential 50.00 per unit

Commercial (existing and new) 200.00 per unit

Revision after the 2nd submittal 100.00

Sidewalk Use Permit	50.00	
Signs	25.00	plus \$1 per sq. ft. per side, per sign
Sign Face Change	25.00	per face
Zoning verification letter	50.00	
Site work permit or Construction Drawings	200.00	plus \$10.00 per acre
Demolition	50.00	
Zoning approval extension	50.00	
<u>2) BOARD OR COMMISSION REVIEW</u>		
a) Planning Commission		
<u>Planning Commission Item</u>		
Conditional Use Permit	500.00	plus 10.00 postage
Annexation 100% owner petition	400.00	plus 1.00 per acre
Conceptual Review	No fee	
Subdivision Development, Preliminary	570.00	plus 10.00 per lot, plus 10.00 postage
Subdivision Development, Final	570.00	plus 10.00 per lot, plus 10.00 postage
Planned Development, Preliminary	570.00	plus 100.00 per acre, plus 10.00 postage
Planned Development, Final	570.00	plus 100.00 per acre, plus 10.00 postage
Minor Amendment to Conditional Use Permit or Planned Development	150.00	
Lot Consolidation	50.00	
Lot Split	50.00	
Zoning Code Amendment	250.00	plus 10.00 postage, per topic
Zoning Map Amendment	250.00	plus 10.00 postage
Significant changes to original application	Determined by the Community Development Director at a cost not to exceed original application	
Revision beyond the 2nd submittal, requiring zoning or engineering review.	100.00	per review
b) Historic & Architectural Preservation Commission		
<u>HAPC Item</u>		
Certificate of Appropriateness	50.00	
Pre-application	No fee	
Certificate of Appropriateness for demolition of Historic Structure	250.00	
Demolition permit historic district	10% demolition cost per HAPC code	
c) Board of Zoning Appeals		
<u>BZA Item</u>		
Variance Petition	300.00	plus 100.00 for each additional variance request up to 1,000.00, plus 10.00 postage
Appeal of Administrator's Decision	50.00	
Appeal of HAPC Decision	200.00	
<u>3) DOCUMENTS, MAPS, & OTHER MATERIALS</u>		
At Media or Copy Cost Otherwise Noted		
<u>4) PLANNING AND DATA SERVICES</u>		
	45.00	per hour

C) INSPECTIONS (Building Official)

1) One, Two, and Three-Family Dwellings and Accessory Buildings (OBOA - Residential Code of Ohio - Ohio Building Officials Association)

Residential Building Item

Building - 1Fam/2Fam/3Fam - New / Add / Alt / Remodel	100.00	/ 0.30 per sq ft
Mechanical (HVAC) - New / Add / Remodel	80.00	/ 0.04 per sq ft
Electrical - New / Add / Remodel	80.00	/ 0.04 per sq ft
Second and subsequent plan review (1/4 hr increments)	60.00	per hour
Minor Alteration (per each type of permit, Bldg, Elect, HVAC)	75.00	
Accessory structures: Awnings, Decks, Sheds (Accessory building <200 sq ft do not require building review)	80.00	plus 0.15 per sq ft
Furnace or A/C Replacement	80.00	per unit
Heat Pump	80.00	
Gas Piping	75.00	
Geothermal trench/pressure test	75.00	per inspection
Electrical Service Upgrade / New / Reconnect	70.00	
Electric for Swimming Pool (In ground/above ground bonding/wiring)	90.00	
Demolition	75.00	per structure
Industrialized Unit - Foundation Only (Does not include elec. Service, decks, porches, garages or other add.)	125.00	
Roof Replacement or Structural Change	50.00	
Partial permits (where granted)	50.00	
Temporary Certificate of Occupancy (30 days)	150.00	
Certificate of Occupancy	50.00	
Occupying without a Certificate of Occupancy	250.00	
Permit extension if approved	100.00	
Copy Plans and Re-stamp	50.00	plus copy cost - estimate provided
Re-Inspection (Charge for the third and subsequent inspection)	75.00	
Non-Permit Inspection Request	75.00	
Out of Normal Hours Inspection	125.00	per hour/3 hr min
Swimming Pool deeper than 24"	90.00	
Solar Array	80.00	plus 5.00/panel
Temporary Supply	70.00	
Temporary Tent 400-699 sq. ft. with sides	75.00	plus 0.10 per sq. ft.
Temporary Tent 700 sq. ft. or more with or without sides	75.00	plus 0.10 per sq. ft.
Fence over 6 feet tall	40.00	
Work Without Permit	Doubled permit fee	
Change of Building Plans (after approval)	50.00	plus 60.00 per hour (1/4 hr increments)
Residential Code of Ohio Surcharge	Applicants covered by this Code will be assessed an additional 1% surcharge fee as mandated by Ohio Administrative Code Section 4101:8-1-03	

2) Commercial Buildings (Ohio Building Code) Commercial and residential

Commercial Building Item

Building (Except Multi-Family)	200.00	plus 0.15 per sq ft
Building (Multi-Family)	200.00	plus 0.20 per sq ft
Mechanical	200.00	plus 0.05 per sq ft
Electrical	200.00	plus 0.05 per sq ft
Minor Alteration (Per each type of Permit: Building, Electric, HVAC, etc.)	100.00	
Fire Suppression Systems (all suppressed areas)	250.00	plus 0.065 per sq ft
Kitchen Exhaust Hood	250.00	
Hood Suppression System	250.00	plus 50.00 each addl unit
Underground Fire Line	250.00	plus 0.065 per linear ft

Fire Alarm System	250.00	plus 6.50 per device
Plan Review (1/4 hr increments)	80.00	per hour
Revision to approved plans	100.00	plus plan review
Demolition	100.00	per structure
Roof Replacements	250.00	
Storage Rack Systems	250.00	plus 0.015 per sq ft
Furnace or A/C Replacement	150.00	plus 50.00 per each addl unit
Geothermal Trench/Pressure Test	100.00	per inspection
Solar Arrays	200.00	plus 5.00 per panel
Industrialized Unit	200.00	plus 0.015 per sq ft
Partial Permit (where granted)	100.00	
Temporary Certificate of Occupancy (30 days)	350.00	
Certificate of Use and Occupancy (not associated with building permit)	250.00	
Certificate of Occupancy with a permit	100.00	
Re-Inspection (Charge for the third and subsequent inspection)	100.00	per inspection
Non-Permit Inspection Request	150.00	
Out of Normal Hours Inspection	125.00	per hour/ 3 hour min
Permit extension, if approved	100.00	
Temporary-Supply	80.00	
Change of Building Plans (after approval)	50.00	plus 100.00 per hour
Fuel Storage Tank	75.00	per tank
Temporary structures, including tents	75.00	plus 0.10 per sq. ft.
Awnings	75.00	
Signs	125.00	without electric
	150.00	with electric
Fence over 6 feet tall	50.00	
Work without a permit	Doubled Permit Fee	
Gas Piping	75.00	
OBC Surcharge	Applications covered by the OBC will be assessed an additional 3% surcharge fee as mandated by Ohio Administrative Code Section 4101:2-1-50(b)	

3) Rental Permits

a) Initial Establishment, Annual Renewal & Ownership Transfer

One-Family Structure	55.00	
Two-Family Structure	90.00	
Three-Family Structure	120.00	
Four-Family Structure	140.00	
Five or More Unit Structure	30.00	per unit
Fraternity or Sorority House	330.00	
Condominium	55.00	
Lodging House	110.00	

b) Late Renewal

After 30 days expired	10.00
After 60 days expired	20.00
After 90 days expired	30.00

c) Re-inspection

75.00

d) Board of Appeals

Application	150.00
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D) POLICE DEPARTMENT

Events requiring Officers for Crowd or Traffic Control:

One Officer	50.00	per hour
Each additional Officer	50.00	per hour
Police Supervisor (Required for each 4 Police Officers)	60.00	per hour
Police Command Officer (Required for two squads of five Officers)	70.00	per hour

Per arrestee processed and transported to Butler
County Jail by Oxford Police Department on City of
Oxford criminal charges

200.00

Subsequent per diem for inmates incarcerated in Butler
County Jail on City of Oxford criminal charges

100.00

Fingerprinting

15.00

Records Checks

15.00

False Alarm Fees

Residential, Commercial & Industrial

1 to 2 Annually

No charge

Residential

3 or more

50.00 per occurrence

Commercial/Industrial

3 to 4 Annually

50.00 per occurrence

5 to 6 Annually

100.00 per occurrence

7 to 8 Annually

200.00 per occurrence

9 or more

400.00 per occurrence

Accident, crime, other reports

0.10 per page

Purchase Meter time

Special Event/Construction - four hours or less

6.00 per meter per day

Special Event/Construction - more than four hours

12.00 per meter per day

Signs: "No Parking by Order of the Oxford P.D."

1.00 per sign

Other fees

Impound/Immobilization Fees

125.00

Each subsequent day or any part thereof

15.00

Each subsequent day or any part thereof for vehicles
covered or stored within a building

20.00

Towing Charges

125.00 plus charges for services requiring
specialized equipment or extra personnel
20.00 per appeal (lost appeal only)

Administrative Citation Hearing Fee

Administrative Citation Collection Fee

30% of unpaid fine

Animal Boarding

1st day or any part thereof

21.50

Each subsequent day or any part thereof

13.50

Shared Active Transportation Permit Fees

Annual Permit Fee

500.00

Annual Public Infrastructure and Property Maintenance Fee

per approved small vehicle

40.00

Small Vehicle Impound Fee

50.00

Parking

Smartmeters and Multi-space meters

South Campus Avenue	1.00	per hour
High Street, Park Place	1.00	per hour
Parking garage/Lot 52	1.00	per hour
Main Street	1.00	per hour
Beech St. & Poplar Street	1.00	per hour
Walnut Street & Church Street	0.25	per hour

Traditional coin-only meters 0.25 per hour

Electric Vehicle Charging Station (includes cost of parking and electric) 2.50 per hour for 4 hours
4.50 per hour after first 4 hours

Parking Garage lease

Summer lease only (June 1- August 14)	150.00	
School year (August 15-May 31)	1,150.00	
Annual (August 15 - August 14)	1,250.00	
Per Semester (August 15-December 31) January 1-May 31)	625.00	
Parking garage replacement/lost card	25.00	
Residential Permitted Parking	15.00	annually

Parking Collection Fees

Retrieval of vehicle record	2.00	per look up
Citations collection fee	30%	of unpaid fine

E) FIRE/EMS DEPARTMENT

EMS Runs

BLS-E	670.00	per run
ALS-1 E	1,000.00	per run
ALS-2 E	1,240.00	per run
EMS Mileage Rate	19.50	per loaded mile

Non-Emergency Transport

BLS	670.00	per run
ALS	1,000.00	per run
Mileage	19.50	per loaded mile

Critical Care Interhospital Transport

Mileage	3,000.00	
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Court ordered restitution for transport refusal

Fire Watch	350.00	
	50.00	per hour per person (2 hour min.)

EMS Stand-By	50.00	per hour per person (2 hour min.)
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Fire and or EMS Coverage for Miami Events	50.00	per hour per person (2 hour min.)
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CPR/AED/First Aid Training	20.00	each participant
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Civil Citation Hearing Fee	Actual cost of Hearing Officer (lost appeal only, does not apply on first offense)	
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Failure to show for scheduled inspection	75.00	
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Building Plans Review	125.00	
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Fire Review	125.00	
Fire Suppression Plans Review	125.00	
Underground Fire Line/Fire Dept. Connection	75.00	
Fire Alarm Plan Review	100.00	
Kitchen Hood	100.00	
Kitchen Hood Suppression System	100.00	
Revision/Change to Approved Plans	125.00	
Tent Plan Review/Inspection	150.00	
Demolition	50.00	Residential
	100.00	Commercial

F) SERVICE DEPARTMENT

1) Water Service

Temporary meter deposit (hydrant connection)		
5/8 inch	520.00	
2 inch	1,665.00	
Daily set up and removal of device	106.00	
Cost of water by volume (temporary meter)	3.50	per 100 cubic feet
Temporary Water Service for new construction through an approved meter pit device prior to meter installation:		
5/8 x 3/4 inch	68.00	
1 inch	175.00	
1 1/2 inch	353.00	
2 inch	570.00	
3 inch	1,140.00	
4 inch	1,770.00	
6 inch	3,550.00	
Bulk Water Service	3.50	per 100 cubic feet
Requires new account fee for service. Sanitary fees in effect for water entering sanitary system. Service available under the authority of the Service Director or his/her designee.		
Account Initiation Fee	50.00	(50% Water, 50% Sewer)
<u>Water rates</u>		
Volume charge	2.50	per 100 cubic feet
Base monthly charge Meter size (inch):		
3/4	9.20	
1	15.25	
1 1/2	30.55	
2	48.85	
3	91.65	
4	152.75	
6	305.50	
Outside city limits	35.00%	added to amounts above
Late fee	10.00%	
Green Card distribution	5.00	
Gold Card distribution	5.00	
(If card leaves office, charge would be in addition to turn on fee if service is terminated.)		
Reconnection fee when payment is received before 3:00 PM	10.00	
After 3:00 PM and for weekends/holidays	50.00	
Irrigation Meter	At cost to City	
Irrigation Meter repair	5.00	plus costs
"No show" on scheduled appointment	25.00	

Tap in fees

Based on tap size (inch):

1	2,650.00
2	3,020.00
4	3,710.00
6	4,590.00
8	6,925.00
10	9,550.00
12	10,950.00

Outside city limits 35% added to amounts above

Separate meter pits

Time and materials

Meter vault and Lid (based on meter size) 535.80 each additional (max of 4 pits per residential tap)

5/8 & 3/4 Inch - one included in tap fee

3" and greater installed by the contractor at developer's expense

Water Meter including RF remote sending unit (inch):

5/8 & 3/4	325.00
Ally Remote Meter & Valve assembly	616.00
1	400.00
1 1/2	1,680.00
2	1,905.00
3	2,450.00
4	4,080.00
>4	

Cost to City plus 10% administrative fee

Water Capacity benefit charges

Meter size (inch):

5/8 & 3/4	1,680.00
1	4,350.00
1 1/2	8,760.00
2	14,200.00
3	28,250.00
4	44,050.00
6	88,330.00
8	141,270.00
10	203,400.00

Fifty percent of the required capacity benefit charge will become due for all lots platted at time of recording. The remaining fees will become due with application for a building permit.

Interest rate on past due capacity benefit permits unpaid after 30 days

Highest rate allowable by law

New construction inspection

50.00 initial inspection

50.00 re-inspection of failed work

New water main Chlorination/Disinfection Inspection

150.00

New water main valve operation/and line flushing

150.00

New water main Hydrostatic testing

100.00 per test

New water main bacteria sampling/testing

150.00 per event (includes laboratory fees)

Water main installation inspection/outside normal working hours

City cost for inspection expense

Fire Hydrant flow testing

100.00 per hydrant test

Backflow Prevention Permit

25.00

Damage to City facilities

Repair cost plus 40%

Participation in City Lead/Copper Sampling Program

30.00 credit to participant utility account

2) Sanitary Sewer service

Sewer rates

Volume charge per 100 cubic feet	4.00
Base monthly fee	3.90
Surcharges for High Strength Waste	
Excess suspended solids	1.0-2.0 X Allowable Strength - 0.25 x Base Rate 2.1-3.0 X Allowable Strength - 0.50 x Base Rate 3.1-4.0 X Allowable Strength - 1.00 x Base Rate Over 4.01 X Allowable Strength - 2.00 x Base Rate
Excess biochemical oxygen demand	1.0-2.0 X Allowable Strength - 0.25 x Base Rate 2.1-3.0 X Allowable Strength - 0.50 x Base Rate 3.1-4.0 X Allowable Strength - 1.00 x Base Rate Over 4.01 X Allowable Strength - 2.00 x Base Rate
Excess oil and grease	1.25 / lb. > 50 mg/l
Commercial preparer or server of food	0.10 per 100 cubic feet
Sewage sampling fee	100.00
Late fee	10%

Sewer Capacity benefit charges

Meter size (inch):

5/8 & 3/4	1,680.00
1	4,350.00
1 1/2	8,760.00
2	14,200.00
3	28,250.00
4	44,050.00
6	88,330.00
8	141,270.00
10	203,400.00

Fifty percent of the required capacity benefit charge will become due for all lots platted at time of recording. The remaining fees will become due with application for a building permit.

Interest rate on past due capacity benefit permits unpaid after 30 days Highest rate allowable by law

New construction sanitary inspection

Lateral repair inspection	50.00	initial inspection
reinspection of failed work	50.00	
inspection of existing sanitary lateral repairs	50.00	
Sanitary sewer cleaning (jet truck)	295.00	per hour (1 hour min.)
Sanitary sewer main video inspection	295.00	per hour (1 hour min.)
Sanitary lateral video inspection	295.00	per hour (1 hour min.)
Sanitary sewer manhole inspection (vacuum method)	50.00	per manhole
Staff monitoring of private contractor video inspection	25.00	per hour (2 hour min.)
Sanitary sewer low pressure air test (per city specs)	25.00	per test section
Sanitary sewer main construction (inspection beyond normal working hours - overtime expense)	Cost to City	
Sanitary sewer Lift Station District Surcharge	Charge 50% surcharge to volume fee	
Locating service for private sanitary lateral	295.00	per hour (1 hour min.)
Non-compliance causing blockage or damage to City facilities	Response or repair cost plus 40%	
Special wastewater discharge application (tank pumping, groundwater, etc.)	25.00	
Special wastewater contaminated discharge treatment	0.10	per gallon
Acceptable analytical data required for special waste		
Damage to City facilities	Repair costs plus 40%	

3) Refuse service

<u>Service Type</u>	<u>Monthly Charge</u>
Hand Service refuse	32.95
Hand Service recycling	15.00

Move in/out solid waste removal fee for all dwelling units with Rental permits within the Mile Square "Plus" area, as designated by Section 931.02 of the Oxford Codified Ordinance, excluding multiple dwelling units utilizing commercial dumpsters.

	Rumpke	Admin	Total
<u>Refuse</u>			
Residential	12.95	2.72	15.67
(Single family or multi-unit dwellings with four or less units)			
Rental for Waste wheeler	3.00	-	3.00
Residential rates include 4.00 Recycle fee			
Commercial			
2 Cubic Yard dumpster			
1x/week	37.27	7.86	45.13
2x/week	59.02	12.47	71.49
3x/week	88.39	18.64	107.03
4x/week	114.50	24.18	138.68
5x/week	142.78	30.16	172.94
6x/week	171.06	36.15	207.21
Requested extra pick up (outside of normal schedule)	27.19	5.73	32.92
Rental fee	14.00	-	14.00
3 Cubic Yard dumpster			
1x/week	48.20	10.12	58.32
2x/week	85.18	18.00	103.18
3x/week	123.26	25.97	149.23
4x/week	161.32	34.01	195.33
5x/week	198.31	41.79	240.10
6x/week	236.39	49.96	286.35
Requested extra pick up (outside of normal schedule)	28.25	5.94	34.19
Rental fee	17.00	-	17.00
4 Cubic Yard dumpster			
1x/week	62.41	13.16	75.57
2x/week	110.26	23.28	133.54
3x/week	158.12	33.40	191.52
4x/week	207.07	43.63	250.70
5x/week	254.93	53.80	308.73
6x/week	301.71	63.67	365.38
Requested extra pick up (outside of normal schedule)	32.64	6.86	39.50
Rental fee	20.00	-	20.00
6 Cubic Yard dumpster			
1x/week	92.92	19.59	112.51
2x/week	160.36	33.70	194.06
3x/week	227.80	47.96	275.76
4x/week	282.19	59.53	341.72
5x/week	367.04	77.18	444.22
6x/week	436.65	91.84	528.49
Requested extra pick up (outside of normal schedule)	35.64	7.52	43.16
Rental fee	23.00	-	23.00

8 Cubic Yard dumpster			
1x/week	122.35	25.83	148.18
2x/week	211.55	44.58	256.13
3x/week	299.66	63.02	362.68
4x/week	388.85	81.97	470.82
5x/week	476.95	100.13	577.08
6x/week	566.14	119.02	685.16
Requested extra pick up (outside of normal schedule)	38.08	8.02	46.10
Rental fee	26.00	-	26.00
Waste wheeler	Rumpke	Admin	Total
1x/week	15.25	3.21	18.46
2x/week	26.10	5.49	31.59
3x/week	36.99	7.77	44.76
4x/week	47.86	10.05	57.91
5x/week	58.74	12.38	71.12
6x/week	69.62	14.68	84.30
Requested extra pick up (outside of normal schedule)	10.88	2.27	13.15
Rental fee	9.00	-	9.00
<u>Recycling</u>			
2 Cubic Yard dumpster			
1x/week	25.54	-	25.54
2x/week	43.12	-	43.12
3x/week	58.49	-	58.49
4x/week	76.06	-	76.06
5x/week	91.45	-	91.45
Requested extra pick up (outside of normal schedule)	27.46	-	27.46
Rental fee	14.00	-	14.00
3 Cubic Yard dumpster			
1x/week	35.72	-	35.72
2x/week	59.89	-	59.89
3x/week	84.05	-	84.05
4x/week	110.42	-	110.42
5x/week	134.59	-	134.59
Requested extra pick up (outside of normal schedule)	28.53	-	28.53
Rental fee	17.00	-	17.00
4 Cubic Yard dumpster			
1x/week	45.90	-	45.90
2x/week	78.86	-	78.86
3x/week	111.81	-	111.81
4x/week	144.77	-	144.77
5x/week	177.71	-	177.71
Requested extra pick up (outside of normal schedule)	32.96	-	32.96
Rental fee	20.00	-	20.00

6 Cubic Yard dumpster			
1x/week	67.06	-	67.06
2x/week	114.30	-	114.30
3x/week	162.63	-	162.63
4x/week	212.06	-	212.06
5x/week	262.59	-	262.59
Requested extra pick up (outside of normal schedule)	35.96	-	35.96
Rental fee	23.00	-	23.00
8 Cubic Yard dumpster			
1x/week	82.75	-	82.75
2x/week	148.65	-	148.65
3x/week	214.56	-	214.56
4x/week	280.46	-	280.46
5x/week	346.37	-	346.37
Requested extra pick up (outside of normal schedule)	38.45	-	38.45
Rental fee	26.00	-	26.00
Waste wheeler	Rumpke	Admin	Total
1x/week	4.25	-	4.25
2x/week	10.87	-	10.87
3x/week	17.49	-	17.49
4x/week	24.12	-	24.12
5x/week	30.73	-	30.73
Requested extra pick up (outside of normal schedule)	11.05	-	11.05
Rental fee	9.00		9.00
Late fee			10%
One time additional pickup permit stickers			15.00 per sticker
Compactor tickets			45.00 per 1 cubic yard

4) Video service provider fee 5% of annual gross revenue

5) Miscellaneous

DVD Copies	5.00
Tree Plantings required by Codified Ordinance Chapter 1148	458.00 per tree

G) ENGINEERING DIVISION

1) Design manual fees:

Water and sanitary sewer improvement specifications	30.00
Storm water management design	25.00
Digital city standard drawings	15.00 per compact disc

2) Map Order

Media:	Bond	8 1/2 x 11 B/W	4.00
	Bond	8 1/2 x 11 Color	4.00
	Bond	11 x 17 B/W	4.00
	Bond	11 x 17 Color	4.50
	Bond	24 x 36 B/W	10.00
	Bond	24 x 36 Color	11.00
	Bond	36 x 48 B/W	18.00
	Bond	36 x 48 Color	20.00

Base and Zoning maps:

Lots	5.00	plus media cost
Oxford Historic District	1.00	plus media cost
Corporation limits	Free	
Water lines	5.00	plus media cost
Sewer lines	5.00	plus media cost
Storm sewer lines	5.00	plus media cost
Zoning	5.00	plus media cost
Proposed development	5.00	plus media cost
Additional use permits	5.00	plus media cost
P.U.D.'s	5.00	plus media cost
Special use permits	5.00	plus media cost
Street index	1.00	plus media cost
Digital base map section	15.00	plus media cost

3) Plans and Specifications Sales 20.00-500.00 dependent on size of project

4) Document handling/forwarding fee to regulating agencies 25.00

5) Engineering plan review for revisions after 2nd submittal 100.00 per submission

H) STREET DIVISION

Street cut surface repair - April through November:

Up to 40 sq. ft. (or 40 linear ft of curb totaling less than 40 sq. ft.) 128.00

More than 40 sq. ft. 128.00 plus 3.20 per additional sq. ft.

December through March: add 50% to above costs

Brick Street Repair 30.00 per sq. ft.

Sidewalk Curb Gutter Permit 25.00

Work without a permit in ROW (Starting construction or work without permit) Greater of \$200.00 or twice the cost of permit

Street Tree Permits No charge

Removal of hazardous trees from private property At cost to city plus 5% Administrative fee

Street Spills Cost of time and materials for cleanup plus 10% administrative fee

Right-of-way Requests

Personnel (misc. tasks) 25.00 per hour

Event Electrician 100.00 plus necessary materials at cost

Road Closures/Detours 135.00

Event Trash cans 5.00

Street Signs Cost of labor/materials used plus 10% administrative fee

Woodside Cemetery

Gravesite plots 100.00

Opening and closing of gravesite 250.00

Additional charge after 3:30 weekdays and on weekends 100.00

Street Banner Installation and removal 100.00 Single banner

Damage to City Facilities Cost to City plus 40%

D FINANCE DEPARTMENT

Miscellaneous copies	0.10	per page per copy
Final Annual Budget Document		
Paper	At cost to City	
Electronic	5.00	per DVD/CD
Any other method	At cost to City	
Comprehensive Annual Financial Report		
Paper	At cost to City	
Electronic	5.00	per DVD/CD
Any other method	At cost to City	
Hotel tax rates:		
Hotel tax	3%	
Convention tax	3%	
Motor Vehicle license tax	5.00	per motor vehicle
Motor Coach or Bus	25.00	each per year
Taxicab Company License	25.00	per year
Taxicab per Operator License	25.00	per year
Taxicab per Vehicle License	25.00	per year
Vendor License	50.00	per Calendar month or
	300.00	per Calendar year
NSF check Fee	At cost to City	
Dog License	0.75	per Tag (City share), plus amount charged by Butler County

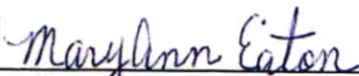
SECTION 2: This ordinance repeals ordinance adopted by the City of Oxford, but does not repeal the enabling language of the legislation by which these fees were previously adopted, which language shall otherwise remain in full force and effect.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.



MAYOR

ADOPTED: 16-Nov-21

ATTEST: 

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY : LAW (STAFF)

ORDINANCE NO. 3651

AN ORDINANCE ESTABLISHING SALARIES AND CERTAIN BENEFITS FOR SALARIED AND HOURLY FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE SERVICE OF THE CITY OF OXFORD, OHIO, PAID FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

WHEREAS, the City Manager recommends the adoption of the 2022 Salary and Benefit Ordinance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO THAT THE SALARIES, WAGES AND CERTAIN BENEFITS FOR A NUMBER OF OFFICIALS AND EMPLOYEES OF THE CITY OF OXFORD BE FIXED AS FOLLOWS:

SECTION 1: Full Time Employees

The following full-time positions are hereby established with respect to position title, authorized number and pay range:

Position	Classified(C) or Non-Classified (NC)	Number of Employees Authorized	Pay Band
Office of the City Manager			
City Manager	NC	1	By Contract
Assistant to the City Manager	NC	1	5
Assistant City Manager/Human Resources & Economic Development	NC	1	7
Human Resources Manager	NC	1	6
Clerk of Council/AAll	NC	1	5
**IT/GIS Coordinator	NC	1	5
Finance Department			
Finance Director	NC	1	By Contract
Assistant Finance Director	NC	1	6
Payroll Specialist	C	1	5
Finance Specialist	C	1	5
Accounting Specialist	C	1	4
Utility Collections Specialist	C	2	4
Parks & Recreation Department			
Parks & Recreation Director	NC	1	7
Aquatics & Recreation Programs Supervisor	C	1	5

Sports Activities Supervisor	C	1	5
Office Manager	NC	1	5
Receptionist	C	1	1
Sports Coordinator	C	1	3
Aquatics & Recreation Programs Coordinator	C	1	3
Custodian	NC	1	1
Community Development Department			
Community Development Director	NC	1	7
Planner	C	1	6
Code Enforcement Officer	C		6
Administrative Assistant II	NC	2	3
Safety Department – Fire Division			
Fire Chief/Inspector	NC	1	7
Fire Captains	C	3	Attachment B
Firefighter/Paramedics	C	6	Attachment B
Administrative Assistant II	NC	1	3
Safety Department – Police Division			
Police Chief	NC	1	7
Police Lieutenant	C	2	By Contract
Police Sergeant	C	6	By Contract
Police Officer	C	19	By Contract
Public Safety Assistant	C	3	By Contract
Police Records Specialist	C	1	By Contract
Dispatcher/Clerk	C	6	By Contract
Office Manager	NC	1	5
Police Case Manager	NC	1	5
Service Department			
Service Director	NC	1	7
Deputy Service Director	C	1	6
Environmental Specialist	C	1	5
Administrative Assistant III	NC	1	4
Custodian	NC	2	1
Engineering Division			
City Engineer	C	1	6
Engineering Technician	C	1	5
Engineering Aide	C	1	4

Streets and Maintenance Division			
Streets and Maintenance Manager	C	1	6
Equipment Mechanic	C	1	5
Parks Maintenance Supervisor	C	1	5
Street Operations Specialist	C	1	4
Service Workers	Service Worker I - NC; Service Worker II & III - C	11	1, 2 & 3 respectively
Wastewater Division			
Collection			
Wastewater Collection Manager	C	1	6
Service Workers	Service Worker I – NC Service Worker II, III - C	4	1, 2 & 4 respectively
Plant			
Wastewater Plant Manager	C	1	6
WWTP Laboratory Technician	C	1	3
Plant Mechanic II	C	1	4
Plant Mechanic I	C	1	3
Service Worker I	NC	1	1
WWTP Operators	C	3	5
Water Division			
Distribution			
Water Distribution Manager	C	1	6
Service Workers	Service Worker I – NC Service Worker II & III – C	4	1, 2 & 4 respectively
Plant			
Water Plant Manager	C	1	6
Utility Maintenance Technician	C	1	2
Utility Meter Reader	NC	1	1

Water Plant Operators	C	2	Varies
TOTAL Full-Time Budgeted:		124	

SECTION 2: Pay Bands 1 through 7

The compensation plan setting forth the range of base pay bands for each position title, being pay bands 1 through 7, is attached hereto (Attachment A) and incorporated herein as the Base Pay Band Provisions.

- A.** Adoption of this ordinance reflects a 3% increase rounded up to the nearest penny of all employees not covered by a collective bargaining agreement. The Finance Director and City Manager shall also receive the same increase to their current base salaries.
- B.** The City Manager, except as otherwise provided in the charter, is authorized to establish the starting salary not to exceed the position's market midpoint.
- C.** The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year.
- D.** The City Manager is hereby authorized to increase an employee's salary not to exceed the market midpoint of the new position when a promotion occurs where an employee moves to a higher job classification.
- E.** Where salaried employee(s) of the City of Oxford are traveling outside of Butler County, Ohio under O.R.C. 5502.35; to work under state or federal declared emergency conditions, said employee will be entitled to overtime at a rate determined as follows: divide the employee's annual salary by the sum by 2080 hours and multiply that dividend by 1.5. This will equal the rate of expected reimbursement (from either OEMA, EMAC , FEMA, etc.) for any work exceeding 8 hours per day. Work hours are determined by employee(s) normal scheduled work hours. Salaried employees will be paid the "overtime amount" in the form of a bonus. Furthermore, the City Manager authorizes employees to utilize either vacation time or comp time during EMAC / National deployments.

SECTION 3: Year Round Part Time Employees

The following part-time positions are hereby established with respect to position title, authorized number, minimum and maximum compensation (rate per hour except as otherwise indicated) The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year not to exceed the maximum rate per hour.

Year Round Part Time	Number of Employees Authorized	Minimum Pay Rate	Maximum Pay Rate
City Manager			
Community Outreach Specialist	1	\$ 21.86	\$ 31.77

Online Content Specialist	1	\$15.00	\$20.00
Parks & Recreation Department			
Park/Recreation Technician	5	\$ 9.55	\$15.00
Program Coordinator	3	\$ 9.55	\$ 17.40
Senior Program Coordinator	1	\$ 10.93	\$ 18.85
Custodian	1	\$ 12.03	\$ 16.24
Service Department			
Laborers	4	\$ 9.55	15.00
Water Plant Operators	2	\$ 18.59	\$ 22.58
Safety Department – Fire Division			
Part-Time Firefighters/EMTs	30	\$20.00	\$25.00
Student EMTs		\$13.00	\$13.50
Fire Division Captains	2	\$22.00	\$27.00
Fire Division Lieutenants	2	\$20.00	\$25.00
Safety Department – Police Division			
Property Custodian	1	\$ 21.86	\$ 31.77
Police Officer	6	\$ 30.61	\$ 37.17
Public Safety Assistant	4	\$ 21.86	\$ 28.42
Dispatcher/Clerk	4	\$ 21.86	\$ 28.42
City-Wide			
Intern/Temporary Part-Time	5	\$ 10.61	\$ 14.86
Total Year Round PT Employees	71		

SECTION 4: Seasonal Part Time Employees

The following seasonal part-time positions are hereby established with respect to position title, authorized number, minimum and maximum compensation (rate per hour except as otherwise indicated) The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year not to exceed the maximum rate per hour.

Seasonal Part Time	Number of Employees Authorized	Minimum Pay Rate	Maximum Pay Rate
Safety Department – Fire Division			
Fire/EMS for Miami University Coverage	N/A	N/A	\$50.00
Parks & Recreation Department			
Park/Recreation Technician	65	\$ 9.55	\$15.00

Program Coordinator	3	\$ 9.55	\$ 15.85
Service Department			
Street Department			
Laborer	7	\$ 9.55	\$15.00
Wastewater Division			
Plant			
Laborer	1	\$ 9.55	\$ 14.85
Collections			
Laborer	1	\$ 9.55	\$ 14.85
Water Division			
Plant			
Laborer	1	\$ 9.55	\$ 14.85
TOTAL Seasonal Part-Time:	78		

SECTION 5: Department Heads and Supervisory Employees.

- A. Defined.** The positions of City Manager, Assistant City Manager, Finance Director, Police Chief, Community Development Director, Service Director, Parks and Recreation Director and Fire Chief are department heads. These employees in addition to Assistant Finance Director, Deputy Service Director, Streets and Maintenance Manager, Wastewater Collection Manager, Water Distribution Manager, Water Plant Manager and Wastewater Plant Manager for the purposes of group life and accidental death and dismemberment, are considered supervisory employees.
- B. Overtime.** Department heads are salaried employees and are not entitled to overtime.
- C. Vacation.** Department heads shall accrue vacation leave monthly at the rates listed in the table below. The City Manager may adjust vacation accrual rates, at the time of hire, based upon previous experience in the public, nonprofit, or private sector. The employee begins accruing vacation leave immediately but may only take leave during the first year with City Manager approval.

After 12 months (1 year)	120 hours
After 84 months (7 years)	160 hours
After 156 months(13 years)	200 hours

The City Manager is authorized to grant up to 80 hours of vacation leave during the first year of employment of a department head on the basis of extenuating

circumstances.

The City Manager's vacation benefit shall be in accordance with the City Manager's contract.

- D. **Other Benefits and Provisions.** Except as superseded by the provisions of this section, department heads and supervisory employees shall be entitled to all other benefits and provisions of this ordinance applicable to full-time employees of the City of Oxford.
- E. **Sick Leave.** The Police Chief shall receive a bonus of \$310 per calendar quarter if he uses no sick leave during that quarter. If the Police Chief uses no sick leave for the calendar year, he shall receive an additional \$360. The bonus payment shall be issued at the end of each calendar quarter.

SECTION 6: General Provisions

- A. **Pay Periods.** Employees shall be paid bi-weekly. Pay days shall be on Friday, except when City offices are closed for a holiday on Friday, in which case payday shall be the last workday preceding the holiday.
- B. **Hours of Work.** Full-time, non-salaried employees' work week shall be forty hours. When directed by their supervisor to work overtime, such employees shall be compensated at the rate of one and one-half (1-1/2) times their base rate of pay for all hours actually worked in excess of forty hours per week. An employee who is called to work following the completion of their normal work day and one-half (1/2) or more hours prior to the commencement of their next normal work day shall receive a minimum of two (2) hours compensation for such call-in at one and one-half (1-1/2) times their normal rate.
- C. **Emergency Appointments.** In case of civil unrest or other like emergency, the City Manager may appoint emergency police officers or other volunteer citizens as may be necessary for temporary service during the emergency and shall report this action to the City Council at its next meeting. Such emergency appointees shall be compensated for all time actually worked on behalf of the City.
- D. **Part Time Firefighters.** Part Time Firefighters are paid according to the schedule in Section 3 hereof of part-time employees. A firefighter may receive a supplement equal to one-half their ordinary job wage if their employer does not continue pay while they are away from work attending to a fire.

No Paid-on-Call or Part-time firefighter may work in excess of fifteen hundred sixty (1560) hours in any given Calendar year to stay compliant with ACA requirements. Nor shall any paid-on-call or part-time firefighter work in excess of one hundred-six (106) hours in any pay period as part of FLSA over-time regulations.

Any hours worked in the employee's hired capacity or similar function to their hired capacity shall be calculated as total hours worked for that pay period and year. Performing other department sanctioned duties other than those for which the employee was hired shall not be included in total hours.

- E. Shift Differential Pay.** The applicable rate of shift differential for the entire shift worked will be determined by the applicable rate for the majority of the hours in an assigned shift. If an assigned shift is evenly divided between two rates, the higher rate shall be applicable to all hours of the shift worked. A full-time employee who is assigned by their supervisor to work a shift after 4:00 p.m. and before 8:00 a.m. shall receive shift differential pay for all hours worked. The differential shall be twenty-five cents (\$0.25) per hour for all hours of a shift actually worked after 4:00 p.m. and before 12:00 midnight. The differential shall be forty-five cents (\$0.45) per hour for all hours of a shift actually worked after 12:00 midnight and before 8:00 a.m. Shift differential will be paid at its normal rate for scheduled hours worked on a holiday in addition to holiday pay. Overtime may be incurred for the work week (over 40 hours) attributable to working during a shift differential period (defined above). For purposes of calculating overtime pay, the base pay rate shall include the hourly shift differential amount. The shift differential rate used for overtime calculation will be the same rate used for shift differential as determined per the guidelines above.

SECTION 7: Employee Benefits

- A. Uniforms.** The Police Chief shall receive credit in the same manner as the Detective Sergeant as specified in the Police Sergeants and Lieutenants contract.

The City shall provide full-time employees in the Service Department and the Parks & Recreation Department, who wear a uniform in the performance of their duties, with a uniform rental service.

- B. Sick leave.** Sick leave shall be earned by all full-time employees at the rate of ten (10) hours per month and may be accumulated without maximum. Previously accumulated sick leave may be transferred as allowed by law. Under extraordinary circumstances, the City Manager may approve the transfer of sick leave credits from one City employee to another.

- C. Sick Leave Incentive.** A full-time, non-contract employee shall receive an incentive of two hundred dollars (\$200.00) per calendar quarter if the employee uses no sick leave during that quarter. Use of any hours, including partial hours, of sick leave will result in the employee receiving no payment for that quarter. Any employee who uses no sick leave for a calendar year shall receive an additional two hundred dollar (\$200.00) incentive. The employee shall receive all such incentive payments at the end of each calendar quarter. Any payment shall reflect applicable federal, state, and local withholdings. Sick leave used for Worker's Compensation leave as defined in the Employee Handbook shall not be considered sick leave used for purposes of this paragraph.

As a part of the sick leave incentive, as of December 31, 2007, those employees having a sick leave balance will have those hours banked. Future accruals will not be added to the hours banked, however, all banked hours and any accruals will continue to show on the individuals pay stub to be used should the hours be needed for illness. The banked hours will be held until retirement, death or lay-off, at which time not more than 1200 banked hours may be converted to vacation time at the ratio of one-to-one for the first three hundred hours and three-to-one for the remaining nine hundred hours.

- F. Sick leave conversion.** Prior to retirement, an employee with a banked sick leave balance of 280 hours up to a maximum of 1200 hours may convert the balance to vacation or pay at a rate of 5:1. However, there must be 240 hours remaining, and such conversion may only be made by written application to the Finance Department during the month of April, and pay, when requested, will be made on or before May 20th. Should an employee on lay-off (who has converted sick leave to vacation) return to City employment, they may within one year of reinstatement repurchase their accumulated sick leave by repaying at the same rate as the pay-off. Such repayment may be in cash, by payroll deduction or use of newly accumulated vacation time.
- G. Paid Parental Leave:** Eligible employees, as defined in the employee handbook, are provided up to twelve (12) weeks of leave after the birth or adoption of his or her child. Of the twelve weeks, eight (8) weeks is Paid Parental Leave paid by the City without the employee having to use her/his accrued vacation and paid sick leave followed by four (4) weeks of Unpaid Parental Leave during which an employee may substitute the unpaid leave with accrued vacation and paid sick leave. Paid and Unpaid Parental Leave can be used as continuous or intermittent leave. The combination of Paid and Unpaid Parental Leave may not exceed twelve (12) weeks.
- H. Payment of Health Insurance Premiums.** For each full-time employee who participates in the City group medical insurance programs, the City will make a per month per employee contribution as determined by the budget during the effective period of this Ordinance for health/medical insurance, major medical, prescription insurance, dental insurance and vision care insurance. The Employee will pay a contribution for single coverage or for family coverage, each pay period, with deductions being made from gross pay before taxes resulting in the cost being reduced.
- I. Holiday Schedule.** There shall be fifteen (15) paid days off for full-time employees as follows: (10 holidays/6 personal days)

New Year's Day (January 1)
Martin Luther King, Jr. Day (third Monday in January)
Washington/Lincoln Day (third Monday in February)
Memorial Day (last Monday in May)
Independence Day (July 4)
Labor Day (first Monday in September)
Thanksgiving Day (fourth Thursday in November)
Day after Thanksgiving
Christmas Eve
Christmas Day
Six (6) Personal Days - 48 Hours

New employees hired during the year shall have their Personal Hours pro-rated based on initial hire date. With the exception of employees who work a continuous schedule, holidays falling on a Saturday shall be observed on the preceding Friday and holidays falling on a Sunday shall be observed on the following Monday.

- J. Pay for Work on Certain Holidays.** Any full-time employee, department heads

excluded, who is required by the employee's supervisor to work on a designated holiday as a part of the employee's regularly scheduled duty and within the employee's normal hours of work shall receive pay in an amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked by the employee between the hours of 12:01 a.m. and 12:00 midnight, inclusive, on the designated holiday. When such an employee works on a holiday, the employee shall be entitled to an additional day off in lieu of the holiday.

Employees called to work on a designated holiday (to perform a special project or emergency repair) may receive pay in the amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked on the holiday in addition to the eight hours straight time pay for the holiday at the discretion of the City Manager. (Employees working less than eight (8) hours on a holiday have two options: 1) the employee can claim the eight (8) hour holiday and overtime for the actual number of hours worked; or 2) the employee can claim overtime for the number of hours worked, and use personal, vacation or comp time to make up the remaining hours and receive the holiday off at another time.)

When a calendar holiday falls on either weekend day(s) (including Christmas Eve and Christmas), the following rules apply:

- If an employee works the designated holiday, the employee is entitled to:
 - One and one-half (1-1/2) times their base hourly rate for the hours worked, and a paid day to be taken at another time.
- If an employee works a true calendar holiday(s) that falls on Saturday or Sunday, the employee is entitled to pay at one and one-half (1-1/2) times the base hourly rate for the hours worked.

K. Group Life and Accidental Death and Dismemberment Insurance.

The City will pay 100% of the premium for these fringe benefits for coverage in an amount equal to the employee's annual base salary, except that the amount of the insurance coverage provided will be subject to a reduction schedule included in the group policy. Such reductions generally begin at age 65 and are subject to ADEA regulations. These fringe benefits apply only to full-time employees working at least forty (40) hours per week. The City will pay 100% of the premium group life insurance coverage on the Police Chief in an amount equal to one and one-half (1-1/2) times the Police Chief's annual salary to a maximum of \$175,000.

For each firefighter, the City will pay 100% of the premium for a Firefighter's Accident Policy, not to exceed \$10,000 in insurance coverage.

L. Longevity Bonus Pay. Longevity Bonus Pay will only be paid to eligible employees who accrue the required years of service on or before December 31, 2020 and are full-time employees of the City on or before December 31, 2020. To be eligible for Longevity Bonus Pay an employee must meet both requirements.

No partial or proportionate Longevity Bonus Pay will be paid. An employee shall accrue one year of service for twelve consecutive months of full-time employment. Part-time employees who become full-time employees may use hours worked as a part-time employee towards years of credit. Credit will not be given for partial years of service.

Full-time employees who leave the City's employment and are eligible to receive longevity pay based on the anniversary date in 2022 shall be given the appropriate longevity payment with final pay. All other eligible employees will receive Longevity Bonus pay in November 2022. All eligible full-time employees shall be paid in accordance with the following schedule. Contract employees shall be paid according to the appropriate contracts. The Chief of Police shall be paid longevity according to the current schedule in the Police Supervisors' contract.

After 5 years	\$450	After 18 years	\$775
After 6 years	\$475	After 19 years	\$800
After 7 years	\$500	After 20 years	\$825
After 8 years	\$525	After 21 years	\$850
After 9 years	\$550	After 22 years	\$875
After 10 years	\$575	After 23 years	\$900
After 11 years	\$600	After 24 years	\$925
After 12 years	\$625	After 25 years	\$950
After 13 years	\$650	After 26 years	\$975
After 14 years	\$675	After 27 years	\$1,000
After 15 years	\$700	After 28 years	\$1,025
After 16 years	\$725	After 29 years	\$1,050
After 17 years	\$750	After 30 years	\$1,075

- M. Vacation.** An employee shall accrue vacation monthly at the following rates listed in the table below, unless otherwise covered by a collective bargaining unit. . The City Manager may adjust vacation accrual rates, at the time of hire, based upon previous experience in the public, nonprofit, or private sector. The employee begins accruing vacation leave immediately but may only take leave during the first year with City Manager approval.

Tenure	Vacation Hours
After 12 months (1 year)	80
After 24 months (2 years)	88
After 48 months (4 years)	96
After 60 months (5 years)	104
After 72 months (6 years)	112
After 84 months (7 years)	120
After 96 months (8 years)	128
After 108 months (9 years)	136
After 120 months (10 years)	144
After 132 months (11 years)	152
After 144 months (12 years)	160
After 156 months (13 years)	168
After 168 months (14 years)	176
After 180 months (15 years)	184
After 192 months (16 years)	192
After 204 months (17 years)	200

The City Manager is authorized to grant up to 40 hours of the employee's vacation leave to be used in advance of their first year anniversary on the basis of extenuating circumstances.

- N. Reimbursement.** Employees authorized and required by the assigned supervisor to drive personal vehicles on official City business shall be reimbursed for actual miles driven at the IRS standard mileage rate in effect. Employees who are out of the City on official business or at authorized training functions shall be reimbursed for meals at the actual meal cost not to exceed IRS recognized per diem rate including those rates for high cost cities (receipts are required). The City Manager is authorized to adopt specific procedures regarding travel reimbursement.
- O. Continuing Education/Tuition Reimbursement.** For 2022, \$1,000 will be budgeted. Depending upon the availability of funds, an employee may be reimbursed for the cost of tuition and required course books for any job-related course, provided that the employee submits a written request for reimbursement on the appropriate form, with a copy of the course description, before taking the class. If only one employee submits a request for a class and receives at least a "B" average in the class, the employee will receive 50% of the amount budgeted. An employee who receives a final grade of "A" will receive 100% of the amount budgeted as reimbursement. Should there be more than one employee requesting tuition reimbursement, the funds will be distributed equally among those employees who have completed their classes and received their final grades as noted above. For example, if three (3) employees submit requests and all three receive a final grade of "A" for their classes, the amount budgeted will be divided among the three and the funds will be distributed equally at the end of the year. Requests for reimbursement should be submitted to the Human Resources Department..

SECTION 8: Applicability

Irrespective of any language or wording herein above, this ordinance shall not be, and no provision or portion hereof shall be, applicable to any employee of the City of Oxford employed pursuant to a written contract relative to wages and working conditions. This entire ordinance is effective and applicable only as to employees whose employment is not covered pursuant to the terms and conditions of a written contract with the City.

SECTION 9: Repeal of Conflicting Ordinances

All other ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this ordinance be and the same are hereby repealed.


MAYOR

ADOPTED: November 16, 2021

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

ATTACHMENT A

CITY OF OXFORD OHIO
PAY BANDS (2022)

	<u>MINIMUM</u>	<u>MAXIMUM</u>
PAY BAND 7		
Annual	\$75,254	\$135,242
Hourly	\$36.18	\$65.02
PAY BAND 6		
Annual	\$58,552	\$103,917
Hourly	\$28.15	\$49.96
PAY BAND 5		
Annual	\$50,149	\$84,469
Hourly	\$24.11	\$40.61
PAY BAND 4		
Annual	\$44,054	\$71,448
Hourly	\$21.18	\$34.35
PAY BAND 3		
Annual	\$39,936	\$67,350
Hourly	\$19.20	\$32.38
PAY BAND 2		
Annual	\$37,378	\$60,611
Hourly	\$17.97	\$29.14
PAY BAND 1		
Annual	\$33,779	\$54,787
Hourly	\$16.24	\$26.34

CITY OF OXFORD OHIO

Full-Time Fire Captains' and Firefighter's Policies and Wage Rates

Holidays

Full time Fire Captains and Firefighters working a 24/48 schedule will be paid a holiday check on December 1 of each year. This check will consist of eight (8) hours pay for each of the 10 holidays. If a fire captain or Firefighter is called in to work on an unscheduled Holiday, hours worked will be paid at a double-time rate.

Personal Days

Full time Fire Captains and Firefighters working a 24/48 schedule will be entitled to take two (2) 24 hour personal days per calendar year. These hours must be taken each year and may not be accrued.

Sick Leave

Full time Fire Captains and Firefighters working a 24/48 schedule shall accrue sick leave hours at a rate of 13 hours per calendar month. Sick leave may be accumulated without maximum.

Sick Leave Incentive

Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible to receive a sick leave incentive which is the same as other city employees.

Vacation

Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible for vacation after one year of employment and as follows: on the first anniversary date 72 hours; on the second through ninth anniversary date 120 hours; on the 10th anniversary date and thereafter 168 hours. Full-time Fire Captains and Firefighters can carryover up to one year's vacation accrual plus 72 hours.

Funeral Leave

Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible to take up to two (2) 24 hour days per calendar year for the purpose of attending the funeral of a member of the employee's immediate family. The definition of immediate family is outlined in the Employee Handbook.

Kelly Days

Full time Fire Captains and Firefighters working a 24/48 schedule will be entitled to a Kelly day (day off on the 10th scheduled day) when the employee is scheduled to work 10 24 hour days in a 28 day cycle. This will amount to three or four Kelly days per year depending on each employee's schedule.

Life Insurance

Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible for premium group life insurance (term) coverage in an amount equal to 1.5 times the employee's annual base salary paid for by the City.

Compensatory Time

Full time Fire Captains and Firefighters working a 24/48 schedule are not eligible to receive compensatory time (hours) for overtime hours worked.

All other employee benefits are outlined in the salary ordinance and employee handbook.

Fire Captain Base Salary

2022	\$77,962
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2022 Holiday pay check will equal (80 hours total) at \$37.49 per hour or \$2,998.53 total.

Firefighter/Paramedic Base Salary

2022	\$69,704.22
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2022 Holiday pay check will equal (80 hours total) at \$33.52 per hour or \$2,680.94 total.

Any newly hired Fire Captain or newly hired Firefighter/Paramedic in 2022 will be paid according to the salary schedule below:

Starting salary	85% of applicable base rate
With 12 mos of service	90% of applicable base rate
With 24 mos of service	95% of applicable base rate
With 36 mos of service	100% of applicable base rate

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